

**ARMS JANET DIBB-LEIGH AWARD FOR  
DISTINGUISHED SERVICE TO RESEARCH  
MANAGEMENT APPLICATION FORM 2021**

**HOW TO SUBMIT YOUR NOMINATION:**

All questions on this form are compulsory. Nominees are advised to review the **Janet Dibb-Leigh Award for Distinguished Service to Research Management guidelines** before completing this nomination form.

Any questions relating to the completion of this form can be directed to Maria Zollo, ARMS Chief Operating Officer or telephone +61 402 418 973 or +61 (8) 8201 2525.

Completed nomination forms must be scanned (and fully signed) and emailed to: [arms.adminofficer@flinders.edu.au](mailto:arms.adminofficer@flinders.edu.au) by cob 5 pm AEST on 20 August 2021

**Late nominations will not be accepted.**

**SECTION 1: PERSONAL DETAILS OF NOMINEE :**

Name: (Title/Given Name/Surname):	
Current Institution/Organisation:	
Email Address:	
Preferred Contact Phone Number:	
Length of ARMS Membership:	

**SECTION 2: NOMINATOR'S DETAILS:**

Name: (Title/Given Name/Surname):	
Current Institution/Organisation:	
Email Address:	
Preferred Contact Phone Number:	
Length of ARMS Membership:	

**SECTION 3: SELECTION CRITERIA – In no more than 4 pages (max), address the following assessment criteria, including related achievements:**

- Criterion 1: Demonstrated commitment to the development of the research management community (35% weighting)
- Criterion 2: Influencing the practice of research management at the national/international level (30% weighting)
- Criterion 3: Demonstrated reputation for excellence and leadership in the research management profession (20% weighting)
- Criterion 4: Demonstrated reputation for developing and implementing innovation in research management (15% weighting)

The ARMS Board reserves the right not to make an Award in the event that no nominations are received which sufficiently meet the above selection criteria.

**SECTION 4: SUMMARY STATEMENT:** – In no more than 2 pages, summarise the nominee’s achievements.

**SECTION 5:** Provide a 100 word statement and a high resolution photo which will be used for promotional purposes following announcement of the Award.

**SECTION 6: Referees:** Attach up to two referees reports from individuals who can verify your demonstrated experience against the selection criteria in Section 3. Referee reports must not exceed more than one page for each referee. Please also provide details of your referees below:

Full name	Employment Position	Organisation	Contact Numbers	Email Address

**SECTION 7: Nominee and Nominator’s Verification** *I verify that the details provided in this nomination form are true and correct.*

Name of Nomine	Signature	Date
Name of Nominator	Signature	Date