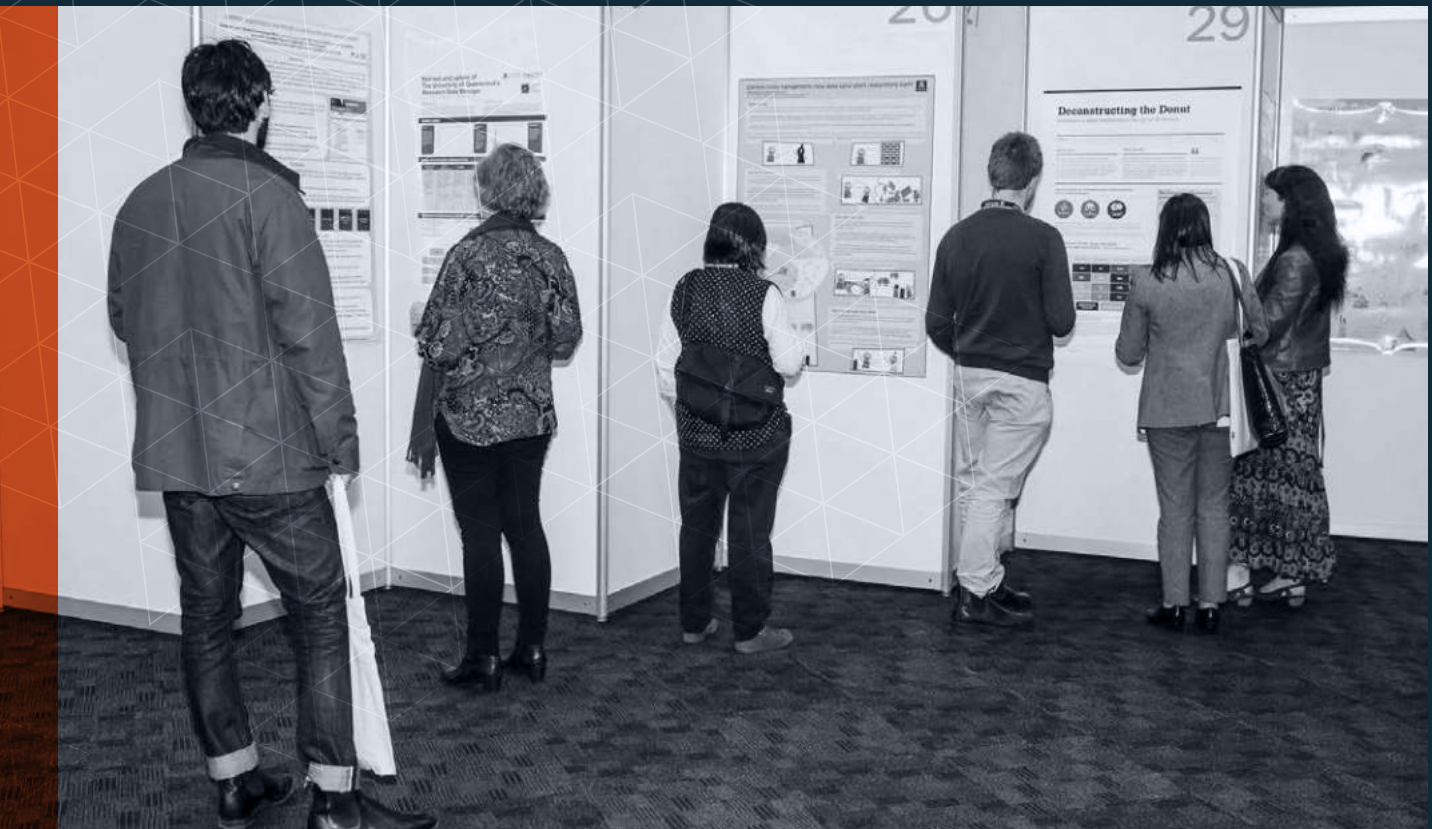




Australasian Research Management Society

ARMS REPORT TO MEMBERS

HIGHLIGHTS FROM 1 JULY 2018 – 30 JUNE 2019





ARMS acknowledges the generous contributions of our new Platinum Partner, F1 Solutions as well as our Gold Corporate Partners, University Office and Research Master.



We also thank University Office, CSIRO and RMIT University for sponsoring a range of travel awards for our members.



ARMS also acknowledges the generous support of Flinders University as the official host of the ARMS Executive Office based at its Bedford Park Campus, Adelaide, South Australia.

About ARMS

ARMS is the Australasian association of research management professionals¹. The Society's membership spans universities, independent research institutions, government and health research organisations from across the Australasian region including Australia, New Zealand and Singapore.

Company Information

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🌐 www.researchmanagement.org.au

ARMS was incorporated in Victoria and is a not for profit association (ARBN 609 051 443)

¹ Research Management Professionals are defined as individuals who provide strategic, management, technical, administrative, or clerical assistance to support the research endeavour.



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From the President



Last year ARMS launched its new Strategic Plan: Towards 2025. The choice of the word ‘Towards’ was considered carefully because it is both a call to action and a signpost for where we want to get to as a Society.

It is appropriate therefore, that this report highlights some of the achievements we have made over the last year against our Strategic Plan.

Strategic Priority 1: Excellence of the Individual

We continue to deliver over 1,000 unit registrations per year of the Foundation Level Accreditation Program with 19 modules now on offer. Plans are in place to launch a new website in the new year with the expectation that this will be integrated with an on-line delivery platform for our Foundation Level Accreditation Program. The Advanced Level Accreditation Program continues to be refined to meet the needs of mid-level research managers and a second senior executive forum will be held in collaboration with the Council of Australian University Librarians (CAUL) on the 7th of November 2019 on the Open Research Agenda in Australasia.

Strategic Priority 2: Promotion of the Profession

ARMS has successfully partnered with the Australian Research Council (ARC) to streamline pre- and post-award administration of grants and this work is on-going. We have also developed sector-wide ARC Discovery Projects, Multi-Institution Agreements (MIAs) for the ARC LIEF scheme, ARC Linkage Projects, and NHMRC Investigator Grants, and are working with the Association of Australian Medical Research Institutes (AAMRI) to develop a MIA for the Medical Research Futures Fund. The ARMS Board held successful stakeholder roadshows in Canberra and Wellington this year, with the latter being an opportunity to work with the University Research Offices NZ (URONZ) Directors to reinvigorate the New Zealand and Pacific Island Chapter.

Strategic Priority 3: Creating Communities of Practice

A great success story this year has been a stronger presence of the Directors’ Special Interest Group (SIG) which now meets routinely three times a year and has been well-attended with over 30 Directors or their delegates at each meeting. This SIG is now viewed by major funding councils such as the Australian Research Council (ARC) and the National Health and Medical Research Council (NHMRC), as well as Government Departments, as a sounding board for change. The ARMS Board recently approved the establishment of two new Special Interest Groups (SIGS); one on research impact with a second, the Health and Medical Research SIG to be launched at the ARMS Conference in September. Chapter activities also continue to grow and are an important way that training can be delivered locally although a new initiative, *PD Sessions@Zoom*, now allows chapter-based workshops to be accessible to all members via an on-line zoom platform.

Strategic Priority 4: International Excellence

ARMS continues to be heavily involved in INORMS and supports the emergence of research management as a profession in our region. We hosted a networking event in Malaysia in June 2019 which was attended by over 80 research managers to explore ways ARMS can help to support the profession in the region – refer to full article in this report. We also hosted a delegation from China who approached ARMS to talk about how we currently support the research management profession, and have also had an initial inquiry from the Philippines about how to support the fledgling profession in their country.

There is increasing interest in training modules that are country specific on research and innovation systems, including modules developed or under development for Vietnam, China, the United Kingdom and the United States; on top of modules for Australia, New Zealand, Singapore and Vietnam already on offer.

Strategic Priority 5: Innovation in Research Management

In March 2019, we partnered with the Society of Research Administrators International (SRAI) to deliver a symposium in Hawaii on “**Disruptive Trends on Global Research Management**”. This event was so successful that there are plans to hold a similar event biennially. Innovation in research management practice will also be embedded in all future programs of our ARMS annual conference. We also continue to celebrate excellence in research management practice through our annual awards and acknowledge support from our Partners - CSIRO, RMIT University and University Office – refer to full article in this report.

On a final note. I would like to pay tribute to the outstanding work of our ARMS Executive Office who have made the work of the Board an enjoyable and rewarding experience.

Dr Campbell Thomson
ARMS President

ARMS Office Bearers and Committee Members (ARMS Board) 2018/2019



Dr Campbell Thomson
The University of
Western Australia
President
(appointed 2016)



Dr Ross McLennan
The University of
South Australia
President Elect
(appointed 2018)



Ms Connie Mogg
Monash University
Treasurer
(appointed 2017)



Dr Misty Palmer
National Health and
Medical Research
Council *Secretary*
(appointed 2018)



Ms Tania Tambiah
RMIT University
Committee Member
(appointed 2015,
re-appointed 2017)



Mr Ian McIntosh
Victoria University of
Wellington
Committee member
(appointed 2017)



Dr Bryony Wakefield
The University of
Melbourne
Committee member
(appointed 2017)



Dr Johanna Barclay
The University of
New South Wales
Committee member
(appointed 2018)

The Society wishes to also acknowledge the
departing Board members whose term ended
on the 18th of September 2018:

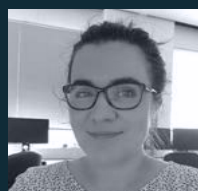
Ms Louise Fleck
Macquarie University
(ARMS Committee member)

Dr Marina Delpin
Flinders University
(ARMS Secretary)

ARMS Executive Office



Maria Zollo
ARMS Chief Operating Officer
*Responsible for providing operational
leadership and management and
supporting the ARMS Board in the
implementation of its ARMS Strategic
Plan – Towards 2025.*



Bridget Jay
Accreditation Program Administrator
*Responsible for the daily management and
maintenance of ARMS operations including
accreditation program, membership
database, website, preparation of
e-newsletters, and events management
services for the Board and Chapters.*



Dr Mark Hochman
ARMS Business Consultant
*Responsible for extending the ARMS
professional development and
accreditation programs, including the
exploration of business development
opportunities.*



Marisha Woods
ARMS Administration Support Officer
*Responsible for providing general secretariat
support to the ARMS Executive Office.*



Brett Dobson
Management Accountant
*Responsible for providing financial
management and accounting expertise
to ensure accurate transactional
management and processing of ARMS
accounts.*



Grace Mulraney
**ARMS Conferences and
Major Event Coordinator**
*Responsible for the coordination and
management of small to large scale
events for the Society.*

Membership



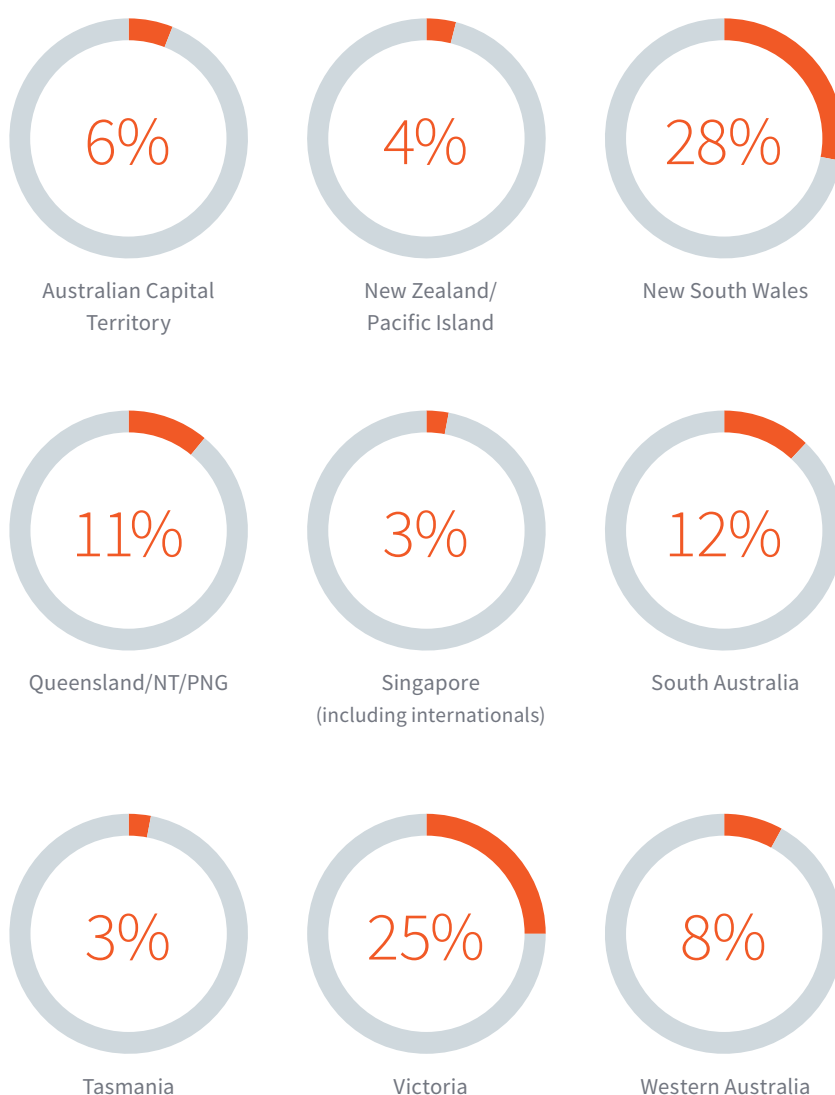
As at June 30, 2019, the Society had 3796 members recorded across the Australasian region, including Australia, New Zealand and Singapore.

This represents a 2.8% increase of our membership base from the previous reporting period.

The NSW Chapter held the largest membership base (1039 or 28%) followed by Victoria (955 or 25%), South Australia (461 or 12%), Qld/NT/PNG (425 or 11%), Western Australia (317 or 8%), ACT (209 or 6%), New Zealand/Pacific Island (151 or 4%), and Singapore and Tasmania Chapters (112 and 127 respectively or approximately 3%).

The geographical distribution of our members is summarised in Graph 1.

Graph 1: ARMS Membership by Chapter



+2.8%

membership base

3796

members



The Society acknowledges the support of our corporate and small corporate members during the reporting period.

Corporate Members

Australian National University	Queensland University of Technology
Auckland University	RMIT University
Australian Catholic University	Southern Cross University
Bond University	Swinburne University
Cancer Council Australia	Sydney Children's Hospital Network
Central Queensland University	Telethon Kids Institute
Charles Darwin University	The University of Adelaide
Charles Sturt University	The University of Melbourne
CSIRO	The University of New South Wales
Curtin University	The University of Newcastle
Deakin University	The University of Queensland
Edith Cowan University	The University of Sydney
Federation University Australia	The University of Western Australia
Flinders University	University of New England
Griffith University	University of Otago
James Cook University	University of South Australia
La Trobe University	University of Southern Queensland
Macquarie University	University of Tasmania
Massey University	University of Technology Sydney
Ministry of Business Innovation & Employment NZ	University of the Sunshine Coast
Monash University	University of Wollongong
Murdoch Children's Research Institute	Victoria University
Murdoch University	Western Sydney University
Nanyang Technological University	

Small Corporate Members

Auckland University of Technology	Transport Accident Commission
Australian Antarctic Division	UNITEC
King Mongkut's University of Technology, Thailand	University of Canberra
Lifetime Support Authority of South Australia	University of Notre Dame
The Walter and Eliza Hall Institute of Medical Research	Victoria University of Wellington

Corporate Membership:

This category is designed for those members whose fees are met by their employing organisation, which is actively engaged in, or supports the research enterprise. The maximum number of voting members in each employing organisation under this category is 20, but this does not exclude the employing organisation from identifying further non-voting members.

Individual Membership:

This category has two tiers.

Tier 1: Standard Individual Membership

This category is designed for individuals who are employed or active in the field of research management and/or administration at any level and with any sector of the research community. Each individual has voting privileges in the Society.

Tier 2: Small Organisation Membership

This category is designed for small organisations such as Medical Research Institutes, Government Organisations, and Cooperative Research Centres, and offers a 10% discount on the Standard Individual Membership rate when 6-10 members at the same organisation pay their membership fee on a single invoice.

Each Small Organisation Member under this category has voting privileges in the Society.

Retired Membership:

This category is designed for current members who have retired from the research management sector but wish to remain a part of the Society.

