Position Statement: The Use of Artificial Intelligence in the Australasian Research Management Society (ARMS)

At the Australasian Research Management Society (ARMS), we recognise the transformative potential of artificial intelligence (AI) to strengthen research management practice, enhance decision-making, and support a connected and high-performing research ecosystem across Australasia and beyond.

Consistent with our Strategic Plan: *Towards 2030*, ARMS is committed to fostering a globally connected, capable, and forward-looking research management community. We see responsible AI adoption as an important enabler of professional excellence, sector impact, and innovation in research management.

At the same time, we acknowledge the complexity and risks associated with this rapidly evolving technology. ARMS promotes the ethical, transparent, and responsible use of AI, aligned with our commitment to integrity, inclusivity, collaboration, and continuous professional development. We recognise key challenges including bias, privacy, intellectual property, and data security, and support our members in navigating these through good practice, governance, and shared learning.

Guiding Principles

In supporting the research management community, ARMS promotes the following principles:

- Transparency and Trust
  We encourage clear and appropriate disclosure of AI use in professional activities, ensuring outputs remain accountable, explainable, and trusted by stakeholders.
- Professional Excellence and Integrity
  AI should enhance, not substitute, professional expertise, critical thinking, and judgment. Its use must uphold the integrity of research management processes, outputs, and professional recognition.
- Connected Community and Collaboration
  We support engagement across institutions, disciplines, and roles to ensure AI use reflects shared needs, strengthens collaboration, and contributes to a cohesive research management community.
- Capability Development and Lifelong Learning
  We promote building AI literacy and capability as a core component of the evolving research management profession, supporting members to adapt and lead in a changing environment.
- Responsible Innovation and Sector Impact
  We advocate for the thoughtful adoption of AI to improve efficiency, effectiveness, and impact across research systems, while ensuring alignment with ethical standards and societal expectations.

Expectations for ARMS Members

ARMS expects members to demonstrate leadership and professionalism in their use of AI by:

- Using AI tools in ways that protect confidentiality, privacy, and data security.
- Applying critical oversight to AI-generated outputs to ensure accuracy, validity, and appropriateness.
- Clearly acknowledging the use of AI where it has materially contributed to professional outputs, including:
    - Abstract submissions for ARMS conferences and events
    - Case studies and portfolios for accreditation or credentialing programs
    - Presentations, reports, and other professional materials
- Ensuring that AI use does not misrepresent personal expertise, experience, or original contribution.
- Using AI to support efficiency and quality, not to replace professional accountability or decision-making.
- Being aware of and mitigating potential biases in AI systems.
- Complying with institutional, legal, and ethical frameworks governing AI use.

Responsibilities of Research Management Professionals

As a key professional cohort within the research ecosystem, ARMS members are expected to:

- Act as trusted advisors and thought leaders in the responsible adoption of AI.
- Model ethical, transparent, and accountable AI use in their own work.
- Provide guidance within their organisations on appropriate AI use in research management and related functions.
- Contribute to the development of policies, frameworks, and governance approaches that support responsible AI integration.
- Promote awareness of both the opportunities and risks of AI across the research lifecycle.
- Support capability building and knowledge sharing within the ARMS community.

Use of AI in ARMS Activities and Professional Recognition

ARMS is committed to maintaining the integrity and credibility of its professional activities and recognition programs.

- Conference abstracts and presentations must reflect the author's original ideas, insights, and professional experience. AI tools may be used to support clarity and expression; however, substantive content generation must be acknowledged and must not diminish the authenticity of the submission.
- During the annual conference or any other in-person events:
    - Attendees will be permitted to use personal AI-powered translation, transcription, note-taking and summarisation tools to support their learning and participation.

    - Any content captured through such tools be for personal use only and not be shared, published, distributed or otherwise used in a manner that infringes copyright, confidentiality, privacy or presenters' rights.
    - Presenters be advised in advance that delegates may utilise AI assistance technologies during sessions and be provided with the opportunity to request that AI transcription, recording or summarisation not be used during their presentation.
    - For discussion-based sessions, roundtables, workshops and other interactive forums, delegates wishing to use AI recording or transcription tools should seek the consent of the presenter and participants at the commencement of the session.
    - Live interpreters are not permitted within keynote or concurrent sessions where their presence may disrupt presenters or other attendees, noting that personal AI translation applications used discreetly on individual devices would remain permitted.
- Accreditation case studies and assessment materials must represent the applicant's own work, judgement, and professional capability. Inappropriate or undisclosed use of AI in these materials may undermine the integrity of the accreditation process.
- Members are expected to use AI in a manner that supports fairness, transparency, and trust in ARMS programs and peer review processes.

Intellectual Property and Data Considerations

ARMS encourages members to apply good practice in relation to:

- Ownership: Clarifying intellectual property rights in AI-assisted outputs and datasets.
- Licensing: Ensuring permissions and appropriate use of third-party materials.
- Data Privacy: Managing sensitive and personal data responsibly in line with legal and institutional requirements.
- Attribution: Acknowledging sources and contributions to support transparency and collaboration.

Commitment to the ARMS Community and the Sector

Through this position statement, ARMS affirms its commitment to:

- Supporting a globally connected and capable research management workforce
- Providing leadership on emerging issues, including AI, shaping the future of the profession
- Enabling knowledge exchange, good practice, and shared learning across the community
- Promoting integrity, professionalism, and trust in research management
- Ensuring members are equipped to contribute to a resilient, innovative, and impactful research ecosystem

Endorsed by the ARMS Board on 7 September4 2026