

ARMS

Australasian Research Management Society

ARMS REPORT TO MEMBERS

HIGHLIGHTS FROM 1 JULY 2017 – 30 JUNE 2018





Australasian Research Management Society

ABOUT ARMS

ARMS is the Australasian professional association for research managers and administrators. We have members from universities, independent research institutions, government research and health organisations. Our members span the Australasian geography, from Singapore, New Zealand and Australia.

Company Information

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ARMS was incorporated in Victoria and is a not for profit association (ARBN 609 051 443)

ARMS acknowledges the generous support of Flinders University and CQUniversity as the official hosts of the ARMS Executive Office.



ARMS acknowledges the generous contributions of our Corporate Partners.

CONTENTS

From the President	2	Special Interest Groups	26
ARMS Office Bearers and Committee Members (ARMS Board) 2017/2018	3	Ethics and Research Integrity	
Membership	4	University Research Office Directors'	
Management and Structure of ARMS	6	Directors of Higher Degree Research	
ARMS Strategic Plan	8	International Research Collaborations	
Our Vision		Research Development	
Our Mission		Research Finance Managers	
Our Values		Research Funders	
ARMS Accreditation Program	10	Research Information and Reporting	
Foundation Level Accreditation Program		ARMS Awards	27
Professional Level Accreditation Program (now renamed the Advanced Level Accreditation Program)		Janet Dibb-Leigh Award for Distinguished Service to Research Management	
Chapter Highlights	14	CSIRO Awards for Excellence in Research Management Practice	
ACT Chapter		ARMS and University Office Travel Award	
New South Wales Chapter		Chapter Travel Awards	
New Zealand and Pacific Islands Chapter		ARMS Wellington Conference 2017	30
Queensland, NT, PNG Chapter		Major Achievements	33
Singapore Chapter		Strategic Partnerships	34
South Australia Chapter		International Engagement	35
Tasmania Chapter		International Network of Research Management Societies (INORMS)	
Victoria Chapter		International Fellowship Program	
Western Australia Chapter		Building Research Management Capacity in Vietnam	
Standing Committee Highlights	21	Our Finances	37
Education and Professional Development Committee		Appendix A: Accredited Research Managers (Foundation)	
Conferences and Major Events Committee		Appendix B: Accredited Research Managers (Advanced)	
Governance, Finance and Audit Committee		Appendix C: ARMS Training Fellows	
Member Services Committee			
Advocacy	25		
Advocacy Communications Panel			
Key Stakeholders' Roadshow 2018			



FROM THE PRESIDENT

I AM PLEASED to report that the ARMS Board has embarked on the development of the next iteration of the ARMS Strategic Plan: Towards 2025 after an extensive period of consultation with our members and key stakeholders in early 2018. It is appropriate that this new Strategic Plan has a longer horizon because our new governance framework is successfully established and we can now look to consolidate and build on our member services, and our influence and support of research management professionals in the region. I would like to take this opportunity to again thank the Board, the Executive Office and all those that contributed to this process. The new Strategic Plan will be launched at the ARMS Hobart Conference on the 20th of September 2018.

For the past two years, ARMS has chaired and stewarded the International Network of Research Management Societies (INORMS) and, during this period, reached a number of key milestones including: developing a new web presence; formalising procedures for entry of new members and the selection of future INORMS congress locations; and the re-establishment of the INORMS Working Group to focus on specific projects such as the Research Administration As A Profession (RAAAP) survey and INORMS mentoring. This international leadership has also extended to our region and in May 2018, for the first time, ARMS developed a research management capacity program for researchers in Hanoi, Vietnam. This project was generously sponsored by Austrade in partnership with the University of Social Sciences and Humanities, Vietnam National University.

The ARMS Education and Professional Development Committee (EPDC) has developed a new Education and Professional Development Framework that describes three levels of professional training provided by ARMS: Foundation level training which includes our highly successful Foundation Accreditation program; Advanced level training which includes the Professional Level Accreditation Program now renamed the Advanced Level Accreditation Program);

and an Executive level program. On this latter program we held an inaugural Senior Executive Forum in Canberra in December 2017 on 'How Canberra Works' where we partnered with Science and Technology Australia, and I anticipate more of these events in the future.

Being able to leverage a partnership with a like organisation to deliver joint programs is proving to be a successful model going forward, and there are already plans for events over the next two years. Well advanced in their planning is a joint conference with ARMS and SRA International being held in Hawaii from 25-27 March 2019 on "Disruptive Trends in Global Research Management" (www.srai-arms-hawaii2019.com). There are also plans to partner with CASE Asia-Pacific in 2020 to deliver a one-day symposium along-side their annual conference in Singapore on "Philanthropy in support of research".

Our visibility in the research community continues to grow and what has proven to be a very effective way to ensure this continues is the annual Canberra roadshow: eight meetings over two days with key funding agencies and government departments. In June 2019 we hope to develop a similar series of meetings in Wellington with key New Zealand agencies.