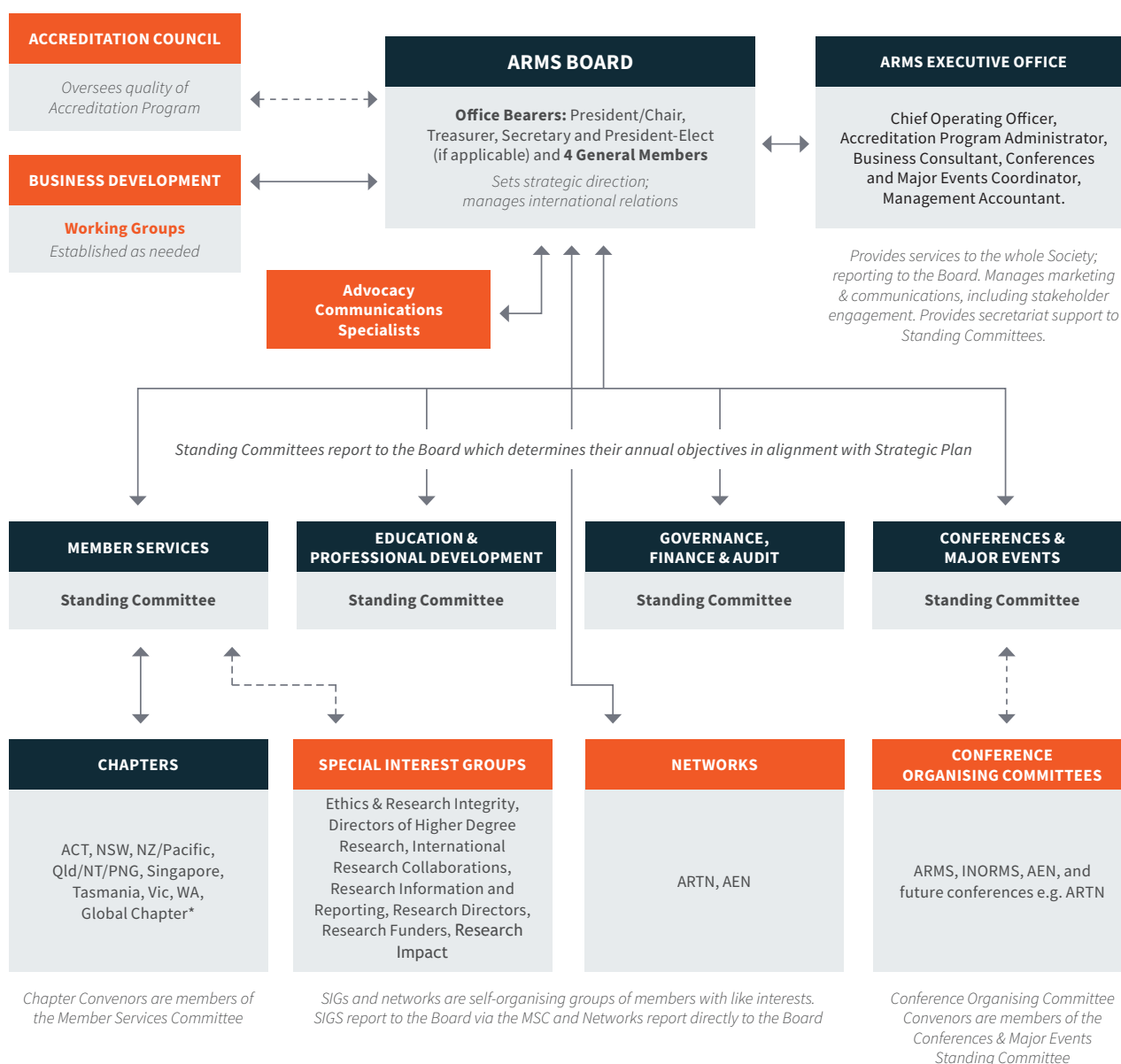
Management and Structure of ARMS



ARMS is a not-for profit association formed in 1999. It is governed by an approved Constitution and operationalised by a set of by-laws.

(ARBN 609 051 443)

ARMS Organisation Structure



*Global Chapter of ARMS will be launched in September 2019.

Entities within the Society which have vested delegated authority in the ARMS governance structure, as per Constitution.

Appointment of Office Bearers and Committee Members

The ARMS Board is the governing body and it controls and directs the affairs of the Society, including its committees and publications. The Board determines the Society's promotions, policies, and strategic planning, and it evaluates the Society's progress towards achieving its mission and goals in accordance with ARMS' Strategic Plan – Towards 2025. The Board has statutory responsibility for all ARMS activities.

The Board includes four office bearers - President, President-Elect, Secretary, and Treasurer including four general Committee Members. The President of the Society is the Chair of the Board.

The ARMS Chief Operating Officer (COO) provides strategic and operational support to the Board and leads the Adelaide based Executive Office.

All Committee positions, including the Board, are voluntary. The Society acknowledges the dedication of all its members who contribute their time on a voluntary basis and their employing organisations who support them.

Review of Board Performance

Through the Governance, Finance and Audit Committee (GFAC) of ARMS, the Board initiated an inaugural review of its performance during the 2018/2019 reporting period. The review involved an examination of a range of existing governance policies and procedures, including past meeting papers and agendas, as well as canvassing the relevant perspectives and opinions of a range of key stakeholders via a formal survey. While the results of the review were overwhelmingly positive, a number of areas for improvement were identified and shall be considered and monitored by the incoming Board. These recommendations are imperative in maintaining connectivity between the Board, the Accreditation Council and all other Standing Committees, as well as to ensure a sustainable governance process as membership changes over time.

Future reviews of the Board's performance are scheduled at the end of the first full year term of each incoming President.

Induction

All newly appointed office bearers and committee members are provided compulsory legal and finance training and a general induction to the Society to help them assimilate into their new roles and to ensure that they understand their obligations as an office holder. They are also provided with an induction handbook which covers all governance and operational aspects of the Society.

Organisation

To further its mission, ARMS is organised into Chapters, Standing Committees, Special Interest Groups and Networks which may change over time, depending on the needs of the Society and the approval of the Board. These structures are largely directed by the strategic goals and operational principles outlined in the ARMS Strategic Plan: Towards 2025.

ARMS

Strategic Plan

The ARMS Board launched its strategic Plan: Towards 2025 at the annual conference in Hobart on the 20th of September 2018.

The key achievements against the strategic priorities are detailed in the President's section in this report.

The ARMS Board also developed an Implementation Plan which sets the framework for achievement of its strategic priorities over the next triennium. The Implementation Plan took effect from January 2019 and will be monitored annually against several Key Performance Indicators (KPIs). The first review is scheduled for September 2019. Monitoring of the established KPIs shall continue to be a function of the Board and the Executive Office with input from the relevant Standing Committees.

Our Vision

ARMS aim to create an internationally-connected community of research management professionals who operate at the highest standards to influence, support and enhance the global delivery of research excellence.

Our Mission

ARMS is dedicated to the development of research management professionals; the promotion of the profession of research management; and the advancement of the research enterprise.

The Society fulfils its mission through:

- A strong, agile and resilient network of research management professionals at all levels and in a variety of settings through personal relationships and professional collaborations, presentations, formal and information meetings and publications;
- Development and promotion of international best practice for research management in Australasia and Singapore that is responsive to the changing factors that influence the research environment; and
- Enhancement of the interface between researchers and research management professionals.

Our Values

The Society values:

- Equity and diversity in the profession of research management;
- A strong, vibrant profession;
- High standards of research governance including the uncompromising protection of the integrity and the ethics of research; and
- The profession of research management as integral to the research enterprise.

ARMS

Accreditation Program



Delivery of Module 2.1 Pre-Award Grant Processes in Sydney 2019.

Foundation Level Accreditation Program

Since its launch in September 2013 with 8 modules, the program has continued to expand and serve the needs of the Australasian research management community with 19 modules now available which have resulted in more than 4,500 unit registrations, including 736 during 2018/2019.

During the reporting period, no additional modules have been launched though a module on “An overview of the UK’s National Research and Innovation System” is currently close to completion. It is anticipated that this module will be finalised by October 2019 and it will add to the suite of national research system overviews which currently include Australia, New Zealand, Singapore and Vietnam.

ARMS has also been negotiating with the US based Society of Research Administrators International (SRAI) to gain access to their module on “Government, Sponsors and Recipients: Roles and Responsibilities” which overviews the US research system and the role of research managers.

Developing similar modules for the EU and China are proceeding more slowly than originally planned.

An analysis of Foundation Level Accreditation Module attendances indicates that the three compulsory modules continue to be most well-attended (National Research and Innovation System in Australia, Legislation as it Affects Research in Australia, and Understanding Research and Researchers). The Pre-Award and Post-Award modules also attracted many participants, as well as the Research Information and Analytics module.

Maintaining currency of module content is essential to ensure quality of material and so the Accreditation Council has commissioned regular reviews of all existing modules. The timing of reviews depends on the frequency with which content is likely to change with each of the country specific modules now being reviewed on an annual basis and most others on a biennial basis.

To date, the Foundation Level Accreditation Program has graduated 363 registrants with the post-nominal **Accredited Research Managers (Foundation) or ARMFs** including 110 during 2018/2019 – refer to full list in Appendix A.

ARMS has continued to host a networking session at our annual conference to celebrate our ARMFs and others associated with the delivery of the Foundation Level Accreditation Program such as our Training Fellows (refer to Appendix C for full list of ARMS Training Fellows).

The Foundation Level Accreditation Program has now been in operation for six years and graduates are required to complete 60 hours of Continuing Professional Education (CPE) over three years to maintain accreditation. It is pleasing to see that this aspect is taken seriously with many graduates submitting claims for CPE arising from ARMS activities and other programs.

The most significant activity for the reporting period has been the commencement of converting modules into an on-line platform. It is anticipated that the first trial module, the “Overview of Australia’s National Research and Innovation System” will be fully converted onto an on-line platform by the end of 2019. The ARMS Board, with input from the ARMS Accreditation Council, will then decide on a priority for converting other modules. This may influence the current accreditation model and will be a major topic of discussion for the Accreditation Council in the latter half of 2019.

ARMS

Accreditation Program

Advanced Level Accreditation Program

The third cohort of 13 participants in the Advanced Level Accreditation Program (previously the Professional Level Accreditation Program) commenced in May 2018 with 8 members completing all requirements.

Our congratulations go to **our third cohort of graduated Accredited Research Managers (Advanced) or ARMAs:**

Gabrielle Bright
La Trobe University

Emma Evans
Southern Cross University

Rosemary Keogh
Murdoch Children's Research Institute

Carina Marshall
University of Western Australia

Tara McLaren
Telethon Kids Institute

Christiane Rupp
The University of Auckland

Liesel Senn
University of Technology Sydney

Ragini Singh
Australian National University

Chris Spargo
Menzies School of Health Research

Muriel Swijghuisen Reigersberg
University of Sydney

Lisa van den Berg
Emergency Medicines Foundation

Annie Xiao
The George Institute for Global Health

A full list of ARMA graduates is listed in **Appendix B**.

Our ARMAs will be formally acknowledged at the ARMS Adelaide 20th Anniversary Conference Gala Dinner in September 2019.

A fourth intake of 13 participants commenced the Advanced Level Accreditation Program in May 2019. This program is aimed at developing leaders in research management and combines contemporary leadership theory and practice grounded in a research management context. It includes a blend of learning styles incorporating taught material with case studies, group learning, workplace assignments, and individual mentoring. It is pleasing to see that such a high percentage of cohort 3 participants completed all requirements of the Advanced Level Accreditation Program.

The 12-month program consists of:

- A core two-and-a-half-day program focusing on leadership management and strategic thinking;
- Two, one-day electives focusing on deep, relevant content knowledge from a selection of five specialty areas;
- A workplace activity based on core and elective modules;
- Participation in ongoing group learning activities; and
- Professional mentoring and coaching activity.

The core program was complemented by an additional half day program on "Developing and Implementing Strategy" which was well received and was subsequently repeated in Sydney and Perth.

As in previous years, ARMS made the five electives available to the broader ARMS membership, forming a *Winter School* delivered in June 2019. A total of 58 persons were registered for these electives including 33 fee paying participants.

The current five electives are delivered by practitioners as below and cover the following topic areas:

- Dr Paul Wong for the elective "Evidence Based Analysis of Research Performance";
- Dr Rado Faletic and Dr Martin Grabert for the elective "Understanding International Research Funding";
- Dr Mark Hochman for the elective "Research Impact: Assessing the Societal Benefit of Research";
- Dr Jodi Glading for the elective "Research Governance"; and
- Professor Moira Clay for the elective "Development of Institutional Talent".

The Advanced Level Accreditation Program has been reviewed by the Education and Professional Development Committee (EPDC) during 2019 with results pending.

Accreditation Council

The Accreditation Council is an essential element in the Accreditation Program, comprising of experienced research management professionals who oversee the quality standards of our programs. At the time of compiling this report, steps were taken to find a suitable replacement for Professor Lee Astheimer, who will retire as the Chair from the 1st of July 2019. We wish to thank Professor Astheimer for her diligence in chairing the Accreditation Council and her strong interest in maintaining quality standards. A replacement Chair is expected to be announced in August 2019.

Further, we also wish to thank departing members Dr Tony Peacock from the CRC Association, Associate Professor Laura Dan from Charles Sturt University and Dr Yelena Hill from the New Zealand Ministry of Foreign Affairs and Trade for their contributions to the Accreditation Council.

Further changes to the Accreditation Council membership during the reporting period include the appointment of:

- Ms Joanne Looyen from the Ministry of Business, Innovation and Employment appointed to replace Dr Yelena Hill as the representative from key New Zealand agency involved in the research and innovation system;
- Dr Melissa Straffon from CSIRO and Ms Kathie Dent from the Australian Research Council as members from key Australian agencies involved in research and innovation; to replace Dr Peacock and Associate Professor Dan; and
- Professor Zee Upton from A*Star, Singapore, who represents a key agency from Singapore involved in research and innovation.
- Dr Ross McLennan will step down as the Research Office Director representative on the Accreditation Council from September 2019 when he becomes the ARMS President. His replacement is expected to be announced in September 2019.



ARMS

Accreditation Program

Members of the ARMS Accreditation Council



Professor Lee Astheimer
Retired DVCR,
Deakin University (Chair)
Representing a person who has served in the position of Pro or Deputy Vice Chancellor Research (retired July 2019).



Dr Campbell Thomson
Director, Office of Research Enterprise, The University of Western Australia and President of ARMS
Representing an ARMS Board member



Dr Ross McLennan
Director, Research and Innovation Services, University of South Australia
Representing a member who has served in the position of Director of a University Research Office.



Dr Melissa Straffon
Executive Manager, CSIRO Research (new appointment- December 2018)
Representing a member from a key Australian Agency involved in research and innovation.



Ms Kathie Dent
Acting Chief Program Officer, Australian Research Council (new appointment - December 2018)
Representing a member from a key Australian Agency involved in research and innovation.



Ms Joanne Looyen
Manager, Service Design and Reporting Ministry of Business, Innovation & Employment (MBIE) (new appointment - June 2019)
Representing a member from a key New Zealand Agency involved in research and innovation



Professor Zee Upton
Executive Director, Institute of Medical Biology, Agency for Science, Technology and Research (A*STAR) (new appointment - June 2019)
Representing a member from a key Singaporean Agency involved in research and innovation



Dr Peter Wejbora
Head of Research Development and Partnerships, Children's Cancer Institute
Representing A member who has served in the position of General Manager/Chief Operating Officer of an Independent Medical Research Institute.

In attendance



Ms Maria Zollo
ARMS Chief Operating Officer



Dr Mark Hochman
ARMS Business Consultant

ARMS Training Fellows

ARMS Training Fellow is a title given to an individual recognised by the Accreditation Council as having the knowledge, experience and skills to present module material for the Foundation Level Accreditation Program.

Special acknowledgment is given to all volunteer Training Fellows who bring a wealth of experience to our programs. Refer to Appendix C for a full list of Training Fellows.

Professional Development Framework

The ARMS Professional Development Framework (PDF) was developed by the Education and Professional Development Committee (EPDC) to help members identify the skills and knowledge needed for the wide range of roles within the profession. The PDF has six core areas of knowledge and three

levels for knowledge enhancement – Foundation, Management and Leadership. Each cell describes the broad learning outcomes relevant for that core area and knowledge level. Existing ARMS programs which operate within these areas are mapped to each cell with new programs being added as they are developed.

Levels for Knowledge Enhancement

Core Areas of Knowledge	Foundation	Management	Leadership
Contextual Knowledge	<i>Where the research management professional sits in their relevant country context</i>	<i>Understands and practices principles of good supervision, management and strategy development</i>	<i>Leads institutional research policy and strategy and promotes the institutional research agenda</i>
Relational	Foundation Level Module 1.3: Understanding Research and Researchers	Advanced Level Accreditation Program Element 1: Leadership, Management and Strategic Thinking Program	Advanced Level Accreditation Program Element 1: Leadership, Management and Strategic Thinking Programs Senior Executive Forum
Technical	Foundation Level Modules 1.1: National Research and Innovation System (Australia, NZ, Singapore, Vietnam) <i>Other country specific modules to be offered including China, UK, EU and US</i>		
The Research Funding Cycle	<i>Understands and effectively manages the research cycle from inception to project closure (this should cover opportunity development right through to impact and commercialisation).</i> Foundation Level Modules 2.1 Pre-Award Grant Processes, 2.2: Post Award Grant Processes and 2.3 Research Finance	<i>Establishes systems for research and researcher development, evaluating grant performance, identifying new funding sources.</i> Advanced Level Accreditation/ ARMS Winter School Program: Understanding International Research Funding	<i>Develops and establishes institutional systems and strategies for research funding and managing large and complex grants.</i>

Professional Development Framework

Core Areas of Knowledge	Foundation	Management	Leadership
Contextual Knowledge	<i>Where the research management professional sits in their relevant country context</i>	<i>Understands and practices principles of good supervision, management and strategy development</i>	<i>Leads institutional research policy and strategy and promotes the institutional research agenda</i>
Higher Degree by Research Candidature Cycle	<p><i>Understands and effectively manages the HDR (postgraduate in NZ) candidature cycle from inquiry to graduation.</i></p> <p>Foundation Level Modules</p> <p>3.1: HDR by Research Scholarships,</p> <p>3.2: HDR International Partnerships,</p> <p>3.3 HDR Candidature Management and</p> <p>3.4: HDR Admissions and Completions</p> <p>Programs offered by the Australasian Ethics Network</p>	<p><i>Establishes systems for recruitment, retention and timely completion of HDR candidates.</i></p>	<p><i>Develops and implements institutional policies and strategies at all levels of the HDR cycle. Integrates HDR management into broader research management functions and institutional strategic directions.</i></p> <p>Senior Executive Forum</p>
	Programs are also under consideration by the Australasian Ethics Network		
Ethics and Integrity	<p><i>Understands and provides effective support to ethics and integrity committees and processes.</i></p> <p>Foundation Modules</p> <p>4.1: Research Ethics,</p> <p>4.2: Research Integrity</p> <p>Programs offered by the Australasian Ethics Network</p>	<p><i>Establishes and implements systems to monitor and improve effectiveness of ethics and integrity processes.</i></p> <p>Advanced Level Accreditation/ ARMS Winter School Program:</p> <p>Research Governance</p>	<p><i>Develops, establishes and monitors an institutional research governance framework.</i></p>
	A range of programs are also offered by the Australasian Ethics Network including a biennial AEN Conference		

Core Areas of Knowledge	Foundation	Management	Leadership
Contextual Knowledge	<i>Where the research management professional sits in their relevant country context</i>	<i>Understands and practices principles of good supervision, management and strategy development</i>	<i>Leads institutional research policy and strategy and promotes the institutional research agenda</i>
Data and Information Management	<p><i>Collects and collates data to enable institutional and external reports.</i></p> <p>Foundation Level Module 5.1: Research Information and Analytics</p>	<p><i>Monitors the effectiveness of institutional research management systems and data.</i></p> <p>Advanced Level Accreditation/ ARMS Winter School Program: Evidence Based Analysis of Research Performance</p>	<p><i>Uses data to develop and implement evidence-based strategies, monitor and benchmark institutional performance, suggest changes to strategy as needed.</i></p> <p>Senior Executive Forum*</p>
Engagement and Impact	<p><i>Supports researchers in engagement activities with external end-users. Streamlines engagement with end-users.</i></p> <p>Foundation Level Module 6.1: Working with Industry</p>	<p><i>Implements operational plans for engagement with end-users, uses information to identify engagement opportunities. Helps researchers identify and articulate research impact.</i></p> <p>Advanced Level Accreditation/ ARMS Winter School Program: Research Impact: Assessing the Societal Benefits of Research</p> <p>Advanced Level Accreditation/ ARMS Winter School Program: Development of Institutional Talent</p>	<p><i>Develops institutional strategies and monitors external policy environment to maximise engagement and impact with end-users.</i></p> <p>Senior Executive Forum</p>

Annual Conference – ARMS also offers an annual research management conference offering an array of education, training and professional development opportunities.

