

ARMS ESTABLISHED LEVEL ACCREDITATION PROGRAM

About the Established Level Accreditation Program, or ELAP

The ARMS ELAP recognises that there are a wide variety of positions in research management, and while there may be common knowledge required across most positions, that there will also be more specialised knowledge required for individual roles.

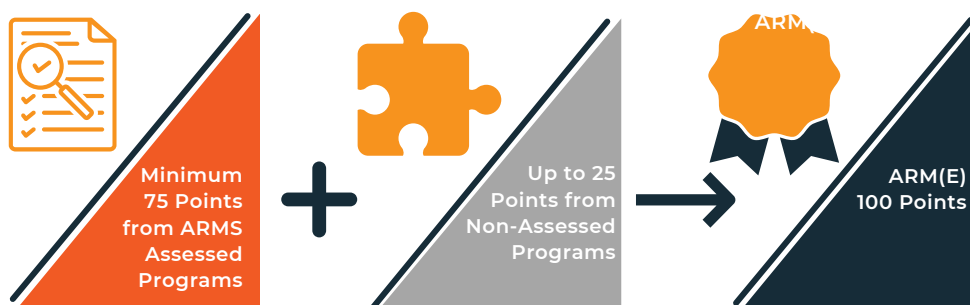
The [ELAP](#) is therefore designed to allow maximum flexibility for candidates to achieve accreditation under a [Points-Based Model of Accreditation](#).

The program comprises of a mix of taught material, group discussions and written assignments. Successful conclusion of the program occurs when eligible participants have attained **100 points** over a three-year period, noting that a minimum of 75 points must be derived from ARMS assessed programs and the remaining points from non-assessed programs.

Participants attaining these points shall be designated the post-nominal, **Accredited Research Manager (Established)**, or ARM(E).

Designed for

- Mid to senior-level **Research Management Professionals(1)** who have worked in the research and innovation sector for five or more years; or
- Senior academics and professional staff who are transitioning into a senior research management role.



(1) Research Management Professionals are defined as individuals who provide strategic, management, technical, administrative or clerical assistance to support the research endeavour.

Learning Outcomes

- Enhanced strategic leadership skills developed through insights into the diverse leadership and characteristic styles research managers adopt to affect positive performance in the workplace.
- Knowledge and skills required to build an effective Research Office.
- Ability to effectively develop and implement institutional and office strategies including team building, evaluating performance and monitoring how this directly influences organisational culture.
- Understanding of models to assess and improve Research Office performance.
- A deeper appreciation of the nuances of working with external stakeholders.

Benefits

- Participants will be equipped with enhanced personal, organisational, leadership, and strategic thinking skills to lead change and operate at a strategic level in the management of research and innovation.
- Organisations will have staff with enhanced skills and knowledge to influence and implement strategies and processes which will affect positive performance in their workplace.

Program Features

To successfully complete this program, approved participants **must complete** 100 points of activity within a three-year period, including the completion of all compulsory elements of the program.

A minimum of 75 points must be derived from completed ARMS assessed programs, with the remaining points to be derived from non-assessed programs. The compulsory elements of the ELAP include:

1. Successful completion of the **Leadership, Management and Strategic Thinking Program** which comprises of multiple individual workshops. This program includes a final assessment. (30 assessed points)
2. Successful completion of three (3) **Electives** including the written assessment for each elective. (10 assessed points per elective)
3. Participation and attendance in a minimum of 9 x 1-hour **group learning activities** which consist of regular group discussions. (9 non-assessed points)



Visit the [website](#) for other examples of assessed and non-assessed programs including examples of ELAP pathways.

Post Nominal

At the conclusion of the program, all candidates will receive a qualification with the post-nominal ARMS Accredited Research Manager (Established). Eligible candidates attaining Accreditation at the Established Level will also be given an opportunity to attain Accreditation at the [Advanced Level](#) by completing an additional capstone workplace-based assignment (50 points). A separate application process will exist for those seeking to undertake Accreditation at the Advanced Level.



Delivery Modes and Assessment

Currently the delivery of compulsory elements of the ELAP will be online. Assessments may be a combination of online and written assignments.

Registration

Registration is by application only, via the completion of a registration form to register your [interest](#).

Fees

Please refer to the website for the individual pricing of each element. Discounts may be available for individuals pre-paying for the [Leadership, Management and Strategic Thinking Program and three \(3\) electives](#).

Whilst the program is designed for registered ELAP participants to be completed in its entirety, individuals not registered in the program may elect to complete certain elements for professional development. Those elements are listed on the ARMS website and individuals may independently register for the elements.

Participants will be required to cover any additional costs associated with attendance to all workshops (including electives). These expenses may include accommodation, travel and other incidentals.

About ARMS

ARMS is the Australasian Association of Research Management Professionals (ARMS). The society's membership spans universities, independent research institutions, government and health research organisations from across the Australasian region including Australia, New Zealand and Singapore.

Visit the website for further details about this program. <https://researchmanagement.org.au>

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Program Contact

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