We have been very productive over the reporting period and certainly couldn't have achieved such progress without the very professional support of our dedicated Executive Office. But we still remain a volunteer based organisation with a large number of individuals giving a significant amount of their time very generously to ensure that ARMS continues to meet the changing needs of the profession. This includes the Board, the Accreditation Council, the Standing Committees, the Chapter Committees, the Special Interest Groups and Networks, the Conference Organising Committees, ARMS Training Fellows and Case Study Assessors. My estimate is more than 80 individuals in total. This reflects the 'health' of our Society and I would like you all to take credit for our success.

Dr Campbell Thomson
ARMS President

ARMS OFFICE BEARERS AND COMMITTEE MEMBERS (ARMS BOARD) 2017/2018



DR CAMPBELL THOMSON
The University of
Western Australia

President
(appointed 2016)



MS CONNIE MOGG
Monash University

Treasurer
(appointed 2017)



DR MARINA DELPIN
Flinders University

Secretary
(appointed 2016)



MS LOUISE FLECK
Macquarie University

Committee Member
(appointed 2016)



MS TANIA TAMBIAH
RMIT University

Committee Member
(appointed 2015)



MR IAN MCINTOSH
Victoria University
of Wellington

Committee member
(appointed 2017)



DR BRYONY WAKEFIELD
The University of Melbourne

Committee member
(appointed 2017)

The Society wishes to also acknowledge our departing Board members whose term ended on the 27th of September 2017:

- **Ms Janice Besch**, NHMRC National Institute for Dementia Research, (ARMS President)
- **Ms Michelle Duryea**, Edith Cowan University (ARMS Treasurer)
- **Dr Helen Marsden**, University of Canberra (Committee Member) and
- **Dr Ted Rohr**, UNSW (Committee Member).

ARMS EXECUTIVE OFFICE



MS MARIA ZOLLO
ARMS Chief Operating Officer

Responsible for providing operational leadership and management and supporting the ARMS Board in the implementation of the ARMS Strategic Plan.



MS GRACE MULRANEY
ARMS Conferences and
Major Event Coordinator

Responsible for the coordination and management of small to large scale events for the Society.



MR BRETT DOBSON
Management Accountant

Responsible for providing financial management and accounting expertise to ensure accurate transactional management and processing of ARMS accounts.



MS KIRSTY DE RUYTER
Administration Officer

Responsible for the daily management and maintenance of all ARMS operations including accreditation program, membership database, website, preparation of e-newsletters, and events management services for the Board and Chapters.

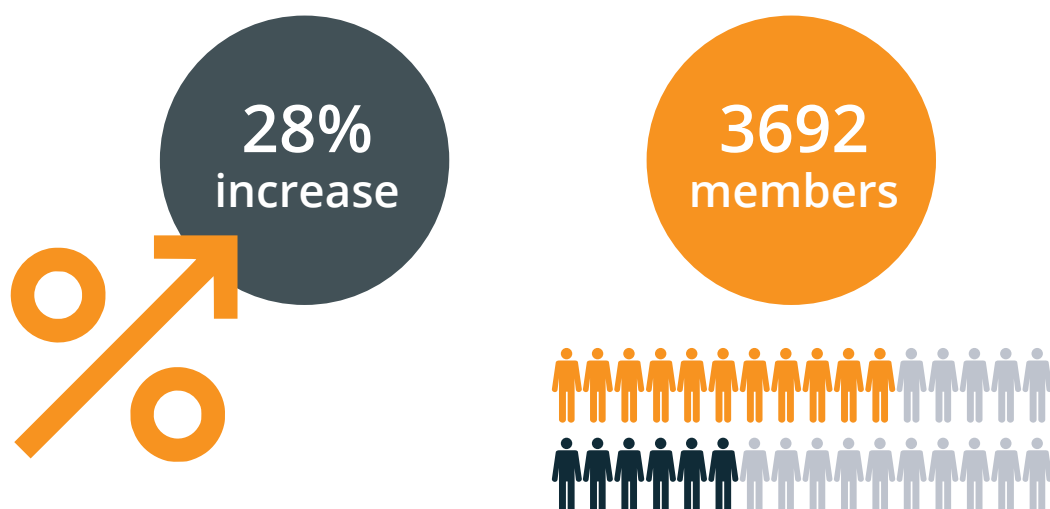
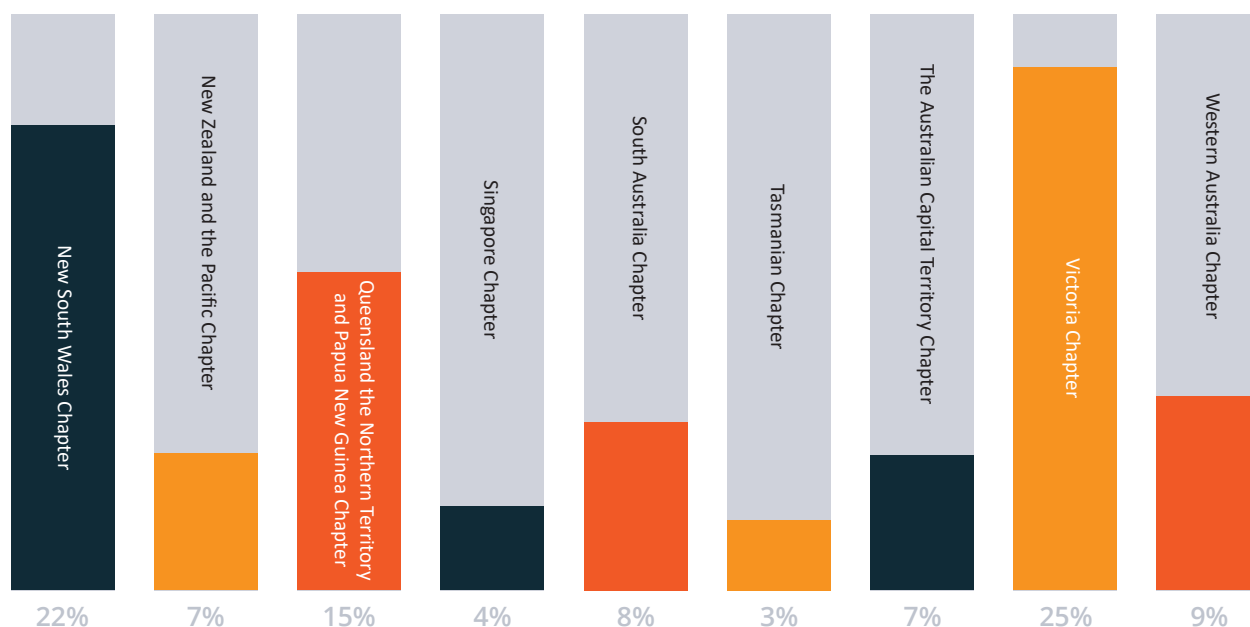
MEMBERSHIP