Monthly webinars are also offered to members on a range of relevant research management topics.

Senior Executive Forums are offered from time to time to members in the Leadership category on topics of relevance and interest to the profession.

** A Senior Executive Forum is expected to be delivered in November 2019 on the Open Research Agenda in Australasia*

Chapter Highlights

ACT Chapter

The ACT Chapter had a very active year, offering members in its region an opportunity to attend an event each month.

These events included networking gatherings, training workshops, seminars and panel sessions with illustrious guests discussing key issues faced by research management professionals. The Chapter also held a number of ARMS Accreditation modules to allow members in the region to pursue formal training.

A snapshot of key events in the region during the reporting period include:

- An intensive workshop on “High Impact Research Management” from leading international expert in tertiary education development Dr Shelda Debowski was held in October with an impressive turnout of Research Administrators from around the ACT;
- A panel discussion on Engagement and Impact Assessment (E&I) featuring great speakers and attracting more than 50 participants. This event is available on the ARMS website; and
- A webinar run jointly held with the Singapore Chapter on major collaborations presented by Professor Michael Khor which was attended by over 100 members. The webinar featured a lively, engaged discussion, proving to be another first in cross border collaboration between the two Chapters.

Membership of the ACT Chapter Committee comprised of:

- Dr Marie-Helene Rousseau, ANU (Convenor)
- Ms Shubhra Roy, University of Canberra (Secretary)
- Ms Rosa Gray, ANU (Treasurer)
- Dr Nian (Jenny) Jiang, ANU (Committee Member)
- Ms Cat Karcher, ANU (Committee Member)
- Jonathan Ward, University of Canberra (Committee Member)
- Sebastien Lacrampe, ANU (Committee Member)
- Hannah Clarke, ACT Health (Committee Member)
- Suzanne Austin, UNSW (Committee Member)
- Nerida Gibb, CSIRO UNSW (Committee Member)

The outgoing members of the ACT Chapter include:

- Committee Member: Lori Mancell – CSIRO
- Committee Member: Dr Jackson Thomas - University of Canberra
- Committee Member: Sian Hicks, ANU
- Committee Member: Grahame Pearson, Elsevier

New South Wales Chapter

The NSW Chapter Committee continues to focus on the delivery of professional development, networking activities, peer knowledge exchange, and workshops delivered both face-to-face and e-attendance across the state, to underpin the individual development of members and the profession in general.

Highlights during the reporting period include regular chapter committee meetings; four (4) education and networking events (face to face and online) and hosting eight (8) ARMS Accreditation Foundation Level Accreditation modules.

For the first time the NSW Chapter Committee members submitted and presented a poster at the ARMS 2018 Conference in Hobart, Tasmania, titled “Building member engagement through remote delivery formats: enabling wider audience participation for NSW ARMS members” which was very well received.

Following the 2018 success, another poster was prepared, submitted and accepted for presentation at the ARMS 2019 conference in Adelaide, called: “ARMS NSW Chapter leading by example: Demonstrating the feasibility of online professional development via a webinar series.” This demonstrates the commitment and enthusiasm of the NSW Chapter Committee members to lead the way and to share their experience with the rest of the research management society.

A snapshot of key events in the region include:

- In mid-2018, the NSW Chapter launched the inaugural ARMS NSW Chapter Lunchtime Sessions called “Research Administration in Action”. The online sessions were interactive presentations via ADOBE Connect. Presentations included topics related to facilitating collaboration and Effective Delivery of Advice and Resources for Research Funding Success. The success of the program led to ARMS launching the PD Sessions @ Zoom in March 2019, called “Effective Delivery of Advice and Resources for Research Funding Success” which was hosted by the NSW Chapter and was delivered by Dr Ross Hill to all ARMS Chapter members nationally and internationally.
- End of Year Reflections and Networking event with a panel discussion on ARC’s Engagement and Impact Assessment (EIA) was hosted by UTS in December 2018. The panels comprised of members who were involved in the latest round of NHMRC submissions and who had experience in EIA and were involved in their universities EIA submission process. The interactive panel discussion was followed by networking and both were positively received by members.
- NHMRC Reflections and Networking event held at the end of June 2019 included a panel of four speakers from Sydney Universities and provided a unique opportunity for anyone who worked on the NHMRC Investigator and Ideas schemes (and MRFF initiatives) to reflect on their and other colleagues’ experiences, with a view to building capacity to better support applications to these schemes across the Chapter. The panel discussion and the following networking were well attended.

The Chapter Committee welcomed three new Committee three (3) members in July 2018 - James Walsh, Stephanie Macmillan, and Helen Cameron and additional 4 members in 2019 – Roshana Sultan, Dr Joseph Toltz, Georgina Morgan, and Eleanor Colla. They replace long term members Dr Ross Hill, Ms Kathy Homan and Ms Debbie Docherty who stepped down from the Chapter Committee and Dr Louise Dwyer who is currently on parental leave. All departing members are especially acknowledged for their important contributions and volunteer spirit.

Current membership of the NSW Chapter comprises of:

- Dr Yordanka Krastev, Macquarie University (Co-Convenor),
- Ms Stephanie Macmillan, University of New South Wales, (Co-Convenor) from February 2019,
- Ms Emily Brennan, Macquarie University (Committee Member),
- Ms Helen Cameron, University of Newcastle (Committee Member),
- Ms Annette Harris, Charles Sturt University (Committee Member),

- Mr James Walsh, University of Technology Sydney (Committee Member),
- Ms Roshana Sultan, University of New South Wales (Committee Member),
- Dr Joseph Toltz, University of Sydney (Committee Member),
- Ms Eleanor Colla, University of New England (Committee Member).

The outgoing members of the NSW Chapter Committee include:

- Ms Debbie Docherty, University of New South Wales (Committee Member) until December 2018
- Ms Kathy Homan, University of Sydney (Co-Convenor) until February 2019,
- Dr Ross Hill, Macquarie University (Committee Member) until May 2019
- Dr Louise Wedlock, Macquarie University (Committee Member) – on parental leave from February 2019.
- Ms Georgina Morgan, University of Sydney (Committee Member) - until July 2019



NSW Chapter End of Year event 2018 – Zoom presentation of one of the Travel Award recipients.

Chapter Highlights

New Zealand and Pacific Islands Chapter

The URONZ Directors (University Research Office New Zealand) will be meeting with the ARMS Board in July 2019 to discuss ARMS' ongoing presence in the region.

The URONZ Directors will be encouraged to take a more formal leadership role to help reinvigorate activity in the Chapter. Activities are planned in the Chapter in the latter half of 2019.

Queensland, NT, PNG Chapter

Professional development and networking activities have continued to be supported by the QLD/NT/PNG Chapter Committee through both face-to-face workshops and electronic means.

In addition to our AGM, regular chapter committee meetings and Foundation Level Accreditation Courses offered across the Chapter, highlights during the reporting period include;

- ARMS Conference Warm-up Session** – In September 2018, we held the first *ARMS Conference Warm-up Session*, offering presenters at the upcoming national conference a chance to deliver an abridged version of their presentations and field some comments/questions from other Chapter members. Not only did this provide a great opportunity for presenters to hone their presentations, it also gave members who couldn't attend the conference in Hobart the opportunity to see/hear some of the conference content. The workshop was connected via Zoom allowing participants from across the Chapter to connect and interact with the speakers.
- Reflections: Research Engagement and Impact in the Australian Context** – Following the release of Australian Research Council's Engagement and Impact Assessment, the Chapter Committee facilitated a Workshop with guest speakers from the ARC, University of Sydney, University of Sunshine Coast, University of Queensland and Griffith University. The workshop provided valuable insights into the ARC's process and their interpretation of results, as well as the opportunity to hear from leaders in research management at each of the participating universities give an account of their institution's approach to the Assessment and discover how research impact and engagement might be embedded in policy and practice in the future. The workshop also provided initial feedback and insight for the ARC into some of the university processes which support major assessments activities like E&I and ERA and kicked off a nationwide consultation with Universities and other stakeholders.
- Networking events:** Members in South East Queensland had the opportunity to meet for casual afterwork drinks in September 2018 and June 2019.

The QLD/NT/PNG Chapter also continued its focus on raising awareness of ARMS and broadening the membership base. The Chapter has a membership base of 425.

The Chapter Committee welcomed several new Committee members in late 2018 – James Nicholson (UQ), Susan McGrath (JCU), Kelly Murphy (SCU) and Noni Creasy (UQ) and one additional member in early 2019 – Lekshmi Sobhana (CDU). James, Susan, Kelly and Leks join the Committee as general members, while Noni replaced long term member Daina Garklavs as Treasurer. Noni has recently stepped down from the committee in order to take up a new secondment opportunity. All departing members are especially acknowledged for their important contributions and volunteer spirit.

Current membership of the QLD/NT/PNG Chapter committee comprises of:

- Matthew Browne, Griffith University (Convenor and Treasurer),
- Justin Nicholls, University of Queensland (Secretary)
- Alisa Pratt, University of Queensland (Committee Member)
- James Nicholson, University of Queensland (Committee Member)
- Kelly Murphy, University of Sunshine Coast (Committee Member)
- Susan McGrath, James Cook University (Committee Member)
- Lekshmi Sobhana, Charles Darwin University (Committee Member)

Singapore Chapter

The ARMS Singapore Chapter hosted one major event for its members in 2018 entitled “Role of Research Management in Promoting Research Collaborations” on 7 December 2018.

The event discussed the principles of best practice in research management to support international research collaboration through a range of presentations and discussion forums, which addressed challenges in encouraging international collaborations, such as handling regulatory requirements of different countries as well as strategies available to overcome these challenges. The conference also recognised 8 research administrators across Singapore who have demonstrated high levels of competency and dedication in carrying out their duties in various aspects of research administration.

The event was attended by over 120 participants, including research administrators from local and overseas universities and funding agencies. Speakers were attracted to this event from Japan, Malaysia, Thailand and Vietnam in addition to those from Australia and Singapore.

The Chapter also collaborated with the ACT Chapter to deliver a joint webinar on research collaborations. See ACT Chapter for details.

During the reporting period, the Chapter has also supported the delivery of Foundation Level Accreditation modules, which enable research administrators in Singapore to obtain relevant knowledge, develop and implement research management best practices in their workplaces and enables networking opportunities with fellow research administrators. Currently there are 25 accredited research administrators across Singapore.

Membership of the Singapore Chapter Committee comprised of:

- Professor Michael Khor, NTU, Singapore
- Professor Fung Tat Ching, NTU, Singapore
- Ms Yennie Kadarusman, NTU, Singapore
- Dr David Huang, NIE, Singapore



Discussion forum on promoting Research Collaborations – 7 December 2018.

Chapter Highlights

South Australia Chapter

It has been a productive period for the SA Chapter with membership currently at 461 across the state. Members were supported throughout the year with a range of development opportunities, professional networking events, an annual general meeting and Foundation Level Accreditation modules.

This year the Chapter undertook outreach visits to Flinders University and South Australian Health and Medical Research Institute (SAHMRI). ARMS COO, Maria Zollo, presented information about the activities, training opportunities and general role of ARMS and the SA Chapter. Dr Louise Townsin and Kathy Mott, members of the ARMS SA Chapter, presented on activities and opportunities to join the Chapter Committee. The sessions provided a welcome opportunity to network with colleagues and gain new information and appreciation for the services that ARMS provides for the research management profession. It is hoped that further outreach events to other South Australian universities and institutions will be held in the near future so that we can continue to build a strong network of research management professionals in the state.

The Chapter Committee especially wishes to acknowledge the departing convenor, Mr Michael Crisp, who stepped down from the role in mid-2019. Mr Crisp served on the Committee for over five years and the we formally acknowledge him for his sustained efforts and enthusiasm as leading the SA Chapter as Convenor. Also departing in mid-2019 was Treasurer who is also duly acknowledged for her dedication and support.

Current membership of the SA Chapter comprises of:

- Dr Louise Townsin, Torrens University Australia (Convenor)
- Kathy Mott (Treasurer)
- Julie Krech, University of South Australia (new Committee Member for 2019/2020)
- Grainne Mullen, Flinders University (new Committee Member for 2019/2020)
- Dr Carly Rosewarne, University of South Australia (new Committee Member for 2019/2020)

Our newly revitalised Chapter Committee is currently crafting a variety of interesting events to be held in the upcoming year.

Tasmania Chapter

The key focus for Tasmania Chapter during the reporting period was the delivery of the ARMS 2018 Conference in Hobart – refer to “Highlights from ARMS Hobart 2018 Conference”.

The Tasmania Chapter also hosted a stimulating panel session on what research management looks like in different sectors and a webinar presented by Associate Professor Irene Penesis from the Blue Economy CRC on developing major initiatives.

The Chapter also welcomed new members to the Committee.

- Cath Dwyer, University of Tasmania (UTAS) (Convenor)
- Shaun Kelly, UTAS (Treasurer)
- Anneka Ferguson, UTAS (Secretary)
- Lauren Di Palma, UTAS (Committee Member)
- Nic Gaston, UTAS (Committee Member)
- Tess Egan, Australian Antarctic Division (Committee Member)
- Tamara Walton, CSIRO (Committee Member).

The Chapter acknowledges the outgoing Convenors, Dr Adele Kay and Che O'May for their leadership of the Chapter Committee and support during the delivery of the 2018 Conference in Hobart.



Tasmania Chapter Event



Victoria Chapter

During the reporting period, the Victoria Chapter delivered a range of professional development and networking opportunities for its members as follows:

- PD@Zoom session held on 14 June 2019 focused on Ethics and Integrity on 'Moving Beyond Regulatory Compliance'. This was a whole of afternoon session, featuring a guest speaker, Prof Mark Israel, Professor and Dean Learning and Teaching, Murdoch University, and Senior Consultant and Director of 'Australasian Human Research Ethics Consultancy Services'. This session was very well received by Victorian research managers, including those outside the field of Ethics and Integrity. Around 70 attendees broke up into two breakout panel sessions: Integrity & Human Ethics, and Animal Ethics, followed by networking over some light refreshments. A special thank you to Dr Faye Zaibak, for championing this event.
- The Victorian Chapter held an End of Year Celebration event on 6 December 2018. This session was attended by around 40 research managers across Victoria and involved formal presentations about the ARC and NHMRC assessment processes. Several staff across Victorian Universities and Medical Research Institutes had the opportunity to attend grant review panels and reported their experience back to ARMS members through interactive talks and a panel Q&A. A special thank you to the presenters: Rose Firkin, Alex Lugg, Jennifer Steen, Wade Moore, and Silvia Alvarez-Diaz. Thank you also to RMIT, Fraser Rogerson and Emma Hegarty, for hosting the event.

- On 24 August 2018, the University of Melbourne hosted a workshop on developing conference posters, entitled "Communicating with Impact held". Around 20 ARMS members engaged in this activity to understand and learn how to (a) use knowledge and skills acquired to plan and prepare a quality poster; (b) consider what and how different types of content can be included in a poster presentation; and (c) clearly articulate the purpose of their poster and how it aligns with the objectives of the meeting. Thank you to Dr Suzy Ryan and Dr Bella Blaher from The University of Melbourne for facilitating the session.

