



## **ARMS Singapore Chapter**

### **ARMS-SG (Leadership) Award** **ARMS-SG (Outstanding Service) Award**

ARMS Singapore Chapter (ARMS-SG) is pleased to announce the launch of two awards to recognise the outstanding services and leadership contributions by Research Management Professionals (RMPs).

#### **1. Award Descriptions:**

##### **a. ARMS-SG (Leadership) Award**

This award recognises individuals who have demonstrated exemplary leadership within the research management profession in Singapore. It celebrates those who champion best practices, drive improvements, and lead with integrity, purpose, and influence within their institutions or the broader local research ecosystem.

Awardees may hold formal leadership roles or have demonstrated leadership through initiative, innovation, or mentorship in advancing research administration functions. The award acknowledges their ability to guide teams, shape processes, or inspire a culture of research support excellence in their local context.

##### **b. ARMS-SG (Outstanding Service) Award**

This award honours individuals who have made significant and sustained contributions to the practice of research management in Singapore. It acknowledges those who consistently go above and beyond in providing high-quality support to researchers, teams, and institutions.

Nominees may be known for their reliability, resourcefulness, attention to detail, or their ability to improve administrative processes that enable research success. The award celebrates dedication, professionalism, and the often behind-the-scenes impact that has enabled research to thrive.

## **2. Eligibility criteria:**

### **a. ARMS-SG (Leadership) Award**

- Nominees must be current financial members of ARMS based in Singapore at the time of nomination and at the time the award is announced in June 2025.
- The award is open to individuals only.
- Nominees should have demonstrated leadership in research management within their institution or through local professional engagement.
- Nominees must have at least three (3) years of continuous experience working in research management.
- Self-nomination is accepted.

### **b. ARMS-SG (Outstanding Service) Award**

- Nominees must be current financial members of ARMS based in Singapore at the time of nomination and at the time the award is announced in June 2025.
- Nominees should have demonstrated meaningful contributions to research management through service, process improvement, or operational excellence.
- Nominees must have at least three (3) years of continuous experience working in research management.
- Self-nomination is accepted.

## **3. Selection Criteria**

### **a. ARMS-SG (Leadership) Award**

- Impact – Clear contribution to improving systems, culture, or practices in research management that positively affects researchers, teams, or institutional outcomes.
- Influence – Evidence of leadership through initiatives, team or project coordination, or influence on research support practices within the institution or the local research management community.

### **b. ARMS-SG (Outstanding Service) Award**

- Professionalism – Demonstrated commitment to delivering reliable, professional, and effective support in research administration or services.
- Positive contribution to research operations or stakeholder experience – Evidence of how the nominee (individual or team) has improved processes, enhanced efficiency, or added value to the experience of researchers or institutional teams.

#### **4. Nomination Forms**

Please complete the appropriate nomination forms listed below. Completed forms should be submitted to [ARMSMembership@researchmanagement.org.au](mailto:ARMSMembership@researchmanagement.org.au).

##### **Appendix A – Nomination form for ARMS-SG (Leadership) Award**

[Click here to download](#)

##### **Appendix B – Nomination form for ARMS-SG (Outstanding Service) Award**

[Click here to download](#)

Completed forms should be submitted by **16 June 2025 (Mon)**.