As at June 30, 2018, the Society had 3692 members representing a 28% increase from the previous reporting period. This rise is a direct result of the continued demand for our programs including the expanding role of research administration in institutions and new members entering the profession.

The Victoria Chapter continues to hold the largest membership base with 25% of the total membership or 907 members, followed by NSW (22% or 806 members), Queensland, the Northern Territory and PNG Chapter and Western Australia (9% or 336 members).

The geographical distribution of our members is summarised in Graph 1.

GRAPH 1: ARMS MEMBERSHIP BY CHAPTER 2017-18



The Society acknowledges the generous support of our corporate and small corporate members during the reporting period.

Corporate Members

The Australian National University
University of Canberra
Universiti Teknologi Malaysia
Australian Catholic University
Charles Sturt University
Macquarie University
Southern Cross University
Sydney Children's Hospital (West Mead)
The University of New South Wales
The University of Newcastle
The University of Sydney
University of Technology Sydney
University of Wollongong
Western Sydney University
Charles Darwin University
Auckland University
Massey University
Ministry of Business Innovation and
Employment NZ

University of Otago
Bond University
Central Queensland University
Griffith University
James Cook University
Queensland University of Technology
The University of Queensland
University of Southern Queensland
University of the Sunshine Coast
CSIRO
Flinders University
The University of Adelaide
University of South Australia
Nanyang Technological University
University of Tasmania
Deakin University
Federation University Australia
La Trobe University
Monash University
Murdoch Children's Research Institute

Swinburne University of Technology
South Australian Health and Medical
Research Institute (SAHMRI)
RMIT University
The University of Melbourne
Victoria University
Curtin University
Edith Cowan University
Murdoch University
Telethon Kids Institute
The University of Western Australia

Small Corporate Members

Auckland University of Technology
UNITEC
King Mongkuts University of Technology,
Thailand
Peter MacCullum Cancer Centre
University of Notre Dame
Transport Accident Commission

Corporate Membership: This category is designed for those members whose fees are met by their employing organisation, which is actively engaged in, or supports the research enterprise. The maximum number of voting members in each employing organisation under this category is 20, but this does not exclude the employing organisation from identifying further non-voting members.

Individual Membership: This category has two tiers.

Tier 1: Standard Individual Membership

This category is designed for individuals who are employed or active in the field of research management and/or administration at any level and with any sector of the research community. Each individual has voting privileges in the Society.