Membership of the Victoria Chapter committee during the reporting period comprised of:

- Marco Krischer, Swinburne University of Technology (Convenor)
- Marianne Johnston, Monash University (Treasurer) – stepped down during the year
- Anh Chau, Monash University (Committee Member)
- Raimond Placidi, Federation University (Committee Member)
- Emma Hegarty, RMIT University (Committee Member)
- Barat Ma, Swinburne University of Technology (Committee Member) – stepped down during the year
- Fraser Rogerson, RMIT University (Committee Member)
- Catherine Hayden, La Trobe University (Committee Member)
- Faye Zaibak, Baker Heart and Diabetes Institute (Committee Member)
- Sejal Kendal, La Trobe University (Committee Member)
- Fiona Cromarty, Transport Accident Commission (Treasurer)
- Sian Wright, Monash University (Committee Member)



Chapter Highlights



WA Chapter - Careers in Research Management Event August 2018

Western Australia Chapter

During the reporting period, the Western Australia (WA) Chapter Committee was involved in organising a variety of events for ARMS members in the region, aimed at providing professional development and encouraging networking across member organisations.

Highlights include:

- *Careers in Research Management* – this was our 3rd year hosting the Careers in Research Management event in August 2018, with 4 presenters from a range of backgrounds sharing their career path in research management;
- *Science meets Administrators meets Business* – a new event involving representatives from academia, industry and research management discussing ideas on how to support engagement between industry and academia; and
- *NHMRC New Grant Schemes Wash-up* – Grant administrators from the universities and institutes across Perth came together to discuss the impact of the changes to the NHMRC grants schemes, share their insights and complaints and network with their colleagues at other organisations.

A number of networking events were also held including: an end of year event at the University of Western Australia University Club (November 2018); and a networking breakfast the Zamia Café, in the beautiful surrounds of Kings Park (March 2019).

The Chapter Committee thanked the outgoing Chapter members Claire McIlroy, University of Western Australia (UWA), Sandra Green, Edith Cowan University (ECU), Hinke van Gelder, Murdoch University, and Ashley Schoof, Telethon Kids Institute.

The WA Chapter Committee welcomes the new Chapter committee members that were confirmed at the AGM in June as follows:

- Bahareh Badrian (Notre Dame)
- Liam Casey (UWA)
- Claire Prenter (Curtin University)
- Dhruv Shah (Curtin University) &
- Leylani Taylor (Curtin University).

Standing Committee Highlights

Conferences and Major Events Committee (CMEC)

The Committee was established in 2017 to advise on and oversee major events including the annual Society conference, the biennial Australasian Ethics Network (AEN) conference and, when necessary, the International Network of Research Management Societies (INORMS) Congress, as well as any other major events held by or in association with the Society from time to time (e.g. the Australasian Research Training Network events).

Delivery of the ARMS 2018 Conference (18-21 September) in Hobart, the AEN 2018 Conference (26-28 September 2018) in Townsville were the key highlights for the CMEC during the reporting period.

In keeping with ARMS' strategic priority – International Excellence – ARMS also delivered a very successful event in collaboration with the Society of Research Administrators International (SRAI) on “Disruptive Trends in Global Research Management” in Hawaii on 25-27 March 2019.

The Organising and Program committees for the ARMS 2019 Conference in Adelaide have worked consistently hard throughout the reporting period and all is on track for the delivery of our birthday celebration event on 17-20 September at the Adelaide Convention Centre.

The membership of the CMEC for the reporting period:

- Dr David Huang, National Institute of Education, Singapore (Convenor) – who stepped down May 2019.
- Dr Tania Bezzobs, Swinburne University
- Dr Chris Kroger, GNS Science
- Dr Sianna Panagiotopoulos, Austin Health
- Dr Bryony Wakefield, University of Melbourne
- Professor Michael Khor, Nanyang Technological University, Singapore.



Delegates at the ARMS 2018 Conference

Standing Committee Highlights

Education and Professional Development Committee (EPDC)

The Committee was established in 2017 to oversee the development, promotion, operational management and delivery of the Society's Accreditation Program (Foundation and Advanced) and other professional development activities to serve the needs of the members.

The EPDC saw the departure of three key members, Ms Lyn McBriarty from the University of Newcastle, Dr Helen Marsden from the University of Canberra and Mr Grahame Pearson from Elsevier. This led to a call for new members in May 2019.

The membership of the EPDC for the reporting period:

- Dr Johanna Barclay (ARMS Board Liaison)
- Dr Denise Greenwood (Auckland University)
- Mr Colm Halbert, UTS (Convenor)
- Mr Christopher Morrissy (CSIRO)
- Mr Ian McIntosh (ARMS Board Liaison)
- Ms Heather Thomas (University of Canterbury)

The key milestone for the EPDC is refinement of ARMS Professional Development Framework (refer to page 15).

Governance, Finance and Audit Committee (GFAC)

The Committee was established in 2017 to support the Board with maintaining its By-Laws and reviewing or developing other policies as necessary. The GFAC also oversees the rigour and independence of the election processes as well as assisting the Board in fulfilling its financial responsibilities by overseeing the development and review of financial reports, assessing systems of internal controls and adequacy of risk management as well as facilitating auditing processes.

The GFAC dedicated considerable time during the reporting period on reviewing key societal policies and procedures. The GFAC implemented a review cycle to ensure that policies are reviewed routinely and are evenly staggered.

The Board of ARMS also commissioned the GFAC to undertake the review of its performance. Refer to further details in section "Management and Structure of ARMS".

The GFAC saw the departure of its inaugural member, Ms Rochelle Finlay from JCU Connect and Dr Catherine Gangell. Both were instrumental in setting up the framework for the GFAC and are acknowledged formally for their work. We also acknowledge with thanks, the departure of Mr Neil Harbottle (Convenor) from Monash University. A further call for new members was made which resulted in the appointment of two additional members, Associate Professor Gayle Morris from Gayle Morris Consulting and Mr Stephen Hannan from Western Sydney University.

Membership of the GFAC for the reporting period:

- Mr Neil Harbottle, Monash (Convenor)
- Associate Professor Gayle Morris (Gayle Morris Consulting)
- Mr Stephen Hannan, Western Sydney University
- Ms Connie Mogg, Monash University (ARMS Treasurer and Board Liaison) appointed on 27 September 2018
- Ms Maria Zollo, ARMS Chief Operating Officer
- Mr Brett Dobson, ARMS Management Accountant

Member Services Committee (MSC)

The Member Services Committee was established in 2017 and is responsible for overseeing and facilitating the development and delivery mechanisms for services to members of the Society including awards and scholarships. The Committee is a formal channel of communications between the Society and its Chapters and facilitates connectedness and the sharing of ideas.

The key highlight during the reporting period was the introduction of a webinar series appropriately named PD Sessions @ Zoom. These are one-hour, professional development webinars coordinated by each Chapter committee, but made available to all ARMS members. Offerings included:

- Effective Delivery of Advice and Resources for Research Funding Success – delivered by ARMS NSW Chapter, presented by Dr Ross Hill, Macquarie University on Friday the 29th of March.
- Research Impact – delivered by ARMS WA Chapter, presented by Tara McLaren, Kids Institute, Dr Laila Simpson, UWA and Michelle Duryea, ECU on Friday the 31st of May.
- Moving Beyond Regulatory Compliance: Building Institutional Support for Reflection on Ethics and Integrity in Research – delivered by ARMS Victoria Chapter, presented by Professor Mark Israel on Friday the 14th of June.
- Applying for and Managing Large Collaborative Research Projects – delivered by ARMS ACT Chapter in collaboration with the ARMS Singapore Chapter on Friday the 28th of June.

Further sessions are planned for the latter half of 2019 as follows:

- Importing Theories to Enable Collaborative Work in Higher Education – to be delivered by the ARMS Singapore Chapter, presenter Dr David Huan, NIE Singapore, Friday the 26th of July.
- Job Interview Tips for Positions in the Research Management Sector – to be delivered by ARMS Tasmania Chapter, presenter Nigel Blundell, University of Tasmania, Friday the 30th of August.
- Highlights from the 2019 ARMS Conference – to be delivered by the ARMS QLD/NT/PNG Chapter, Thursday the 26th of September.
- Research Governance in Centres and Institutes – to be delivered by ARMS NSW Chapter, presenter J-L Heylen, Macquarie University, Friday the 25th of October.
- Risk Management for the Pre-and-Post Award Administrator – to be delivered by ARMS SA Chapter, Friday the 29th of November.

Membership of the MSC for the reporting period:

- Ms Tania Tambiah, RMIT University (Board Liaison)
- Ms Maria Zollo, ARMS COO
- ACT Chapter
Marie-Helene Rousseau
- NSW Chapter
Yordanka Krastev, Macquarie University
- Qld/NT & PNG
Matthew Browne (and Convenor of MSC)
- South Australia
Michael Crisp, UniSA
- Singapore
Michael Khor, Nanyang Technological University
- NZ/Pacific Island
Katie Jones, University of Auckland
- Tasmania
Catherine Dwyer, University of Tasmania
- Victoria
Marco Krischer, Swinburne University
- Western Australia
Ashley Schoof, Telethon Kids Institute

Advocacy

Advocacy Communications Panel

The ARMS Board recognises the importance of proactivity in providing a voice for research managers in national policy and debate in Australia, New Zealand and Singapore when opportunities of relevance to the profession arise.

The ARMS Board acknowledges the ongoing support of our **Advocacy Communications Panel**:

- Mr David Parrish, RMIT University
- Mr Tim Payne, University of Sydney
- Dr Paul Wong, ANDS/Squarcle Consulting
- Dr Ross McLennan, ARMS President Elect and Board Liaison for the Advocacy Panel from the University of South Australia.

Canberra Stakeholders' Roadshow 2019

The continual promotion of the profession of research management is a key strategic priority of ARMS. On the 12th and 13th of March 2019, ARMS President, Dr Campbell Thomson, ARMS COO, Maria Zollo and ARMS President Elect, Dr Ross McLennan met with key stakeholders in Canberra for the annual stakeholders' roadshow. As a society with growing influence in our region, this stakeholder engagement exercise continues to be a regular feature on the annual calendar. Visits were scheduled with the Australian Research Council; Alzheimers Australia, Australian Technology Network; Australian Government Department of Education and Training; Department of Industry, Innovation and Science; Group of Eight; National Health and Medical Research Council; and Universities Australia.

These meetings also serve as an opportunity to explore ways that it can work more collaboratively with key stakeholders.

NZ Stakeholders' Roadshow 2019

The ARMS Board is cognisant that stakeholder engagement extends well beyond its operations in Australia and agreed to schedule a series of meetings to be held in July 2019 in Wellington with the University Research Office Directors, NZ (URONZ) including a broad range of key stakeholders, such as: Agresearch; Health Research Council; Independent Research Association of NZ (IRANZ); Ministry of Business, Innovation and Employment (MBIE); Office of the Prime Minister's Science Advisory Committee; Science NZ; Tertiary Education Commission and the Royal Society NZ to present the broader benefits of engagement with ARMS and to demonstrate how ARMS can contribute to the RS&I sector through the professional development and training services we provide.

Plans are currently in place to schedule a similar stakeholder engagement exercise in Singapore in 2020.

Special Interest Groups



Special Interest Groups (SIGS) are responsible for developing and maintaining a network of members sharing a common area of practice or application.

Nine SIGs operated in 2018/2019:

Ethics and Research Integrity

The ARMS Ethics and Integrity Special Interest Group led by Dr Ted Rohr and Dr Karolyn White continued to promote platforms of knowledge exchange and networks across universities and research institutes and 246 members signed up as members of the SIG on the ARMS portal.

The research integrity highlight for the 2018/19 calendar year was the 2018 ARMS Conference in Hobart which again provided solid content for research managers and administrators working in research integrity and also ethics roles. More than 30 participants took part in the research integrity workshop hosted as a collaboration between the ARMS Ethics and Integrity SIG, the Australian Group of Eight, and the University of Auckland.

Three strong streams during the conference proper on ethics and integrity were well attended to hear about the conduct of research, the prevalence (or not) of research misconduct and practical tips to promote good data management and other ethics and integrity essentials. The conference concluded with a memorable Plenary delivered by Professor May Har Sham, Associate Vice-President (Research) at the University of Hong Kong on strategies for promoting a responsible research culture for innovation and impact.

The human research ethics highlight for the 2018/19 calendar year was the Australasian Ethics Network Conference

in Townsville chaired by our Queensland colleague Sue Jenkins-Marsh in close collaboration with the AEN Advisory Group chaired by Dr Karolyn White. 183 participants took part in five workshops on 26 September 2018, covering topics such as consent in research and Human Research Ethics committee member training strategies.

The conference proper on 27-28 September was attended by 237 participants, with an intense two-day program covering all aspects of human research ethics and great networking opportunities. As for the ARMS conference, ARC, NHMRC and ANDS as well as State regulators participated actively in the workshops and programs.

Following SIG discussions at the ARMS Conference a Zoom meeting with over 30 participants was held in March 2019. Dr Ted Rohr led the discussion on member interests in being able to hold local network meetings in the ethics and integrity space, with representatives from several Australian States voicing their interest in receiving support from the ARMS Executive Office.

The SIG leaders would like to acknowledge their great appreciation from the ARMS Executive Office received over the 2018/19 calendar year for all matters involving organisational and logistic events management.

The Ethics and Research Integrity SIG is convened by Dr Ted Rohr, UNSW and Karolyn White from Macquarie University.

Research Office Directors'

Research Office Directors' SIG is led by Convenors Ms Donna Hannan from Victoria University, Ms Sharon Martin from the University of Wollongong and Professor Andrea Bishop, from Griffith University. ARMS Directors' Special Interest Group (SIG) now meets three times annually and continues to grow with more than 30 directors attending each meeting. A number of very tangible outcomes have resulted from these meetings. For example, a high priority for many Research Offices in Australia who are under strain is to reduce post-award administrative burden and as a result the Directors SIG, supported a select group of ARMS directors and managers to work directly with the Australian Research Council (ARC) to review their processes. The ARMS Directors SIG also supported the development of a number of sector-wide Multi-Institutional Agreements (MIAs) including: an ARC Discovery Project MIA; an ARC Linkage Infrastructure Equipment & Facilities (LIEF) MIA; a NHRMC Investigator Grant MIA; and a Medical Research Future Fund (MRRF) MIA.

Professor Bishop stepped down as Co-Convenor in May 2019. She was replaced by Dr Andrew Johnson from the University of New England. The Society formally thanks Professor Bishop for her collegiality and leadership during her term as Co-Convenor.

Special Interest Groups

Directors of Higher Degree Research

Directors of Higher Degree Research, led Dr Lucy Jones from UNSW. The Directors of Higher Degree Research SIG is a professional network for Directors and Managers of Graduate Research Centres and Schools or those responsible for the management of research degrees in their university.

International Research Collaborations

International Research Collaborations facilitates information sharing through various means including a forum and other professional development activities.

Research Development

Research Development seeks to provide support for research managers and administrators undertaking research development activities within and across Universities through networking and sharing of best practice.

Research Finance Managers

The ARMS Research Finance Managers SIG was established during this reporting period. Since its first meeting at Monash University in February 2019, the SIG has grown to 42 members from institutions across Australia, New Zealand, and a new member from the UK. The meetings are well attended with around half of our members being able to make it to the meeting in person – zoom is offered as an option for those members who are unable to attend in person.

The group is a diverse one ranging from very experience research finance managers, to wanting to get a better understanding of research finance and build a network of contacts.

The Research Finance SIG's identified its first project in February 2019 led by Mary Lambert from Swinburne University on developing a standard ARC shared grants template to provide consistency in reporting. The SIG has benefited from knowledge sharing on issues around how various organisations manage US Federal funds, and how each institution provides financial reports to their researchers.

The next meeting of the Research Finance SIG is scheduled for the 17th September at Flinders University, the day prior to the ARMS

The Research Finance Managers SIG is convened by Ms Connie Mogg from Monash University.

Research Funders

The focus of the Research Funders' SIG has been to work with the ARMS 2019 Conference Program Committee to present a Funders' Panel at the Adelaide Conference. The Panel will comprise representatives of various funding organisations which play a key role in the research and innovation landscape.

The Panel format will encourage dialogue on a range of current issues in research funding, such as: What will the funding landscape look like in 10 years' time? What is the role of crowd-funding and philanthropy? Are the expectations of research funders changing, when it comes to measuring the impact of funding investments? When do research consumers have a voice in research funding decisions? Can technology improve the way we assess grant applications?

At the time of writing, the confirmed Panellists and facilitator were:

- Tony Peacock, CEO CRC Association
- Professor Michael Khor, Director, Talent Recruitment & Career Support (TRACS) Office and Bibliometrics Analysis, Nanyang Technological university, Singapore
- Associate Professor Caroline Miller, Director, Health Policy Centre, SAHMRI
- Catherine Wood, CEO ARK Invest

The Research Funders SIG is convened by Jane Hobson from Cancer Council NSW and Merrillyn Lárusson, from CSIRO.

Research Impact

The Research Impact SIG (RI-SIG) was newly formed in 2019 to provide support for research managers involved in developing an impact culture, embedding impact strategies, engaging with end-users or playing any other role with an aim to assist researchers to maximise the impact of their research.

Since early 2019 well over 200 members have joined the RI-SIG, highlighting the need for a community within this area. A welcome webinar was held in July 2019 to mark the launch, including an interview with Julie Bayley, Director of Research Impact Development at the University of Lincoln and ex-ARMA (UK) Impact SIG convenor, providing insights into the ARMA SIG to help inspire the RI-SIGs future potential achievements.

The SIG has since collected information on future activities suggested by members, and it will be holding its first events at University Research Offices of New Zealand 2019 and ARMS2019 conferences in September.

The Research Impact SIG is convened by Dr Faith Welch from the University of Auckland and Dr Tamika Heiden, Research Impact Academy.

