ARMS
Australasian Research Management Society

inorms Congress 2027
Hosted by/Présenté par:
CARA | ACAAR
Montréal Canada
27-30 | 4 | 2027

ARMS-INORMS 2027 CONGRESS GRANTS
Guidelines for Applicants

Closing Date – 5 PM AEST Tuesday, 29 September 2026
Applications to be submitted to ARMSMembership@researchmanagement.org.au

OBJECTIVE:

Aligning with ARMS' strategic priority to elevate professional development for its members, ARMS recognises the importance of providing opportunities to engage in international collaboration and to build capability through exposure to global research management best practice.

INORMS is the International Organisation for Research Management Societies. Its purpose is to enable interactions, sharing of good practice, and joint activities between the member societies, to the benefit of their individual memberships.

ARMS-INORMS 2027 Congress Grants are intended to provide financial assistance for members to travel to the biennial Congress. The 2027 INORMS Congress will be held in Montreal, Canada April 27-30, 2027.

The Congress will feature a variety of plenary sessions, seminars and workshops covering key research management topics. The congress streams include:

- Policy and Governance – Research Intelligence, EDI and Accessibility, Decolonisation and Indigenisation
- Proposal Development – Grants, contracts and awards, intellectual property, generative AI
- Post-award Compliance - Financial
- Post-award Compliance – Ethics, research security, data management
- Partnerships and Innovation – Interconnectedness, inter/disciplinary/sectoral/national collaborations
- Strategic Research Advancement – Funding agencies, Frameworks, institutional priorities

- **Professional Development** – Career growth, skills, leadership in research administration.

The programme will be enhanced by a variety of opportunities for delegates to develop their personal and professional skills.

VALUE:

The Society may allocate up to 5 (five) INORMS 2027 Congress Grants in this current call to an upper limit of AUD$3,000 per award. The number and value of the awards may vary, depending on the quality of applications received.

ELIGIBILITY:

To be considered for an award you must:

1. Have submitted an abstract for a presentation of a paper or poster to the INORMS Congress. Note that Abstract Submission are now open and close 15 September 2026.
2. Offers for the **ARMS-INORMS 2027 Congress Grants** will only be made subject to *receiving confirmation that an abstract has been accepted*. The INORMS Congress organisers are expected to confirm the outcome of all abstract submissions by approximately 15 November 2026.
3. Have been a financial member of ARMS for at least one year at the time of the application, and for the duration of the **ARMS-INORMS 2027 Congress Grants**.
4. Demonstrate that your organisation supports your attendance at the Congress and will meet costs not covered by the **ARMS-INORMS 2027 Congress Grants**; and
5. Have not received an ARMS/INORMS Travel Award previously. Note also that current ARMS Board members are ineligible to apply.

LETTER OF SUPPORT:

Your application will need to be accompanied by a letter from a senior member of staff from your organisation. The letter should not exceed *two (2) pages* and at a minimum should include:

- Confirmation that the organisation supports your attendance to the 2027 Congress;
- Describes the amount of financial support that you will receive to attend the 2027 Congress; and
- Describes how attending 2027 Congress is relevant to your current role and responsibilitie in the organisation and how it aligns with your career plan.

If you are self-employed, your application must be accompanied by a one-page statement describing your business and how it contributes to the Australasian and/or Singaporean research and innovation management sector.

ASSESSMENT CRITERIA:

Your application should address the following criteria, up to a **maximum of two (2) pages.**

Essential:

1. What is your Congress presentation on? Please specify if it is a presentation or poster.
2. What is the professional development benefit you expect to gain from attending INORMS?
3. How will your attendance at the 2027 INORMS Congress be of benefit to a wider ARMS membership?
4. What is your strategy for communicating these outcomes to the wider ARMS community?

Please note that successful applicants will also be expected to contribute to the broader international research management agenda via participation in working groups, thought leadership, etc, during the

Congress. Please provide a statement of your willingness to participate in such activities during the Congress.

Desirable:

1. How will you use the 2027 to build relationships with other national and/or international research management organisations?
2. How will your attendance at INORMS contribute to improving Australasian and/or Singaporean research management policy and/or practice?

CONDITIONS OF AWARD:

- The award must be used to offset the cost of attending the INORMS 2027 Congress, which may include the registration fee, discounted, economy class airfare (not premium economy), accommodation etc. Successful awardees are expected to travel in compliance with ARMS' Travel Policy. Expenses incurred by the awardee are to be reconciled with receipts and a reimbursement form or invoice submitted to the ARMS Executive Office for reimbursement of expenses.
- Successful candidates will be required to submit to the ARMS Executive Office a copy of their abstract acceptance by the 2027 INORMS organisers – see timeline below.
- Successful candidates will be required to provide **a two-page report** on their experience at the INORMS Congress within six weeks of returning. Reports must be sent to the ARMS Executive Office at ARMSmembership@researchmanagement.org.au
- Successful candidates will be required to provide a more detailed presentation at a local Chapter event or via ARMS' PD Sessions @ Zoom webinar series.
- If the successful candidate is unable to attend the 2027 Congress, **the ARMS-INORMS 2027 Congress Grants cannot be transferred to another person and any funds transferred to the awardee by ARMS must be returned to the Society in full.**
- Awardees are responsible for their own travel and subsistence arrangements, including coordinating visa and other such travel insurance before and prior to departure.
- Awardees **travel at their own risk and ARMS will not be liable for any illness, medical or other emergencies, misadventure, natural disaster events, civil unrest or similar**. Suitable travel insurance to cover such risks are the responsibility of the awardee or their employing organisation.

ASSESSMENT PROCESS:

ARMS-INORMS 2027 Congress Grants will be assessed by a sub-committee of the ARMS Board. All applicants will be notified via email of the outcome of their application. There will be no appeals process.

KEY DATES:

Date	Activity	Note
Monday, 8 June 2026	Applications open for **ARMS-INORMS 2027 Congress Grants**.	Open Call to be communicated to all members, details posted on website.
Tuesday, 15 September 2026	Deadline for Abstracts.	Visit the INORMS Montreal website for full details
Tuesday, 29 September 2026	Applications **close** for ARMS INORMS 2027 Travel Awards.	**Applications to be sent to** **ARMSMembership@researchmanagement.org.au**

1 October – 16 October 2026	Sub-Committee of ARMS Board to assess applications for ARMS/INORMS Travel Awards.	
By 23 October 2026	Board approval of recommendations by the sub-committee.	
w/c 26 October 2026	Applicants for the **ARMS-INORMS 2027 Congress Grants** to be advised of their outcome.	ARMS Executive Office to write to each ARMS/INORMS Travel Award recipient. **Offers to be made subject to a range of conditions as detailed in the nomination guidelines.**
15 November 2026	INORMS Congress Organisers to advise of success of Abstract submissions.	
Date to be published by INORMS Montreal Organisers (2026)	Deadline for acceptance of Abstract presentation to INORMS.	Successful ARMS/INORMS Travel Award recipients will also need to confirm abstract presentation with the ARMS Executive Office, email ARMSMembership@researchmanagement.org.au
Within two week of receipt of offer of abstract by INORMS Montreal Organisers (2026)	Acceptance of **ARMS-INORMS 2027 Congress Grants**	ARMSMembership@researchmanagement.org.au
27-30 April 2027	INORMS Congress	Congress to be held in Montreal, Canada
Friday, 11 June 2027	Successful awards to submit a two-page report by awardee on learning outcomes from the Congress.	Submit report to **ARMSMembership@researchmanagement.org.au**

Further information:
Contact ARMSmembership@researchmanagement.org.au for further information.