Tier 2: Small Organisation Membership

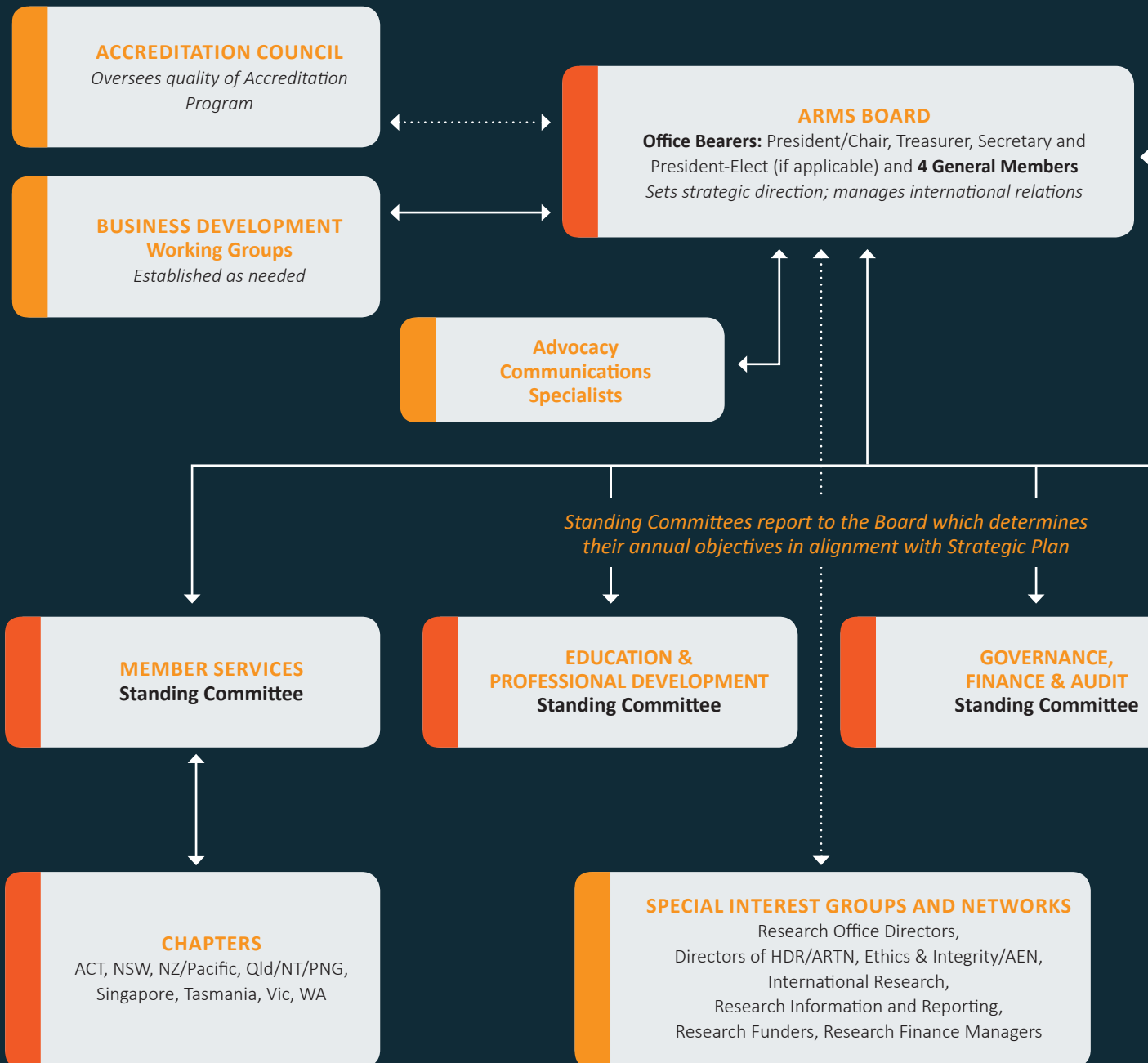
This category is designed for small organisations such as Medical Research Institutes, Government Organisations, and Cooperative Research Centres, and offers a 10% discount on the Standard Individual Membership rate when 6-10 members at the same organisation pay their membership fee on a single invoice.

Each Small Organisation Member under this category has voting privileges in the Society.

Retired Membership: This category is designed for current members who have retired from the research management sector but wish to remain a part of the Society.

MANAGEMENT AND STRUCTURE OF ARMS

ARMS is a not-for profit association formed in 1999. It is governed by an approved Constitution and operationalised by a set of by-laws. (ARBN 609 051 443).



Chapter Convenors are members of the Member Services Committee

SIGs and networks are self-organising groups of members with like interests, formally reporting to the Board



Entities within the Society which have vested delegated authority in the ARMS governance structure, as per Constitution.

ARMS EXECUTIVE OFFICE

Chief Operating Officer, Administration Officer, Professional Development Manager, Conferences and Major Events Coordinator and Management Accountant

Provides services to the whole Society; reporting to the Board. Manages marketing & communications, including stakeholder engagement. Provides secretariat support to Standing Committees.