Research Information and Reporting

The Research Information and Reporting Special Interest Group (RIR SIG) organises activities to facilitate member collaboration in common areas of interest, including research information management, research performance indicators and reporting, and the systems that underpin these processes.

The RIR SIG was very active this year, facilitating a number of initiatives and videoconference meetings. A Research Systems Best Practice Community Group was launched in August 2018 to discuss and share current and planned system development activities; so far more than 20 universities have signed on to participate. Various sessions have been held for members to discuss changes to the ERA (Excellence in Research for Australia) initiative and its new companion 'Engagement and Impact' (EI) exercise, as well as a session held in January 2019 to consider and contrast a new citation index (Dimensions).

A member of the SIG Convening Committee is also the ARMS representative on the INORMS International Research Evaluation Working Group with feedback being sought from ARMS members on a draft list of characteristics of fair and responsible university rankings.

The SIG has also ensured members were made aware of and invited to participate in other international activities of relevance including the OCLC Research/euroCRIS Research Information Management Practices Survey.

RIR SIG Convening Committee:

- Michelle Duryea, Edith Cowan University
- Adam Finch, CSIRO (Bibliometricians Network Lead)
- Elizabeth Przywolnik, Curtin University
- Gary Long, Western Sydney University
- Jeremy Gibson, Queensland University of Technology (Research Systems Best Practice Community Lead)
- Judy Alexander, University of Newcastle
- Justin Shearer, University of Melbourne (International Research Evaluation Working Group Representative)
- Peter Barnard, Southern Cross University
- Raimond Placidi, Federation University
- Stephen Hannan, Western Sydney University (Australian ORCID Advisory Group Representative)

The Research Information and Reporting SIG is convened by Michelle Duryea from Edith Cowan University.

ARMS Awards



The Society supports and celebrates the professional development achievements of its members through a range of awards. Award recipients for the reporting period are:



Fellows of ARMS

Fellows of ARMS is a program which recognises individuals who have made an enduring and substantial contribution to research management as a practitioner, mentor, trainer or advocate in the research management profession.

We congratulate the 2018 recipients:

- **Dr Tania Bezzobs from Swinburne University of Technology;** and
- **Professor Moira Clay from Moira Clay Consulting.**

Please note that Professor Clay was unable to attend the award ceremony.

Dr Tania Bezzobs (Fellows of ARMS awardee) being presented her plaque by ARMS President Dr Campbell Thomson at the ARMS Conference Gala Dinner, September 2018.



L – Phil Tang and R- Justin Manzano from La Trobe University receiving their certificate at the award ceremony.

CSIRO Awards for Excellence in Research Management Practice

ARMS acknowledge the support of CSIRO as the official sponsor. The CSIRO awards for Excellence in Research Management Practice recognise outstanding contributions by an individual or team that have enhanced the profession of research management and administration, and that reflect the goals of ARMS. Our award recipients for 2018 were:

Macquarie University,
Rebecca Syler, Fional Collison,
Carolyn Munnoch,
Lyn Schedlich and
Heidi Worsley for category
“Providing Quality Service”.

La Trobe University,
Justin Manzano, Phil Tang,
Elizabeth Torney and
Christine Atzis for category
“Leading Change”.



L – Katie Donnelly from Federation University receiving her certificate from Todd Melville (R) from University Office at the award ceremony.

University Office Travel Award

ARMS acknowledge the support of our inaugural Gold Corporate Partner, University Office for providing this annual award to enable an ARMS Foundation

Level Accreditation Program graduate to attend the annual conference. We congratulate Katie Donnelly from **Federation University** as the 2018 recipient.

ARMS Awards

ARMS Chapter Travel Awards

Chapter Travel Awards are provided to support the cost of attending and participating in the ARMS annual conference. Our 2018 recipients are listed below:

Chapter	Awardee	Organisation
ACT	Catherine Karcher	Australian National University
ACT	Danuta Pniewski	Australian National University
NSW	Penny Chapman	University of Newcastle
NSW	Gareth Patterson	University of Newcastle
NZ	Denice Belsten	The University of Auckland
QLD	Laura Carrascosa	Mater Research Institute- The University of Queensland
QLD	Christine Hanley	Central Queensland University
SA	Marissa Lumasag	The University of Adelaide
SA	Paula Rosenbauer	The University of Adelaide
SA	Rupali Saikia	Flinders University
SING	Huijuan Zhang	Singapore Management University
TAS	Leslie Watson	University of Tasmania
VIC	Astrid Nordmann	Swinburne University of Technology
VIC	Kerryn Westcott	Olivia Newton-John Cancer Research Institute
WA	Jessica Derrett	Murdoch University
WA	Kylie Rudrum	Edith Cowan

Major Achievements

Our major achievements for period ending 30 June 2019 as they align to ARMS' Strategic Priorities:

Excellence of the Individual

- 19 Foundation Level Accreditation Modules now offered to members
- Over 1000 unit registrations delivered.
- 1 ARMS-NCURA Fellowships for travel to the US, *December 2018*
- 2 CSIRO Awards for Excellence in Research Management Practice, *September 2018*
- 16 Chapter Travel Award to attend the annual conference, *September 2018*
- 1 ARMS-University Office INORMS Travel Award, *September 2018*
- Celebrated Research Administrators Day on 25 September 2018
- 5 electives delivered as part of the May 2019 winter school in Victoria
- 1 Senior Executive Forum on the Open Research Agenda in Australasia planned for delivery in November 2019

Promotion of the Profession

- President's Stakeholders roadshow in Canberra, March 13, 2019.
- Developed 4 Multi-institutional Agreements for the Australian Research Council LIEF Scheme, Linkage projects and the National Health and Medical Research Council Investigator Grants
- Planned President's Stakeholders roadshow in Wellington, NZ for 4 July 2019
- Delivered a successful conference in Hobart 18-21 September 2018
- Graduated a further 100 Accredited Research Managers (Foundation) bringing the total to 363 ARMFs
- Graduated a further 12 Accredited Research Managers (Advanced) bringing the total to 29 ARMAs

Innovation in Research Management

- Delivered a joint international event with SRAI on "Disruptive Trends in Global Research Management"

Creating Communities of Practice

- Launch of a new Research Finance Special Interest Group
- Launch of a new Research Impact Special Interest Group
- Planned launch of a new Health and Medical Research Special Interest Group at the ARMS 2019 Adelaide Conference
- Stronger presence of the Directors of Research Special Interest Group now routinely meeting 3 times annually
- Launch of 9 webinars as part of the new PD Sessions @Zoom series.

International Excellence

- Delivered an event with Monash University, Malaysia in Malaysia on 13 June 2019 attended by over 80 research management professionals aimed at facilitating the development of the profession in that region.
- Delivered a UK Study Tour with PraxisAuril from 4-13 June 2019 attended by 16 ARMS members.

Highlights from the ARMS Hobart 2018 Conference

The ARMS Hobart Conference was held on 18-21 September 2018 at the Hotel Grand Chancellor, Hobart, Tasmania.

The Conference was attended by 546 delegates from across 12 countries, including: Australia, Chile, China, India, Malaysia, New Zealand, Saudi Arabia, Singapore, South Africa, Thailand, UK and US. The congress program included plenary presentations, pre-conference workshops and accreditation modules, oral presentations and posters.

The Conference attracted a broad range of high-calibre Keynote speakers including:

- Dr Lara Boyd, *Neuroscientist and Physical Therapist, University of British Columbia*
- Dr Noel Chambers, *CEO, National Foundation for Medical Research and Innovation*
- Professor Barney Glover, *Vice-Chancellor and President, Western Sydney University*
- Professor Brigid Heywood, *Deputy Vice-Chancellor (Research), University of Tasmania*
- Professor Mai Har Sham, *Associate Vice-President (Research), University of Hong Kong*
- Barbara Warren, *Director, Dramatic Difference Training*

Invited speakers included:

- Her Excellency Professor the Honorable Kate Warner AC, *Governor of Tasmania*
- Professor Clive Baldock, *Pro Vice-Chancellor (Researcher Development) & Dean of Graduate Research, University of Tasmania*
- Professor Roland De Marco, *Deputy Vice-Chancellor (Research and Innovation), University of the Sunshine Coast*
- Professor Lucy Johnston, *Dean of Graduate School, University of Newcastle*
- Amy Phillips, *Acting Director, Policy and Integrity, Australian Research Council*
- Professor Laura Poole-Warren, *Pro Vice-Chancellor (Research Training) and Dean of Graduate Research, UNSW*
- Dr Belinda Westman, *Assistant Director, Ethics and Integrity Section, NHMRC*

Location:

Grand Chancellor Hotel,
Hobart, Tasmania

Date:

18-21 September 2018

Theme:

Research Futures: Thinking
long term in a world of short
attention spans

Delegates:

546 delegates
representing 12 countries



Delegates at ARMS 2018 Hobart Conference



The Society acknowledges the substantial support of all sponsors and exhibitors for this event:

Sponsors

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Strategic Partnerships

Australasian Ethics Network (AEN)

The Australasian Ethics Network (AEN) continued its strong affiliation with ARMS during the July 2018 - June 2019 period as a stream of the ARMS Ethics and Integrity Special Interest Group – refer to Special Interest Groups.

Under the direction of ARMS, the AEN Advisory Group delivered its biennial conference from 26-28 September 2018. The conference was held over 3 days at the Rydges Hotel, Townsville, Queensland.

The theme of the Conference was ***Bridging the Barriers – Understanding Misconceptions***. The conference was attended by 237 delegates from Australia, New Zealand, Canada, Fiji, Singapore and the United Kingdom.

The conference attracted a broad range of keynote speakers as follows:

- Professor Ian Olver AM,
- Ms Chrissy Grant and Professor Yvonne Cadet-James, *James Cook University* (Joint Presenters)

- Dr Wendy Rogers, *Macquarie University*, and Dr Jeremy Kenner, *NHMRC* (Joint Presenters)
- Professor Sasha Aikhenvald, *James Cook University*
- Tim Vines, *NHMRC*, and Justin Withers, *ARC* (Joint Presenters)
- Professor Robert Sparrow, *Monash University*

We acknowledge the generous support of our sponsors:

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Australasian Research Training Network (ARTN)

Under the direction of Professor Lucy Johnston, Newcastle University, Professor Joe Luca, Edith Cowan University and Peter Frapell, University of Tasmania, Dr Fiona Zammit, Edu Management and Consulting the ARTN has now developed four Higher Degree Foundation Level Modules:

- Module 3.1 Higher Degree by Research Scholarships
- Module 3.2 Higher Degree by Research International Partnerships
- Module 3.3 Higher Degree by Research Candidature Management.
- Module 3.4 Higher Degree by Admissions and Completions



Delegates at the AEN 2018 Conference Welcome Reception

Open Researcher and Contributor ID (ORCID)

The ORCID (Open Researcher and Contributor ID) is a 16-digit international unique identifier for researchers and contributors to research.

In 2016, Australia formed a national ORCID Consortium consisting of universities, research organisations and research funders. At present, the consortium membership includes 38 universities, CSIRO, the ARC and the NHMRC. This consortium provides a national approach to the adoption and integration of ORCID. ARMS is represented on the ORCID governance committee by the President of ARMS and on the ORCID Advisory Group by Mr Steve Hannan (Western Sydney University).

ORCID has multiple benefits for both the researcher and research administrators. For researchers, tagging their publications with their ORCID improves the discoverability of their work and ensures that their work is correctly assigned to them, avoiding issues with name confusion or changes in name.

For the research administrator, when ORCID is linked with your research management systems, publications can be automatically harvested and institutions are able to keep track of their alumni as they move around the sector and across the world.

From an ARMS perspective, a key focus of the ORCID Advisory Group this year has been working to encourage vendors to ensure that they offer ORCID integration as a core part of their system and for institutions to require ORCID integration as part of their system tender requirements. The greatest benefits of ORCID are achieved when it is integrated with research management systems and when this integration and implementation occurs across the whole sector.

In September 2018 the ARC announced that from November 2018 researchers were able to auto-populate their research output data into their ARC RMS person profiles and application forms as part of the 2020 Discovery Project round.

This was a significant step in raising the profile of ORCID with researchers and driving the adoption of ORCID within the sector highlighting the advantages of having and ORCID system integration. Whilst using ORCID was not mandatory, it did stimulate much activity and some key functionality issues were raised with the ARC.

The ARC is very responsive to these issues and were able to implement a number of patches and fixes that greatly improved the process.

As understanding, awareness and adoption of ORCID has matured across the sector and around the world, the ORCID Advisory Group is beginning to engage with the ORCID international board in the development their 2025 strategy.

This strategy is focussed on four key aspects:

1. RESEARCHER

Position the researcher at the centre of all that we do

2. TRUSTED ASSERTIONS

Enable a wide range of verified iD-ID connections

3. INFRASTRUCTURE

Invest in developing a robust information infrastructure

4. STRATEGIC RELATIONSHIPS

Develop sustainability through strategic relationships.

This strategy will continue to be developed throughout 2019.

Finally, on the 8th of October the 2019 ORCID Forum is being hosted at Griffith University. This forum provides an opportunity for exchange on how ORCID is being implemented across the country and around the world.

This year's forum "The Connected Researcher" broadens the scope to consider how ORCID and other persistent identifiers such as RAiD (Research Activity Identifier) and DOIs (Digital Object Identifier) add value and are being integrated into the research ecosystem and within the research lifecycle.

International Engagement

International Network of Research Management Societies (INORMS)

ARMS is a member of INORMS, a network formed in 2001 to bring together research management societies and associations from across the globe. Its purpose is to enable interactions, sharing of good practice, and joint activities between the member societies, to the benefit of their respective members.

The network enables the officers of its member associations to compare their national, international or regional issues, and to learn from each other. Each member association has its own distinct remit, constitution, membership and geographical base, but all face similar issues. Through INORMS, member associations are able to transfer training course structure and content, adopt comparable support mechanisms, jointly develop training materials, and jointly influence policy.

The network is managed by a Council which comprises the current Presidents/Chairs of Associations from around the world as follows:



1 Association of Research Managers and Administrators (UK)

2 Association of Research Managers and Administrators (The Netherlands)

3 Australasian Research Management Society

4 Brazilian Association of Research Managers and Administrators

5 Canadian Association of Research Administrators

6 Chinese Association for Science of Science and Science & Technology Policy (CASSSP)

7 Danish Association of Research Managers and Administrators

8 European Association of Research Managers and Administrators

9 Finnish Association of Research Managers and Advisors

10 Network of Research- and Transfermanagement (FORTRAMA)

11 Icelandic Association for Research Managers and Administrators (ICEARMA, Iceland)

12 National Council of University Research Administrators

13 Norwegian Network for Administration and Research Management

14 PraxisAuril

15 Research Manager and Administrator Network Japan

16 Southern African Research and Innovation Management Association

17 Society of Research Administrators International

18 West African Research and Innovation Management Association

19 The Association of Commonwealth Universities

International Fellowship Program

The ARMS-NCURA Fellowship Program is a joint initiative between the two associations and is intended to reduce barriers to global research administration and create an administrative environment conducive to global research collaboration. There is an ever-increasing amount of global research collaboration and ARMS and NCURA established this Fellowship program to create a pool of individuals who are able to build the research enterprise on the international front. The Fellowship program has two underlying objectives, training of research administrators and enhancing the global research collaboration.

The program provides an opportunity for ARMS members to travel to an NCURA host institution in the USA where they will immerse themselves in a program of mutual learning and knowledge exchange.

For the 2018/2019 program, ARMS awarded one fellowship to **Dr Ashleigh Roberts from Curtin University** (previously Murdoch University) who visited Washington State University, US.

Disruptive Trends in Global Research Management

ARMS partnered with the Society of Research Administrators International (SRAI) to deliver a joint event on **“Disruptive Trends in Global Research Management”** from 25-27 March 2019.

The purpose of this event was to provide research management professionals with an opportunity to learn about emerging trends that they need to be aware of if they are to adapt their workforce to future needs.

The conference was held in Hawaii as a convenient mid-point in the Pacific between continental US and Australia and was attended by over 100 delegates from across Australia, North America and Europe.



International Engagement

2019 UK Study Tour

ARMS collaborated with PraxisAuril to offer its members a study tour designed to support an understanding of how to build, sustain and measure industry engagement.

The 2019 UK Study Tour was held from the 4th – 13th of June 2019 and involved visits to a number of key UK universities that have commenced planning for the 2021 Research Excellence Framework (REF) and are expecting the introduction of a national Knowledge Exchange Framework (KEF) this year.

The KEF will be examining best practice in knowledge exchange and what metrics may best be used to measure such exchange activities.

The tour provided a unique opportunity to meet with policy makers (Research England) and practitioners (universities) as they prepare for these national programs which are designed to highlight engagement with industry.

Sites visited included: City University of London, University of the Arts London, University College London, University of Cambridge, Coventry University, Keele University, University of Nottingham, University of Lincoln, University of York and Research England.

The tour was attended by 16 ARMS members and facilitated by Dr Mark Hochman, ARMS Business Consultant and Ms Grace Mulraney, ARMS Conferences and Major Events Coordinator.



ARMS
Australasian Research Management Society

PRAXIS
AURIL



Supporting Research Management Excellence in Malaysia

On the 13th of June 2019, ARMS delivered an event aimed at facilitating the development of the research management profession in Malaysia. Hosted by Monash Malaysia at its Kuala Lumpur campus, 27 private and public universities were represented by almost 80 delegates for a whole day of highly-engaged discussions focused on how to create a network for sharing best practice and providing professional development opportunities.