CONFERENCES & MAJOR EVENTS Standing Committee

CONFERENCE ORGANISING COMMITTEES

ARMS, INORMS, AEN, and future conferences e.g. ARTN

Past Conference Organising Committee Convenors are members of the Conferences & Major Events Standing Committee

APPOINTMENT OF OFFICE BEARERS AND COMMITTEE MEMBERS

The ARMS Board is the governing body of the Society and it controls and directs the affairs of the Society, including its committees and publications. The Board determines the Society's promotions, policies, and strategic planning, and it evaluates the Society's progress towards achieving its mission and goals. The Board has statutory responsibility for all of ARMS' activities.

The Board includes four office bearers- President, President-Elect, Secretary, and Treasurer. The Board also includes four general Committee Members. The President of the Society is the Chair of the Board. The ARMS Chief Operating Officer (COO) is an ex-officio member of the Board and provides operational support for the Board and to the Society more broadly.

All Committee positions, including the Board, are voluntary. The Society acknowledges the dedication of members who contribute their time freely to the Society and to their employing organisations who support them.

INDUCTION

All newly appointed office bearers and committee members are provided compulsory training and induction to help them assimilate into their new roles and to understand their legal obligations as an office holder. They are also provided with an induction handbook which covers all governance and operational aspects of the Society.

ORGANISATION

To further its mission, ARMS is organised into Chapters, Standing Committees, Special Interest Groups and Networks which may change over time, depending on the changing needs of the Society and the approval of the Board. These structures are largely directed by the strategic goals and operational principles outlined in the ARMS Strategic Plan.

ARMS STRATEGIC PLAN

At its December 2017 meeting, the ARMS Board commenced the review process for the next iteration of the Strategic Plan. It agreed that the revised plan should be set for a period of up to seven years (2019-2025) on the basis that the new governance framework of ARMS is now fully established and the Society's key focus should be on building services for an expanding membership.

The Board consulted extensively with key stakeholders and all ARMS members by way of meetings and via an online survey which was distributed in February 2018. The online survey focused on future strategic priorities of ARMS. The results of the survey were reviewed thoroughly by the ARMS Board at its March and June 2018 meetings. The Board agreed at its June 2018 meeting to retitle the Strategic Plan to: "ARMS Strategic Plan: Towards 2025" to reflect the longer horizon.

The new plan has five strategic priorities:

STRATEGIC
PRIORITY

1

EXCELLENCE OF THE INDIVIDUAL

The Society supports the development of excellent research management professionals. It provides a diverse and broadly accessible range of professional development opportunities, including a high quality accreditation program, and other resources to enable members to continually enhance their skills and expertise.

STRATEGIC
PRIORITY

2

PROMOTION OF THE PROFESSION

ARMS works with all stakeholders and influencers to promote the research management profession. It facilitates the delivery of research management practices that support future research excellence.

STRATEGIC
PRIORITY

3

CREATING COMMUNITIES OF PRACTICE

Through Chapters, Special Interest Groups and Networks, ARMS provides opportunities and resources to drive the development and sharing of best practice. This fosters dialogue, accessibility, learnings and synergies amongst its members and stakeholders.

STRATEGIC
PRIORITY

4

INTERNATIONAL EXCELLENCE

ARMS is part of a global community of research management professionals that aim to develop best practice and attain excellence in research management. The Society also works with countries where research management is an emerging profession to support the awareness and practice of research management.

STRATEGIC
PRIORITY

5

INNOVATION IN RESEARCH MANAGEMENT

ARMS recognises the rapidly changing landscape of the research enterprise and facilitates innovation in research management to support research excellence.

VISION, MISSION & VALUES

ARMS Strategic Plan: Towards 2025 will be officially launched at the ARMS Hobart Conference on the 20th of September 2018.



OUR VISION

ARMS aims to create an internationally-connected community of research management professionals who operate at the highest standards to influence, support and enhance the global delivery of research excellence.



OUR MISSION

ARMS is dedicated to the development of research management professionals; the promotion of the profession of the profession of research management; and the advancement of the research enterprise.

The Society fulfils its mission through:

- A strong, agile and resilient network of research management professionals at all levels and in a variety of settings through personal relationships and professional collaborations, presentations, formal and information meetings and publications.
- Development and promotion of international best practice for research management in Australasia and Singapore that is responsive to the changing factors that influence the research environment; and
- Enhancement of the interface between researchers and research management professionals.



OUR VALUES

The Society values:

- Equity and diversity in the profession of research management;
- A strong, vibrant profession;
- High standards of research governance including the uncompromising protection of the integrity and the ethics of research; and
- The profession of research management as integral to the research enterprise.

ARMS ACCREDITATION PROGRAM

FOUNDATION LEVEL ACCREDITATION PROGRAM

Since its launch in September 2013 with eight modules, the ARMS Foundation Level Accreditation Program has continued to expand and serve the needs of the research management community. Further modules have been added such that ARMS now offers 18 modules which have resulted in almost 3400 unit registrations, including 935 during 2017/2018.

During this last year new modules have included, Working with Industry, a module on Higher Degree by Research (HDR) Candidature Management and a new international module - Overview of Vietnam's National Research and Innovation System- refer to International Engagement section, page 33 for full details. The Society has also developed a new module on Research Finance which is expected to be launched in Victoria in August 2018 and at the ARMS Hobart Conference in September 2018.

New modules planned or under development for 2018/2019 include modules on the National Research and Innovation Systems of the UK, US and China and a module on project management.

An analysis of Foundation Level module attendances indicates that the three compulsory modules continue to be most well-attended (National Research and Innovation System in Australia, Legislation as it Affects Research in Australia, and

Understanding Research and Researchers). The Pre-Award and Post-Award modules also attracted many participants, as does the Research Information and Analytics module. A priority for 2018/2019 shall be the delivery of some of our programs online to give all members the opportunity to access the training and to interrogate new markets for this training.

Maintaining currency of module content is essential to ensure quality of material and the Accreditation Council has commissioned regular reviews of all existing modules. Frequency of reviews depends on the frequency with which content is likely to change with each of the country specific modules now being reviewed on an annual basis and most others on a biennial basis.

To date, the Foundation Level Accreditation Program has graduated 253 people with the post-nominal **Accredited Research Managers (Foundation) or ARMFs** including 91 during 2017/2018. Another 36 persons are eligible to sit their final case study assessment before the end of 2018. At the 2017 ARMS Wellington conference hosted its first social network session for ARMFs and others associated with the accreditation program. This event was well attended and provided a good opportunity for informal feedback on the program. A further event is planned for the 2018 Hobart conference in September.



*Delivery of Foundation
Module 2.2: Post Award
Grant Process in Victoria.*

PROFESSIONAL LEVEL ACCREDITATION PROGRAM (now renamed the Advanced Level Accreditation Program)

The second cohort of 13 participants in the Advanced Level Accreditation Program commenced in June 2017 with 8 members completing all requirements. Our congratulations go to our second cohort of graduated Accredited Research Managers (Advanced) or ARMAs:

- Emily Brennan, Macquarie University
- Monique O'Callaghan, The University of Melbourne
- Helen Partridge, Monash University
- Natalie Precians, Australian Catholic University
- Robert Roche, University of Western Australia
- Dr Bryony Wakefield, The University of Melbourne
- Dr Lisa Yen, ARC Centre for Excellence in Cognition and its Disorders, Macquarie University
- Dr Tsharni Zazryn, Monash University

Our ARMA's will be formally acknowledged at the 2018 ARMS Hobart Conference Gala Dinner.

A third intake of 14 participants commenced the Advanced Level Accreditation Program in June 2018 including our first participant from China. This program is aimed at developing leaders in research management and combines contemporary leadership theory and practice grounded in a research management context. It includes a blend of learning styles incorporating taught material with case studies, group learning, workplace assignments, and individual mentoring.

The 12-month program consists of:

- A core two-and-a-half-day program focusing on leadership management and strategic thinking;
- Two, one-day electives focusing on deep, relevant content knowledge from a selection of five specialty areas;
- A workplace activity based on core and elective modules;
- Participation in ongoing group learning activities; and
- Professional mentoring and coaching activity.

The core program was complemented by an additional half day program on *Developing and Implementing Strategy* which was well received and was subsequently repeated in Sydney and Perth.

As in 2016 and 2017, ARMS made the five electives available to the broader ARMS membership, forming a Winter School delivered in August 2018. The current five electives are delivered by practitioners as below and cover the following topic areas:

- Dr Paul Wong for the elective "Evidence Based Analysis of Research Performance";
- Dr Rado Faletic and Dr Martin Grabert for the elective "Understanding International Research Funding";
- Dr Mark Hochman for the elective "Research Impact: Assessing the Societal Benefit of Research";
- Dr Jodi Glading for the elective "Research Governance"; and
- Professor Moira Clay for the elective "Development of Institutional Talent".

Whilst the program is currently tracking very well, the ARMS Board and the Accreditation Council are ever mindful of the need to ensure currency and quality of material, and to seek new content and new opportunities. Looking to the future, in addition to expanding our set of modules we also plan to develop online capacity in the delivery of some modules. We expect this to increase access to learning, especially for those members who may not be able to travel to complete modules. We also see online delivery as a means of expanding our markets both in Australasia and internationally.

Finally, an expression of thanks must be made to the many people who contribute to the success of this program, including the members of the Accreditation Council, the ARMS Board, Training Fellows, case study assessors as well as ARMS Executive Office staff. Whilst there are too many to name individually a special mention should be made of the Chair of the ARMS Accreditation Council, Professor Lee Astheimer, whose leadership of this body is essential in ensuring quality of our accreditation programs.



Our 2017 ARMS Advanced Level Accreditation cohort.