The morning session was introduced by Professor Andrew Walker, President of Monash Malaysia, and included presentations on: the changing research and innovation landscape in Malaysia and the important role that research management professionals play (given by Chua Wai and Nirmala Devarajan from Monash University Malaysia); examples of research management strategy from the University of Malaya and initial steps to create a national community of practice (by Professor Shaliza Ibrahim, Associate Deputy Vice Chancellor Research and Innovation); and an introduction into the support that ARMS provides to its members was delivered by Dr Ross McLennan, ARMS President Elect and Ms Maria Zollo, ARMS COO including a case study of the impact of the ARMS Singapore Chapter, given by Professor Michael Khor.

These morning presentations set the scene well and prepared delegates for the afternoon workshop - during which we explored 1) the desire to professionalize research management in Malaysia, the challenges to doing so, and the immediate training needs of the community, and 2) the next steps to move forward and what role the community would like from ARMS. A highly interactive series of discussions generated a lot of ideas, demonstrating the strong desire for action from participants. The discussion was energetic and open with a high degree of consistency in what came up as key issues/opportunities.

Whilst this was the first formal event that ARMS has run in Malaysia, it built on a few previous workshops that had been convened by the Malaysian government. Structuring the day to be inclusive of all institutions and a range of levels of research management professionals, ensured that the focus was on the individuals and capturing their needs.

The community message was that they want more of such opportunities to network and to develop their skills.

The ARMS Board will be preparing a report which will explore a range of options to collaborate with members in the region including the Malaysian Research Management Association (MyRMA) which is in the process of being ratified by the Malaysian government.



Research Administrator Day Celebrations



Research Administrator Day is an event initiated by fellow INORMS association member the National Council of Research Administrators (US) to acknowledge and celebrate those working in our profession.

The day, now recognised internationally, is celebrated annually on the 25th of September by many research management associations including ARMS.

Each year, the ARMS Executive Office runs a competition encouraging members to share how their day was celebrated. Below is a snapshot of some of the 2018 entries:



Research Administrator celebrations at UWA.

In Memorium



The Society is saddened by the passing of colleague, Dr Tricia Huang from the Ministry of Health Singapore on the 17th of October 2018.

Dr Huang was an exemplary member of the ARMS Singapore Chapter community, having presented at our annual conferences and actively contributing to our Foundation Level Accreditation Program as a Training Fellow authorised to deliver our two compulsory Singapore specific modules.



ARMS also celebrates the life of our long-term member and friend, Dr Paul McGregor Taylor who passed away on the 20th of November 2018.

Dr Taylor was a world-leading expert in research integrity and together with Dr Daniel Barr developed this Foundation Level Accreditation Module on Research Integrity for the ARMS Accreditation Program.

Dr Taylor was a distinguished ambassador of ARMS, through his involvement in delivery at annual conferences, his role as an ARMS Training Fellow and involvement in several key committees and working groups during his membership. His thoughtful and determined leadership of underpinning philosophical and practical aspects of the responsible conduct of research has been influential nationally and internationally, including his contributions to the recently published Australian Code for the Responsible Conduct of Research, a critical resource referenced across Australia to guide research integrity.



Our Finances



The 2018/19 financial year has produced another good result for ARMS, with a healthy operating margin of 14.84%, and a current ratio of 2.52. Our net profit was over \$252K.

ARMS has reinvested \$75,300 of our surplus this year into the development of online modules. The feedback from our members gave a strong indication that they would like our professional development programs to be more accessible, this is particularly so for our members not based in the major capital cities. The ARMS Board remains committed to continued investment into all professional development programs to ensure they are current and are meeting the needs of our members. The healthy financial position of the society makes this possible.

Following the feedback at the 2018 AGM in Hobart, we have also reviewed and amended our reserves policy. The change means that we will keep adequate financial reserves to fund the ARMS head office for two years in the case of a financial crisis.

The Society's outstanding financial position has made this possible, and this should provide members with reassurance of continuity if there was a sudden and significant downturn in revenue.

I would like to acknowledge the excellent work, and professionalism of the ARMS Office, in particular, Chief Operating Officer, Maria Zollo, and Management Accountant, Brett Dobson. Without their prudent, and diligent management of the financial resources at the operational level, these results would not be possible. I would also like to thank both Maria and Brett for their support to myself as Treasurer, and would also like to acknowledge the support of our outgoing President, Dr Campbell Thompson, and incoming President, Dr Ross McLennan for their outstanding leadership and guidance to the Board, and the Society.

Connie Mogg

Connie Mogg
ARMS Treasurer

Audited Financial Statements

For the Year Ended 30 June 2019

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AUSTRALASIAN RESEARCH MANAGEMENT SOCIETY INC
ABN 57 334 849 485

Committee's Report

The Committee members present the financial report for the Australasian Research Management Society Inc (the Society) for the year ended 30 June 2019.

COMMITTEE MEMBERS

The names of the Committee members throughout the year and at the date of this report are:

Campbell Thompson (President)	Bryony Wakefield
Ross McLennan (President Elect appointed 20/09/2018)	Ian McIntosh
Connie Mogg (Treasurer)	Tania Tambiah
Misty-Lee Palmer (Secretary appointed 20/09/2018)	Johanna Barclay (appointed 20/09/2018)
Marina Delpin (Secretary, resigned 20/09/2018)	Louise Fleck (resigned 20/09/2018)

PRINCIPAL ACTIVITIES

The principal activities of the Society during the financial year were:

- to encourage the professional development of research managers and research administrators
- to promote the profession of research management and enhancement of the research enterprise
- to establish a strong and effective professional network of research managers and research administrators at all levels and based on a verity of setting through personal relationships, presentations, formal and informal meetings and publications.
- the development and promotion of professional standards for research management and research administration throughout Australasia consistent with international best practice

SIGNIFICANT CHANGES

No significant change in the nature of these activities occurred during the year.

OPERATING RESULT

The profit after providing for income tax amounted to \$252,434 (2018: \$2,771)

LIKELY DEVELOPMENTS

The Committee has determined that there are no likely development that would affect the operations of the Society in future years.

Signed in accordance with a resolution of the council members of the Society.



President



Treasurer

Dated this 8th day October 2019

Statement by Members of the Committee

The statements attached to this certificate give a true and fair view of the financial position and performance of Australasian Research Management Society Inc during and at the end of the financial year of the association ending 30 June 2019.



President



Treasurer

Dated this 8th day October 2019

Statement of Profit or Loss and Other Comprehensive Income

	Note	2019 AU\$	2018 AU\$
Revenue	4	1,613,198	1,321,912
Other Income	4	83,591	18,356
		<u>1,696,789</u>	<u>1,340,268</u>
Operating Expenses			
Administrative officer		103,141	94,704
Chapter expenses		14,589	1,964
Executive expenses		46,819	62,730
Chief operating officer		177,326	173,535
Professional Development Manager		78,334	144,200
Finance Officer		76,957	64,889
Conference and Major Events Coordinator		98,717	92,640
Conference expense		516,341	485,350
Award expense		19,727	33,432
Sub-committee expenses		5,273	5,661
Marketing and Communications Expense		1,787	6,661
Special interest groups		4,931	3,812
Administrative expenses		49,044	39,071
Sponsorship expenses		5,236	2,895
Depreciation		10,570	13,386
Website		719	1,856
Total ordinary expenses		<u>1,209,511</u>	<u>1,226,786</u>
Profit from ordinary activities		<u>487,278</u>	<u>113,482</u>
Expenses - special initiatives			
PD Consultancy		-	-
Accreditation expenses		140,066	90,285
Vietnam Module Development		294	10,426
Study Tour expenses		91,757	-
International Exchange Fellowships		2,727	10,000
Total expenses - special initiatives		<u>234,844</u>	<u>110,711</u>
Profit/ (loss) before income tax		<u>252,434</u>	<u>2,771</u>
Income tax benefit/ (expense)		-	-
Profit/ (loss) for the year after Income tax		<u>252,434</u>	<u>2,771</u>
Other comprehensive income for the year			
Items that will be reclassified subsequently to profit or loss:			
Increase to financial assets taken to financial asset reserve	12	-	42,096
Other comprehensive income for the year after tax		-	42,096
Total comprehensive income for the year		<u>252,434</u>	<u>44,867</u>

The above statement of profit or loss and other comprehensive income should be read in conjunction with the accompanying notes.

Statement of Financial Position

	Note	2019 AU\$	2018 AU\$
ASSETS			
CURRENT ASSETS			
Cash and cash equivalents	6	747,931	980,230
Trade and other receivables	7	131,161	166,413
Other current assets	8	122,460	88,535
Investments	9	1,077,272	790,553
TOTAL CURRENT ASSETS		<u>2,078,824</u>	<u>2,025,731</u>
NON-CURRENT ASSETS			
Plant & equipment	10	67,572	11,509
TOTAL NON-CURRENT ASSETS		<u>67,572</u>	<u>11,509</u>
TOTAL ASSETS		<u>2,146,396</u>	<u>2,037,240</u>
LIABILITIES			
CURRENT LIABILITIES			
Trade and other payables	11	826,829	970,107
TOTAL LIABILITIES		<u>826,829</u>	<u>970,107</u>
NET ASSETS		<u>1,319,567</u>	<u>1,067,133</u>
EQUITY			
Retained Earnings		1,319,567	979,398
Financial asset reserve	12	-	87,735
Total equity		<u>1,319,567</u>	<u>1,067,133</u>

The above statement of financial position should be read in conjunction with the accompanying notes.

Statement of Cash Flows

	Note	2019 AU\$	2018 AU\$
CASH FLOWS FROM OPERATING ACTIVITIES			
Members' & customers' receipts		1,846,362	1,876,649
Payments to suppliers		(1,785,554)	(1,444,380)
Interest received		779	516
NET CASH INFLOW FROM OPERATING ACTIVITIES		61,587	432,785
CASH FLOWS FROM INVESTING ACTIVITIES			
Purchase of financial assets		(696,833)	(41,515)
Proceeds from sale of financial assets		469,580	35,000
Purchase of plant & equipment		(66,633)	-
Net cash inflow/(outflow) from investing activities		(293,886)	(6,515)
Net increase/(decrease) in cash and cash equivalents		(232,299)	426,270
Cash and cash equivalents at beginning of period		980,230	553,960
Cash and cash equivalents at end of period	6	747,931	980,230

The above statement of cash flows should be read in conjunction with the accompanying notes.

Statement of Changes in Equity

	Retained Earnings \$	Financial Asset Reserve \$	Total \$
At 1 July 2017	976,627	45,639	1,022,266
Profit for the year	2,771	-	2,771
Other comprehensive income	-	42,096	42,096
Total comprehensive income for the year	2,771	42,096	44,867
At 30 June 2018	979,398	87,735	1,067,133
Transfer on initial adoption of AASB 9	87,735	(87,735)	-
Adjusted balance at 1 July 2018	1,067,133	-	1,067,133
Profit for the year	252,434	-	252,434
Other comprehensive income	-	-	-
Total comprehensive income for the year	252,434	-	252,434
At 30 June 2019	1,319,567	-	1,319,567

The above statement of changes in equity should be read in conjunction with the accompanying notes.

Notes to the Financial Statements

For the Year Ended 30 June 2019

NOTE 1 CORPORATE INFORMATION

This financial report covers the Australasian Research Management Society Inc. (the Society) as an individual entity. The Society is incorporated in Victoria under the Association Incorporation Reform Act Vic 2012.

The financial statements are presented in the Australian currency.

The address of the Society's registered office and principal place of business is C/- Flinders University, Sturt Road, Bedford Park, SA, 5042

NOTE 2 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

(a) Basis of Preparation

The Society applies Australian Accounting Standards - Reduced Disclosure Requirements as set out in AASB 1053: *Application of Tiers of Australian Accounting Standards*.

The financial statements are general purpose financial statements that have been prepared in accordance with Australian Accounting Standards - Reduced Disclosure Requirements of the Australian Accounting Standards Board (AASB) and the Associations Incorporation Reform Act 2012. The Society is a not-for-profit entity for the financial reporting purposes under Australian Accounting Standards.

Australian Accounting Standards set out accounting policies that the AASB has concluded would result in financial statements containing relevant and reliable information about transactions, events and conditions. Material accounting policies adopted in the preparation of the financial statements are presented below and have been consistently applied unless stated otherwise.

The financial statements, except for the cash flow information, have been prepared on an accrual basis and are based on historical costs, modified, where applicable, by the measurement at fair value of financial assets. The amounts presented in the financial statements have been rounded to the nearest dollar.

(b) Revenue Recognition

Membership revenue is measured at the fair value of the consideration received and is brought to account as revenue in the year it relates. The membership period covers 1 July to 30 June each year.

Interest

Interest revenue is recognised as interest accrues using the effective interest method. The effective interest method uses the effective interest rate which is the rate that exactly discounts the estimated future cash receipts over the expected life of the financial asset.

(c) Goods and Services Tax (GST)

Revenues and expenses are recognised net of GST except where GST incurred on a purchase of goods and services is not recoverable from the taxation authority, in which case the GST is recognised as part of the cost of acquisition of the asset or as part of the expense item.

Receivables and payables are stated with the amount of GST included. The net amount of GST recoverable from, or payable to, the taxation authority is included as part of receivables or payables in the statement of financial position.

Cash flows are included in the statement of cash flows on a gross basis and the GST component of cash flows arising from investing and financing activities, which is recoverable from, or payable to, the taxation authority are classified as operating cash flows.

Commitments and contingencies are disclosed net of the amount of GST recoverable from, or payable to, the taxation authority.

(d) Income Tax

The Society has self-assessed itself to be an income tax exempt entity on the basis that it is a non-profit scientific organisation

(e) Impairment of Assets

At the end of each reporting period, the Society assesses whether there is any indication that individual assets are impaired. Where impairment indicators exist, recoverable amount is determined and impairment losses are recognised in profit or loss where the asset's carrying value exceeds its recoverable amount. Recoverable amount is the higher of an asset's fair value less costs to sell and value in use. For the purpose of assessing value in use, the estimated future cash flows are discounted to their present value using a pre-tax discount rate that reflects current market assessments of the time value of money and the risks specific to the asset.

Where it is not possible to estimate recoverable amount for an individual asset, recoverable amount is determined for the cash-generating unit to which the asset belongs.

(f) Cash and Cash Equivalents

For the purposes of the Statement of Cash Flows, cash and cash equivalents includes cash on hand and at bank, deposits held at call with financial institutions, other short term, highly liquid investments with maturities of three months or less, that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts.

(g) Trade Receivables

Receivables are recognised and carried at original invoice amount less any allowance for expected credit losses. All trade and other receivables are non interest bearing.

(h) Property, Plant and Equipment

Plant and equipment is stated at historical cost, including costs directly attributable to bringing the asset to the location and condition necessary for it to be capable of operating in the manner intended by management, less depreciation and any impairments.

The carrying amount of plant and equipment is reviewed annually by the Committee to ensure it is not in excess of the recoverable amount from these assets. The recoverable amount is assessed on the basis of the expected net cash flows that will be received from the assets' employment and subsequent disposal. The expected net cash flows have been discounted to their present values in determining recoverable amounts.

The depreciable amount of all fixed assets is depreciated on a straight line basis over the asset's useful life to the Society commencing from the time the asset is held ready for use. The following estimated useful lives will be used in the calculation of depreciation:

- Software 4 years

The assets' residual values and useful lives are reviewed and adjusted, if appropriate, at the end of each reporting period.

Gains and losses on disposals are calculated as the difference between the net disposal proceeds and the asset's carrying amount and are included in profit or loss in the year that the item is derecognised.

(i) Trade and Other Payables

Trade and other payables represent liabilities for goods and services provided to the Society prior to the year end and which are unpaid. These amounts are unsecured and are usually paid within 30 days of recognition.

All trade and other payables are non interest bearing.

(j) Financial Assets

Investments and other financial assets are initially measured at fair value. Transaction costs are included as part of the initial measurement, except for financial assets at fair value through profit or loss. Such assets are subsequently measured at either amortised cost or fair value depending on their classification. Classification is determined based on both the business model within which such assets are held and the contractual cash flow characteristics of the financial asset unless, an accounting mismatch is being avoided.

Financial assets are derecognised when the rights to receive cash flows have expired or have been transferred and the consolidated entity has transferred substantially all the risks and rewards of ownership. When there is no reasonable expectation of recovering part or all of a financial asset, its carrying value is written off.

Financial assets at fair value through profit or loss

Financial assets not measured at amortised cost or at fair value through other comprehensive income are classified as financial assets at fair value through profit or loss. Typically, such financial assets will be either: (i) held for trading, where they are acquired for the purpose of selling in the short- term with an intention of making a profit, or a derivative; or (ii) designated as such upon initial recognition where permitted. Fair value movements are recognised in profit or loss.

Notes to the Financial Statements

For the Year Ended 30 June 2019

(k) Accounting Standards Issued But Not Yet Effective

Certain new accounting standards and interpretations have been published that are not mandatory for reporting periods ending 30 June 2015.

At the date of authorisation of the financial statements, the Standards and Interpretations listed below were in issue but not yet effective or adopted.

Standards and Interpretations in issue not yet adopted	Effective for annual reporting periods beginning on or after	Expected to be initially applied in the financial year ending
AASB 15 'Revenue from Contracts with Customers'	1-Jan-18	30-Jun-19
AASB 16 'Leases'	1-Jan-19	30-Jun-20

AASB 15 and AASB 16 are not expected to have an impact on the Society's financial statements.

(l) Application of new and revised Accounting Standards

The Society has adopted all of the new, revised or amending Accounting Standards and Interpretations issued by the Australian Accounting Standards Board ('AASB') that are mandatory for the current reporting period. The impact on the financial statements was the reclassification of financial assets from available for sale to fair value through profit or loss. A modified retrospective approach has been used and as such comparatives have not been restated. There was no impact on opening equity with the amount held in the financial assets reserve transferred to retained earnings at 1 July 2018.