ACCREDITATION COUNCIL

The Accreditation Council is the body established by ARMS to oversee quality assurance and assessment processes associated with the ARMS Accreditation Program.

Members of the ARMS Accreditation Council



PROFESSOR LEE ASTHEIMER
Retired DVCR,
Deakin University (Chair)

A person who has served in the position of Pro or Deputy Vice Chancellor Research.



PROFESSOR TONY PEACOCK
CEO, CRC Association
(Deputy Chair)

A member drawn from a key Australian agency involved in the research and innovation system.



DR LAURA DAN
Department of Industry

A member drawn from a key Australian agency involved in the research and innovation system.



DR YELENA HILL
Te Puni Kōkiri, New Zealand

A member drawn from a key New Zealand agency involved in the research and innovation system.



DR CAMPBELL THOMSON
The University of Western Australia

ARMS President,
ARMS Board Delegate.



DR ROSS MCLENNAN
University of South Australia

A member who has served in the position of Director of a University Research Office.



DR PETER WEJBOR
Children's Cancer Institute

A member who served in the position of General Manager/ Chief Operating Officer of a Medical Research Institute.



MS MARIA ZOLLO
Chief Operating Officer,
Australasian Research
Management Society.



DR MARK HOCHMAN
ARMS Business
Development Manager,
Education and Professional
Development.

Ms Janice Besch stepped down as Board member representative on the Accreditation Council in alignment with the end of her term as ARMS President on the 27th of September. Incoming President, Dr Campbell Thomson stepped in as the Board member representative, creating a vacancy for the Research Office Director role, a position he occupied for the past two years. A call for nominations for the vacant Research Office Director role was expedited and filled by Dr Ross McLennan. Dr McLennan commenced formally on the Accreditation Council on the 1st of December 2017.

During this period, the Accreditation Council also sought a replacement for Marcus Engeman who stepped down as the Medical Research Institute representative. The Association of

Australian Medical Research Institutes (AAMI) was approached for a replacement and recommended Dr Peter Wejbora from the Children's Cancer Institute. This recommendation was approved by the Board and Dr Wejbora commenced formally on the Accreditation Council on the 1st of December 2017.

Dr Peter Lilly advised the Accreditation Council of his intentions to retire. Dr Lilly occupied the broader industry stakeholder role on the Accreditation Council. A replacement is expected to be made shortly.

The Society wishes to formally thank Ms Besch, Mr Engeman and Dr Lilly for their tremendous contributions to the Accreditation Council during this period.

ARMS TRAINING FELLOWS

ARMS Training Fellow is a title given to an individual recognised by the Accreditation Council as having the knowledge and skills to present module material for the Foundation Level Accreditation Program.

Training Fellows for the reporting period are summarised in Appendix A.

CHAPTER HIGHLIGHTS

ACT CHAPTER

The ACT Chapter has had a successful, event filled year which included seven chapter committee meetings, an event on Data Governance and two large events aligned with the annual ARC Research Administrator's seminar. In December the Chapter Committee invited its members to an end of year networking event.

In 2018, the Chapter delivered the hugely successful event with Genevieve Bell, a world leading researcher, technologist and anthropologist who spoke about the social sciences in the coming digital age. The Chapter also held its ever popular Nuts and Bolts event.

At the June AGM, the Chapter Committee endorsed the following members:

- Marie-Helen Rousseau, ANU (Convenor)
- Shubhra Roy, University of Canberra (Secretary)
- Rosa Gray, ANU (Treasurer)
- Sian Hicks, ANU (Committee Member)
- Nian (Jenny) Jiang, ANU (Medical and Communications Engagement)
- Lori Mancell, CSIRO (Committee Member)
- Jackson Thomas, University of Canberra (Committee Member)
- Grahame Pearson, Elsevier (Committee Member).

NEW SOUTH WALES CHAPTER

The NSW Chapter Committee is focussed on delivering activities to provide networking, peer knowledge exchange, and instructional workshops to underpin the individual development of members and the profession in general. Highlights during the reporting period include regular committee meetings in July, September, November and December 2017 as well as March and June 2018. The Chapter delivered three workshops hosted at member institutions:

- 2 HDR Best Practice Workshops (USydney & UNSW)
- Post-ARMS workshop (Macquarie Uni)
- EOY Reflections and Networking event (UTS)

It also delivered a range of ARMS Foundation Level Accreditation Modules including:

- Module 1.1 Australia: The National Research and Innovation System in Australia hosted by the University of Sydney and the Western Sydney University. WSU
- Module 1.2 Australia: Legislation as it affects research in Australia hosted by University of Technology, Sydney and Western Sydney University
- Module 1.3: Understanding Research and Researchers hosted by the University of Sydney
- Module 4.1: Research Ethics Human and Animal hosted by the University of Technology, Sydney
- Module 2.1: Pre-award Grant Processes hosted by Western Sydney University
- Module 2.2: Post Award Grant Processes hosted by Western Sydney University
- Module 6.1 Working with Industry hosted by the University of Sydney.