(m) Comparative figures

When required by accounting standards, comparative figures have been adjusted to conform to changes in presentation for the current year.

NOTE 3 ACCOUNTING ESTIMATES AND JUDGEMENTS

The Committee evaluate estimates and judgments incorporated into the financial statements based on historical knowledge and best available current information. Estimates assume a reasonable expectation of future events and are based on current trends and economic data, obtained both externally and within the Society.

Key Estimates - Impairment

The Society assesses impairment at the end of each reporting period by evaluating conditions and events specific to the Society that may be indicative of impairment triggers. Recoverable amounts of relevant assets are reassessed using value-in-use calculations which incorporate various key assumptions.

No impairment has been recognised in respect of any assets at the end of the reporting period.

2019
AU\$

2018
AU\$

NOTE 4 REVENUE AND OTHER INCOME

Revenue

Membership	168,226	164,236
Conference	910,245	630,891
Accreditation	381,539	456,533
Study Tours	106,818	-
Sponsorship	40,804	42,698
Grants	-	21,677
Advertising	5,566	5,786
Chapter income	-	91
	<u>1,613,198</u>	<u>1,321,912</u>

Other Income

Interest	779	516
Managed Funds Distributions received	<u>16,334</u>	<u>17,002</u>
Fair Value Movement on Financial Assets at Fair Value through Profit or Loss (2018: Realised loss on disposal of investments)	<u>66,478</u>	<u>838</u>
	<u>83,591</u>	<u>18,356</u>

NOTE 5 KEY MANAGEMENT PERSONNEL COMPENSATION

The totals of remuneration paid to key management personnel (KMP) of the Society during the year are as follows;

Key management personnel compensation	<u>255,660</u>	<u>317,735</u>
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The compensation disclosed in this note includes compensation paid to key management personnel on behalf of the Society.

NOTE 6 CASH AND CASH EQUIVALENTS

Cash at bank - cheque accounts - unrestricted	745,831	977,933
Cash at bank - reserve accounts - unrestricted	<u>2,100</u>	<u>2,297</u>
	<u>747,931</u>	<u>980,230</u>

NOTE 7 TRADE AND OTHER RECEIVABLES

Trade receivables	114,775	165,361
Other receivables	-	1,052
Accrued Income	<u>16,386</u>	<u>-</u>
	<u>131,161</u>	<u>166,413</u>

NOTE 8 OTHER CURRENT ASSETS

Prepayments	<u>122,460</u>	<u>88,535</u>
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Notes to the Financial Statements

For the Year Ended 30 June 2019

	2019 AU\$	2018 AU\$
NOTE 9 INVESTMENTS		
Financial Assets at Fair Value Through Profit or Loss (2018: Available-for-sale financial assets)	077,272	790,553
Available for sale financial assets comprise		
- Units in unlisted managed funds	1,077,272	790,553
- Shares in listed corporations	-	-
	1,077,272	790,553
NOTE 10 PLANT AND EQUIPMENT		
<i>Software</i>		
At cost	53,545	53,545
Accumulated depreciation	(42,036)	(28,650)
	11,509	24,895
<i>Reconciliation of Plant and equipment</i>		
Balance at the beginning of the year	24,895	38,282
Depreciation expense	(13,386)	(13,387)
Closing carrying value	11,509	24,895
<i>Software</i>		
At cost	53,545	53,545
Total Plant and Equipment	11,509	24,895
NOTE 11 TRADE AND OTHER PAYABLES		
CURRENT		
Accounts Payable	78,712	25,402
Accrued Expenses	9,541	219,629
GST Payable	43,224	38,128
Deferred income	695,352	686,948
	826,829	970,107
No collateral has been pledged for any of the trade and other payables balances		
NOTE 12 RESERVES		
<i>Financial Assets Reserve</i>		
The financial assets reserve recorded changes in fair value of available-for-sale financial assets		
<i>Movement in the reserve</i>		
Opening Balance	87,735	45,639
Restatement on application of AASB 9	(87,735)	-
Increase in fair value of investments during the year	-	42,096
Closing Balance	-	87,735

NOTE 13 CONTINGENT LIABILITIES

The Society is not aware of any contingent liabilities that are in existence at the date of the signing of the report.

NOTE 14 EVENTS AFTER THE REPORTING PERIOD

There has not arisen in the interval between the end of the financial period and the date of this report any item, transactions or event of a material or unusual nature, which in the opinion of the Committee of the Society, will significantly affect the operations of the Society, the results of those operations or the state of affairs of the Society in future financial years.

NOTE 15 FINANCIAL RISK MANAGEMENT

The Society's financial instruments consist mainly of deposits with banks, short term investments, accounts receivable and payable

The carrying amount for each category of financial instrument, measured in accordance with AASB 139: *Financial Instruments: Recognition and Measurement* as detailed in the accounting policies to these financial statements, are as follows;

	Note	2019 AU\$	2018 AU\$
FINANCIAL ASSETS			
Cash and cash equivalents	6	747,931	980,230
Accounts receivable	7	114,775	165,361
Financial Assets at Fair Value through Profit or Loss	9	1,077,272	790,553
TOTAL FINANCIAL ASSETS		<u>1,939,978</u>	<u>1,936,144</u>
FINANCIAL LIABILITIES			
Accounts payable	11	78,712	25,402
TOTAL FINANCIAL LIABILITIES		<u>78,712</u>	<u>25,402</u>

Refer to Note 16 for detailed disclosures regarding the fair value measurement of the Society's financial assets.

NOTE 16 FAIR VALUE MEASUREMENTS

The Society has the following assets, as set out in the table below, that are measured at fair value on a recurring basis after initial recognition

The Society does not subsequently measure any liabilities at fair value on a recurring basis, or any assets or liabilities at fair value on a non-recurring basis.

RECURRING FAIR VALUE MEASUREMENTS*Financial Assets*

Available-for-sale financial assets	9	<u>1,077,272</u>	<u>790,553</u>
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INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF AUSTRALASIAN RESEARCH MANAGEMENT SOCIETY

Report on the Audit of the Financial Report

Opinion

We have audited the financial report of Australasian Research Management Society (the Entity), which comprises the statement of financial position as at 30 June 2019, the statement of profit and loss and other comprehensive income, the statement of changes in equity and the statement of cash flows for the year then ended, and notes to the financial report, including a summary of significant accounting policies, and the directors' declaration.

In our opinion the accompanying financial report of Australasian Research Management Society:

- (i) Giving a true and fair view of the Entity's financial position as at 30 June 2019 and of its financial performance for the year ended on that date; and
- (ii) Complying with Australian Accounting Standards - Reduced Disclosure Requirements.

Basis for opinion

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Report* section of our report. We are independent of the Entity in accordance with ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 *Code of Ethics for Professional Accountants* (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the Code.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Other information

The directors are responsible for the other information. The other information obtained at the date of this auditor's report is information included in the committee's report, but does not include the financial report and our auditor's report thereon.

Our opinion on the financial report does not cover the other information and we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial report, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial report or our knowledge obtained in the audit or otherwise appears to be materially misstated.

If, based on the work we have performed on the other information obtained prior to the date of this auditor's report, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

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Responsibilities of the directors for the Financial Report

The directors of the Entity are responsible for the preparation of the financial report that gives a true and fair view in accordance with Australian Accounting Standards - Reduced Disclosure Requirements and the *Associations Incorporation Reform Act 2012* and for such internal control as the directors determine is necessary to enable the preparation of the financial report that gives a true and fair view and is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the directors are responsible for assessing the Entity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the directors either intend to liquidate the Entity or to cease operations, or has no realistic alternative but to do so.

Auditor's responsibilities for the audit of the Financial Report

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

A further description of our responsibilities for the audit of the financial report is located at the Auditing and Assurance Standards Board website (<http://www.auasb.gov.au/Home.aspx>) at: http://www.auasb.gov.au/auditors_files/ar3.pdf.

This description forms part of our auditor's report.

A handwritten signature in blue ink, appearing to read 'Andrew Tickle', is written over the BDO logo.

BDO Audit (SA) Pty Ltd

A handwritten signature in blue ink, appearing to read 'Andrew Tickle', is written over the BDO logo.

Andrew Tickle
Director

Adelaide, 9 October 2019

Appendix A: Accredited Research Managers (Foundation)

An ARMS Accredited Research Manager (Foundation) is someone who has completed a minimum of five module workshops (three compulsory and two electives), have achieved a minimum score of 75% to pass the assessment of each workshop and successfully completed a Case Study.

For this reporting period, there were 363 candidates that have achieved the status as an ARMS Accredited Research Manager (Foundation).

Organisation	Name	Date of Accreditation
Australian Catholic University	Lihong Kong	Dec-14
	Andrew Schrader	May-14
	Julie Thorpe	Nov-17
	Janet Wilks	Nov-17
Australian Catholic University/ Macquarie	Heidi Worsley	Mar-18
Baker IDI Heart and Diabetes Institute	Rebecca Erlich Chung Yan (Cherry) Yu	Aug-15 Dec-15
Bushfire Cooperative Research Centre	Lyndsey Wright	May-14
Central Queensland University	Lynette Browning Christine Hanley	May-14 Oct-18
Charles Darwin University	Kazi Naimal Bari	Mar-19
	Elizabeth Bird	Mar-19
	Eve-Marie Cranmer	Mar-19
	Rebecca Fauntleroy	Nov-17
	Tanya Kalinowsky	Mar-19
	Yuhui (Mark) Li	Nov-17
	Vlasta McCartney	Mar-19
	Fiona Quintner	Mar-19
	Roanne Ramsey	Mar-19
	Olivia Richardson	Mar-17
	Hemali Seneviratne	Mar-19
	Lekshmi Sobhana	Mar-19
	Analyn Vargas	Nov-17
Charles Sturt University	Chontelle Dailey	Oct-18
	Elizabeth Dunlop	Oct-18
	Sharon Geltch	Oct-18
	Annette Harris	Mar-18
	Michelle Hooper	Nov-17
	Lisa McLean	Mar-17
	Amanda Moseley	Nov-17
	Deborah Munns	Nov-17
	Rebecca Penny	Nov-17
	Amanda Shepherd	Mar-19
	Leonie Worley	Mar-19

Organisation	Name	Date of Accreditation
CSIRO	Catherine Barkley	Dec-15
	Merrilyn Larusson	Mar-19
	Wayne Robertson	Dec-14
	Susan Soleil	Mar-17
Curtin University	Deepa Sharma Acharya	Dec-15
	Khyati Ananthram	Dec-14
	Teena Bowman	Nov-17
	Melissa Carrol	Dec-15
	Tanya Chambers	Dec-14
	Mun Yin Cheong	Dec-15
	Stuart Clarke	Aug-17
	Carly Fleming	Dec-14
	Catherine Gangell	Dec-15
	Jiji George	Nov-17
	Melanie Griffith	Mar-17
	Peter Hirschi	Oct-18
	Grace Lamont	Apr-15
	Pamela Lee	Oct-18
	Jennifer Liddle	Dec-15
	Cindy Liew	Nov-17
	Shuie Liu	Dec-14
	Tanha Mahjabeen	Mar-19
	Belinda Northeast	Dec-15
	Chris Pestell	Mar-19
	Richard Pokonski	Dec-15
	Christopher Pryor	Dec-15
	Jananee Raguragavan	Mar-17
	Madeline Roe	Mar-19
	Anneli Robbshaw	Dec-15
Deakin University	Amanda Williams-Constantinou	May-14
	Tracey McInerney	Oct-18
	Anne Brocklebank	Dec-14
	Proud	

Organisation	Name	Date of Accreditation
Edith Cowan University	Claire Blankley	Dec-15
	Lorraine Dunbar	Dec-14
	Sandra Green	Dec-15
	Nichole Kemp	Dec-15
	Joyce De Lucia	Dec-14
	Sharon Middleton	Dec-14
	Kylie Rudrum	Dec-15
	Sallyann Webster	Dec-14
Federation University of Australia	Rebekah Bailey	Mar-19
	Jill Boatman	Mar-17
	Joanne Davis	Mar-17
	Katie Donnelly	May-14
	Louise Drohan	Dec-16
	Thembelihle Dube	May-14
	Jane Eltringham	Sep-14
	Elanor Mahon	May-14
	Jodie Parkinson	Nov-17
	Raimond Placidi	May-14
	Suzanne Read	May-14
	Tina D'Urbano	Aug-17
	Helen Wade	Mar-19
Flinders University	Anne Cazneaux	Mar-19
	Marina Delpin	Dec-15
	Linn Kaing	May-14
	Karen Lang	Dec-15
	Mary Lyons	Apr-16
	Sally Mathews	Mar-18
	Nima Nezhad	May-14
	Alex Noblet	May-14
	Raymond Tham	May-14
	Rebecca Vaughan	Mar-19
	Elizabeth Weeks	Mar-19
	Katherine Willson	Dec-16
Independent Freelance Research Administrator	Roy Sneddon	Mar-17
Individual member	Sneha Abraham	Nov-17
Institute for Breathing and Sleep, Austin Hospital	Vivienne Pearson	Aug-15
James Cook University	Susan McGrath	Aug-17
	Kristin Nunn	Mar-18
	Trudi Raptis	Mar-19

Organisation	Name	Date of Accreditation
La Trobe University	Lindus Conlan	Mar-19
	Sejal Kendal	Mar-19
	Justin Manzano	Mar-19
	Allison Maplesden	Mar-19
	Ann Pearson	May-14
	Rosa Ward	Mar-19
Ludwig Institute for Cancer Research	Kerryn Westcott	Sep-14
Macquarie University	Lynne Cousins	Aug-17
	Ruolan Lan	Dec-14
	Anita Quinn	Mar-19
	Frances Thorp	Aug-17
Melbourne Health	Angela Magira	Apr-16
Menzies	Jodie Ellis	Oct-18
	Jennifer Girling	Mar-19
	Hannah Reedy	Mar-19
	Jasmina Sesar	Mar-19
	Christina Spargo	Mar-19
	Jennifer Wong	Oct-18
Monash University	Athena Bangara	Nov-17
	Anh Chau	Mar-18
	Jarrad Cogle	Nov-17
	Katharine Cox	Nov-17
	Paul Daniels	Nov-17
	Jessica Despard	Mar-19
	Shirin Jambhulkar	Mar-19
	Gabriela Khoury	Oct-18
	Vanalysa Ly	Nov-17
	Luke McAvaney	Sep-14
	Wade Moore	Nov-17
	Sarah Oliver	Dec-16
	Jennifer Steen	Nov-17
	Marilyn Stendera	Nov-17
	Jessica Walker	Nov-17
	Jessica Wisniewski	Nov-17
	Michelle Armstrong	Aug-17
	Christine Farmer	Sep-14
	Saman Fernando	Nov-17
Murdoch Childrens Research Institute	Marianne Ciavarella	May-14
	Nicole Donker	Mar-19
	Silvia Vargiu	Mar-19
	Chrissandra Zagami	May-14

Organisation	Name	Date of Accreditation
Murdoch University	Naomi Arbon	Dec-14
	Nicola Barlow	Dec-15
	Janine Blake	Dec-15
	Kate Brooks	Aug-17
	Adrian Cheng	Dec-14
	Jessica Derrett	Aug-17
	Hinke van Gelder	Dec-15
	Carla De Gois	Aug-17
	Kiloshni Hahn	Dec-14
	Siobhan Hodge	Aug-17
	Misty-Lee Palmer	May-14
	Jennifer Radford	Aug-17
Nanyang Technological University	Anna Chan	Oct-18
	Xiaoping Chen	Oct-18
	Poh Ling Chiam	Oct-18
	Sheryl Yong Puay Fen	Mar-19
	Shirley Ho	May-16
	Krisnan Kumutha	May-16
	Huey Shan Lew	Oct-18
	Christina Liaw	Oct-18
	Juan Mei Lim	Oct-18
	Valerie Wai Kuan Loh	Oct-18
	Riduan Bin Mazlan	May-16
	Amarnisha Mohd	May-16
	Yvonne Ng	May-16
	Tan Ching Ong	Mar-19
	Vincent Sung	May-16
	Bee hua Quek Tan	May-16
	Joycelyn Tang	Nov-17
	Wei Chin Wang	Oct-18
	Ambar Widiastuti	May-16
	Cheng Peng Woon	May-16
	Jie Ying Au Yong	Oct-18
National Institute of Education	Zahra Hassim	Oct-18
Queensland University of Technology	Louise Barnsbee	Mar-19
	Alison Farrington	Nov-17
	Gail Kenny	Mar-19
	Carla Shield	Mar-18
RMIT University	Rachael Dunstan	Nov-17
	Emma Hegarty	Aug-17
	Rachel Nowotnik	Nov-17
	Fraser Rogerson	Nov-17
	Boris Sarcevic	Nov-17
Royal District Nursing Service	Catherine Standing	Aug-17
Southern Cross University	Jackie Wolstenholme	Mar-19
Sunshine Coast Hospital and Health Service	Suzanne Ryan	Dec-14

Organisation	Name	Date of Accreditation
Swinburne University	Rachel Bower	Mar-19
	Sheila Hamilton-Brown	Aug-17
	Dhanushka	Mar-19
	Dodangollegama	Nov-17
	Lachlan Doughney	Nov-17
	Ann Gaeth	Mar-19
	Antionette Goh	Mar-19
	Fatma Mohammed	Mar-19
	Astrid Nordmann	Mar-19
	Ai Yoshida-Parisi	Mar-19
	Melanie Reay	Nov-17
	Amber Sarna	Mar-19
	Lucy Weaver	
Telethon Kids Institute	Charles Czank	Apr-16
	Giuliana D'Alerio	Dec-15
	Narelle Mullan	Aug-17
	Ashley Schoof	Dec-14
	Leanne Scott	Dec-14
The Australian National University	Sean Downes	May-14
	Suzy Hainsworth	Mar-18
	Louise Knox	May-14
	Belle (Ling) Ma	Aug-15
	Angela McKeegan	Dec-14
	Katy Paterson	May-14
	Lorraine Piper	May-14
	Ragini Singh	May-14
	Danielle Hughes	Mar-17
The University of Melbourne	Adelene Auyong	Mar-18
	Julie Blasioli	Mar-17
	Catherine Bressanutti	Mar-17
	Dimity Evans	Mar-17
	Kathy Graham	Mar-19
	Belinda Hofmeyr	Mar-19
	Eliette Dupre Husser	Aug-17
	David Lane	Mar-19
	Veronica Loew	Mar-19
	Kristie Matthews	Nov-17
	Melanie Willingham	Mar-17
	Thomas Wright	Aug-17
The University of New South Wales	Nakia Bolt	Apr-15
	Luc Legeret	Dec-16
	Mitchell Legeret	Nov-17
	Xiao (Jacky) Niu	Mar-18
	Katherine Yeh	May-14

Organisation	Name	Date of Accreditation
The University of Newcastle	Kate Beentjes	Oct-18
	Helen Cameron	Mar-19
	Rebecca Ford	Jun-19
	Jane Graham	Mar-19
	Alan Hales	Dec-16
	Naama Hasson	Apr-19
	Kate Hayes	Oct-18
	Kylie Hugo	Mar-17
	Katrina King	Mar-19
	Adam Koppers	Mar-19
	Melissa Maloney	Mar-19
	Jodi McLean	May-14
	Angela McPherson	Mar-19
	Belinda Peden	Mar-19
	Shirley Savy	Jul-19
	Neil Vikash Singh	May-19
The University of Notre Dame Australia	Bahareh Badrian	Dec-15
	Heather Clarke	Dec-14
	Natalie Giles	Dec-14
	Margaret Jones	Dec-14
	Lorraine Mayhew	Dec-14
	Denise McLinden	Dec-14
	Anys Price	Nov-17
The University of Queensland	Hayley Coppinger	Dec-14
	Carmen Buttery	May-14
	Sam Davis	Mar-19
	Sandrine Kingston-Ducrot	Dec-16
	Ducrot	Mar-19
	John Gunders	Mar-19
	Roxanne Jemison	Apr-16
The University of Sydney	Justin Nicholls	
	Monika Dzidowska	May-14
	Mariette Le Roux	Mar-19
	Pedro Telleria Teixeira	Mar-18

Organisation	Name	Date of Accreditation
The University of Western Australia	Diane Arnott	Aug-17
	Rachel Benton	Nov-17
	Deirdre Bourke	Nov-17
	Mark Davies	Nov-17
	Lara DeLacour	Aug-17
	Evenda Dench	Mar-19
	Gail Dixon	Mar-18
	Bernadette Ferns	Nov-17
	Jeremy Foster	Nov-17
	Monique Fountain	Dec-15
	Matt Genevieve	Nov-17
	Irene Heystek	Oct-18
	Monika Mathyssek-Kilburn	Dec-15
	Melissa Lindeman	Aug-17
	Leonisa Manea	Nov-17
	Rosanna Marchesani	Aug-17
	Lisa Melvin	Apr-16
	Sina Mesiti	Mar-19
	Peter Miller	Dec-15
	Fiona Miotti	Aug-17
	Scott Mitchell	Nov-17
	Karen Muir	Nov-17
	Maruf Razzaq	Dec-14
	Leah Simeon	Mar-19
	Laila Simpson	Dec-15
	Nicolette Stewart	Mar-19
	Leylani Taylor	Mar-19
	Hanh Tran	Nov-17
	Mary Vukmirovic	Apr-16
	Louise Wedlock	Dec-14
	Kim Wragg	Mar-18
	Victoria Stead-Wynne	Nov-17
	Amanda Cleaver	Dec-14
	Kate Croker	Nov-16
	Karen Dalby	Dec-14
	Animesh Ghosh	Aug-17
	Heather Gordon	Dec-15
	Jennifer Grant	Dec-14
	Sohini Haldar	Dec-15
	Vicky Johnstone	Aug-17
	Caixia Li	Dec-14
	Ieuan Linck	Aug-17
	Valerie Mandel	Dec-15
	Carina Marshall	Dec-15
	Alison Panther	Dec-15
	Andrea Tongue	Dec-14
	Katina Toufexis	Dec-15

Organisation	Name	Date of Accreditation
Unitec Institute of Technology	Helen Au Yeung	Aug-17
Uniting Care Children Young People and Families	Natalie Scerra	May-14
University of Auckland	Caroline Pratt	Aug-17
University of New England	Kath Dougall Sarah Frizell Libby Magann Briahna McGregor Julie Orr Katrina Vardanega	May-14 Mar-19 May-14 Mar-19 Mar-17 May-14
University of South Australia	Kylie Aston Ruth Brogan Michelle Chen Katy Dolman Shona Ellison Robyn Hicks Dawn Leonard Emma McLennan Michelle Thewlis	May-14 May-14 Dec-15 Aug-17 May-14 Oct-18 Apr-16 Oct-18 Mar-19
University of Southern Queensland	Alison Curtis	May-14
University of Tasmania	Nigel Blundell Caroline Burbury Tracey Burke Catherine Dwyer Oliver Grant Nicola Hodgman Mandy Pink Jennifer Robinson Danielle Ryrie Julianne O'Reilly Wapstra Fiona Taylor Kate Vincent	Aug-15 Aug-15 May-14 Aug-15 Mar-17 May-14 Aug-15 Aug-15 Aug-15 Aug-15 Oct-18 Aug-15

Organisation	Name	Date of Accreditation
University of Technology Sydney	Adra Anthoney Karen Gomez Priya Nair	Oct-18 Mar-18 Mar-19
University of Waikato	Brittney Duffy	Mar-18
University Office	Richard Evans	May-14
Victor Chang Cardiac Research Institute	Jenny McKellar	Dec-16
Victoria University	Li He Cora Ng	Mar-19 May-14
Walter and Eliza Hall Institute	Rebecca Cook-Johnson	May-14
Western Sydney University	Moufid Atme Lin Brown Amanda Elliott Manijah Hakim Niru Ramanathan	Mar-19 Mar-19 Dec-14 Mar-19 Mar-19
Workplace Safety and Health Institute, Singapore	Cheng Yue Pan	Apr-16
Yale-NUS	Xinlei Hong Grace Kwan	Oct-18 Oct-18

Appendix B: Accredited Research Managers (Advanced)

The Society is pleased to announce the first cohort of **Accredited Research Managers (Advanced)** or ARMAs. These are individuals that have stepped through an intensive development program for more senior research professionals. We formally congratulate the following ARMAs:

2016 Cohort

Judy Alexander
The University of Newcastle

Tania Bezzobs
Swinburne University of Technology

Anne Louise Bulloch
The University of Queensland

Christine Casey
The University of Western Australia

Annette Harris
Charles Sturt University

Caroline Pratt
The University of Auckland

Maya Roberts
Flinders University

Anders Wennstrom
formerly The University of Melbourne
(now Umeå University)

Claire White
Griffith University

2017 Cohort

Emily Brennan
Macquarie University

Monique O'Callaghan
The University of Melbourne

Helen Partridge
Monash University

Natalie Precians
Australian Catholic University

Robert Roche
University of Western Australia

Bryony Wakefield
The University of Melbourne

Lisa Yen
ARC Centre for Excellence
in Cognition and its Disorders,
Macquarie University

Tsharni Zazryn
Monash University

2018 Cohort

Gabrielle Bright
LaTrobe University

Emma Evans
Southern Cross University

Rosemary Keogh
Murdoch Children's Research Institute

Carina Marshall
University of Western Australia

Tara McLaren
Telethon Kids Institute

Christiane Rupp
The University of Auckland

Liesel Senn
University of Technology Sydney

Ragini Singh
Australian National University

Chris Spargo
Menzies School of Health Research

Muriel Swijghuisen Reigersberg
University of Sydney

Lisa van den Berg
Emergency Medicines Foundation

Annie Xiao
The George Institute for Global Health

Appendix C:

ARMS Training Fellows

AUSTRALIAN CAPITAL TERRITORY	
Dr Paul Wong Australian National Data Service	Module 1.1: Australia – National Research and Innovation System in Australia Module 5.1: Research Information and Analytics
Dr Ian McMahon Independent Consultant	Module 1.1: Australia – National Research and Innovation System in Australia
Ms Shubhra Aurita Roy University of Canberra	Module 1.1: Australia – National Research and Innovation System in Australia Module 1.2: Australia – Legislation as it affects Research in Australia Module 1.3: Understanding Research and Researchers Module 2.1: Pre-Award Grant Processes Module 2.2: Post Award Processes Module 2.3: Research Finance Module 6.1: Working with Industry
NEW SOUTH WALES	
Dr Ted Rohr University of New South Wales	Module 4.1: Research Ethics- human and animal Module 4.2: Research Integrity
Dr Yordanka Krastev MQ Health, Macquarie University	Module 4.1: Research Ethics- human and animal Module 4.2: Research Integrity
Mr Alan Hales The University of Newcastle	Module 4.1: Research Ethics- human and animal Module 4.2: Research Integrity
Mr Alan Melrose UNSW Australia	Module 1.2: Australia – Legislation as it affects research in Australia
Professor Lucy Johnston The University of Newcastle	Module 3.1: Higher Degree by Research Scholarships Module 3.2: Higher Degree by Research International Partnerships Module 3.3: Higher Degree by Research Candidature Management Module 3.4: Higher Degree by Research Admissions and Completions
Dr George Carayannopoulos University of Sydney	Module 1.1: Australia – National Research and Innovation System in Australia Module 1.3: Understanding Research and Researchers Module 3.1: Higher Degree by Research Scholarships
Ms Nikki Lengkeek Western Sydney University	Module 1.3: Understanding Research and Researchers Module 2.1: Pre-Award Grants Processes
Mr Grahame Pearson Elsevier	Module 1.1: Australia – National Research and Innovation System in Australia Module 1.3: Understanding Research and Researchers Module 5.1: Research Information and Analytics
NEW ZEALAND	
Dr Denise Greenwood The University of Auckland	Module 1.2: New Zealand – Legislation as it affects Research in New Zealand Module 1.3: Understanding Research and Researchers Module 2.1: Pre-Award Grant Process
Johanna Cobley University of Canterbury	Module 1.1: New Zealand – National Research and Innovation System in New Zealand Module 1.3: Understanding Research and Researchers

NEW ZEALAND CONTINUED	
Ms Melissa Climo University of Canterbury	Module 1.1: New Zealand – National Research and Innovation System in New Zealand Module 2.1: Pre-Award Grants Processes Module 2.2: Post Award Processes
QUEENSLAND	
Mrs Annmaree Jackson The University of Southern Queensland	Module 1.1: Australia – Legislation as it affects Research in Australia Module 3.3: Higher Degree by Research Candidature Management Module 4.1: Research Ethics – human and animal Module 4.2: Research Integrity
Mr David Wiseman The GrantEd Group	Module 1.1: Australia – National Research and Innovation System in Australia Module 1.3: Understanding Research and Researchers Module 2.1: Pre-Award Grants Processes
Ms Kelly Murphy University of the Sunshine Coast	Module 1.1: Australia – National Research and Innovation System in Australia Module 2.1: Pre-Award Grants Processes Module 2.2: Post Award Processes
SOUTH AUSTRALIA	
Mr Simon Brennan University of Adelaide	Module 1.1: Australia – National Research and Innovation System in Australia Module 1.3: Understanding Research and Researchers Module 2.1: Pre-Award Grants Processes Module 2.2: Post-Award Processes Module 4.2: Research Integrity Module 5.1: Research Information and Analytics
Ms Karen Burke University of Adelaide	Module 1.1: Australia – National Research and Innovation System in Australia Module 1.3: Understanding Research and Researchers Module 2.1: Pre-Award Grants Processes Module 2.2: Post-Award Grants Processes
Dr Marina Delpin Flinders University	Module 1.1: Australia – National Research and Innovation System in Australia (co-presenter only) Module 1.3: Understanding Research and Researchers Module 4.1: Research Ethics- human and animal (co-presenter only) Module 4.2: Research Integrity
Roy Sneddon Independent Freelance Research Administrator	Module 1.2: Australia – Legislation as it affects research in Australia
SINGAPORE	
Dr David Huang Office of Education Research	Module 1.3: Understanding Research and Researchers Module 2.1: Post Award Grant Processes Module 2.2: Post Award Processes

TASMANIA	
Dr Mark Hochman ARMS Business Development Consultant	Module 1.1: Australia – National Research and Innovation System in Australia Module 1.2: Legislation as it affects research in Australia Module 1.3: Understanding Research and Researchers Module 2.1: Pre-Award Grant Processes Module 2.2: Post Award Processes Module 4.1: Research Integrity Module 6.1: Working with Industry
Ms Adele Kay University of Tasmania	Module 4.1: Research Ethics- human and animal Module 4.2: Research Integrity
Professor Peter Frappell University of Tasmania	Module 3.1: Higher Degree by Research Scholarships Module 3.2: Higher Degree by Research International Partnerships Module 3.3: Higher Degree by Research Candidature Management Module 3.4: Higher Degree by Admissions and Completions
Dr Sarah Bascomb University of Tasmania	Module 1.2: Australia – Legislation as it affects Research in Australia Module 4.1: Research Ethics- human and animal Module 4.2: Research Integrity
VICTORIA	
Dr Daniel Barr University of Melbourne	Module 1.3: Understanding Research and Researchers Module 4.1: Research Ethics- human and animal Module 4.2: Research Integrity
Dr Tania Bezzobs Swinburne University of Technology	Module 1.1: Australia – National Research and Innovation System in Australia Module 2.1: Pre-Award Grant Processes Module 2.2: Post Award Processes Module 6.1: Working with Industry
Dr Tam Nguyen St Vincent's Hospital Melbourne, RMIT University (Adjunct Associate Professor); and University of Melbourne (Honorary Senior Fellow)	Module 1.1: Australia – National Research and Innovation System in Australia Module 1.3: Understanding Research and Researchers Module 2.1: Pre-Award Grant Processes Module 2.2: Post Award Processes Module 2.3: Research Finance Module 4.1: Research Ethics – human and animal Module 4.2: Research Integrity Module 6.1: Working with Industry
Ms Tania Tambiah RMIT University	Module 1.3: Understanding Research and Researchers Module 1.1: Australia – National Research and Innovation System in Australia Module 2.1: Pre-Award Grants Processes Module 2.2: Post Award Processes Module 3.3: Higher Degree by Research Candidature Management Module 6.1: Working with Industry
Dr Bryony Wakefield University of Melbourne	Module 1.1: Australia – National Research and Innovation System in Australia Module 1.2: Australia – Legislation as it affects research in Australia Module 1.3: Understanding Research and Researchers Module 2.1: Pre-Award Grants Processes Module 2.2: Post-Award Grants Processes
Mr Alistair Duncan La Trobe University	Module 5.1: Research Information and Analytics
Ms Kavitha Chandra-Shekeran RMIT University	Module 6.1: Working with Industry

VICTORIA CONTINUED	
Ms Fiona Zammit Director of Edu Management and Consulting	Module 1.3: Understanding Research and Researchers Module 3.1: Higher Degree by Research Scholarships Module 3.2: Higher Degree by Research International Partnerships Module 3.3: Higher Degree by Research Candidature Management
Dr Heidi Gaulke La Trobe University	Module 4.1: Research Ethics – human and animal
Dr Boris Sarcevic La Trobe University	Module 1.3: Understanding Research and Researchers
Dr Fraser Rogerson RMIT University	Module 1.3: Understanding Research and Researchers
Ms Connie Mogg Monash University	Module 2.3: Research Finance
Mr Christopher Thompson Independent	Module 2.3: Research Finance
WESTERN AUSTRALIA	
Ms Michelle Duryea Edith Cowan University	Authorised by the Accreditation Council to present: Module 1.1: Australia – National Research and Innovation System in Australia Module 5.1: Research information and Analytics
Dr Mark Dixon The University of Western Australia	Authorised by the Accreditation Council to present: Module 1.2: Australia – Legislation as it affects Research in Australia Module 1.3: Understanding Research and Researchers Module 4.1: Research Ethics – human and animal Module 4.2: Research Integrity
Professor Margaret Jones Edith Cowan University	Authorised by the Accreditation Council to present: Module 1.3: Understanding Research and Researchers Module 2.1: Pre-award Grants Processes
Professor Joe Luca Edith Cowan University	Authorised by the Accreditation Council to present: Module 3.1: Higher Degree by Research Scholarships Module 3.2: Higher Degree by Research International Partnerships Module 3.3: Higher Degree by Research Candidature Management Module 3.4: Higher Degree by Research Admissions and Completions
Dr Erich von Dietze Murdoch University	Authorised by the Accreditation Council to present: Module 4.1: Research Ethics- human and animal Module 4.2: Research Integrity Module 1.3: Understanding Research and Researchers
Ms Tara McLaren Telethon Kids Institute	Authorised by the Accreditation Council to present: Module 1.1: Australia – National Research and Innovation System in Australia Module 1.3: Understanding Research and Researchers Module 2.1: Pre-Award Grant Processes
Dr Laila Simpson The University of Western Australia	Module 1.1: Australia – National Research and Innovation System in Australia Module 5.1: Research information and Analytics



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