With a large member base of 806 members or 22% of the total ARMS membership, delivery of activities with reach to all locations is challenging. However, the Chapter's *Event Principles and Common Attributes* endorses flexible delivery options wherever possible to provide greater access for all members.

The Chapter welcomed three new Committee members in July 2018: James Walsh, Stephanie Macmillan, and Helen Cameron. Membership of the NSW Chapter for the reporting period comprise of:

- Kathy Homan, University of Sydney (Co-Convenor)
- Yordanka Krastev, Macquarie University (Co-Convenor)
- Emily Brennan, Macquarie University (Committee Member)
- Helen Cameron, University of Newcastle (Committee Member)
- Debbie Docherty, UNSW (Committee Member)
- Ross Hill, Macquarie University (Committee Member)
- Annette Harris, Charles Sturt University (Committee Member)
- James Walsh, University of Technology Sydney (Committee Member)
- Louise Wedlock, Macquarie University (Committee Member).

We wish to acknowledge and thank our outgoing members George Carayannopoulos, Yamini Sandiran, and Rachel White.



Louise Fleck from Macquarie University presenting at the NSW Chapter Post-ARMS Workshop, Macquarie University, November 2017

NEW ZEALAND AND PACIFIC ISLANDS CHAPTER

The New Zealand and Pacific Island Chapter's key focus during the reporting period was the delivery of the ARMS 2017 conference in Wellington (refer to page 29 for full details).

Membership of the New Zealand and Pacific Island Chapter Committee for the reporting period comprised of:

- Katie Jones, The University of Auckland (Convenor)
- Jayne McQueen, Massey University (Treasurer)
- Denise Greenwood, The University of Auckland (Secretary)
- Sian Wright, Massey University (Committee Member)
- Kosta Tabakakis, Otago University (Committee Member)
- Chris Kroger, GNS Science, (Committee Member).

QUEENSLAND, NT, PNG CHAPTER

The QLD, NT, PNG Chapter continued its focus on raising awareness of ARMS and broadening the membership base. The Chapter has seen registered members increase from approximately 490 to 550 members.

During 2017/18 the Chapter offered Foundation Level Accreditation Modules in North Queensland for the first time with two compulsory modules offered at James Cook University, Townsville. This builds on last year's introduction of delivering Modules in the Northern Territory and helps ensure that accreditation is accessible to all members across our geographically disbursed Chapter. Modules were also offered in Brisbane throughout the year.

At the AGM in 2017, the Chapter agreed to host multiple short networking and professional development opportunities throughout the year, rather than the one full day PD event.

Members met in June for the first networking event with further events planned for National Research Administrators Day and later in the 2018.

Membership of the QLD, NT, PNG Chapter for the reporting period comprise of:

- Matthew Brown, Griffith University (Convenor)
- Diana Garklavs, Griffith University (Treasurer)
- Justin Nicholls, University of Queensland (Secretary)
- Carmen Buttery, University of Queensland (Institutional Event Monitor)
- Claire White, Griffith University (Institutional Event Monitor)
- Kelisha Lyndon, University of the Sunshine Coast (Institutional Event Monitor).

SINGAPORE CHAPTER

The Singapore Chapter, in partnership with Nanyang Technological University, organised a Research Administrators' event entitled *"Enhancing the Role of Administrators in Research Collaborations"* on 6th of December 2017. The event aimed to establish a strong and effective research administrators' network, promote best practice and equip research administrators with necessary knowledge and experience to support research collaborations and to celebrate research excellence. Topics such as challenges in research administration as well as the tools available to overcome these challenges were discussed. The event was attended by more than 120 research administrators from various higher learning institutions as well as funding agencies in Singapore. The event concluded with an award presentation ceremony to recognise outstanding research administrators, followed by a networking lunch.

The Chapter Committee is pleased that more research administrators in Singapore recognise the benefit of becoming ARMS members in enhancing their research management career.

The number of Singapore Chapter members has grown considerably by 42% from 102 members reported last year to the current strength of 145 members. Accreditation modules are also popular among Singapore's research administrators. The Chapter had organised seven (7) accreditation sessions offering five (5) modules during the reporting period. There are currently 11 Accredited ARMS Research Manager (Foundation) among our members.

Membership of the Singapore Chapter for the reporting period comprised of:

- Prof Fung Tat Ching (Nanyang Technological University)
- Ms Yennie Kadarusman (Nanyang Technological University)
- Dr David Huang (NIE).



Outstanding NTU research administrators were formally recognised at the events.



Dr Bryony Wakefield, Director, Research Development, Faculty of Medicine, Dentistry and Health Sciences, The University of Melbourne and Prof Michael Khor, Director, Research Support Office & Convenor, ARMS Singapore Chapter



Panel discussion (from left): Prof Michael Khor (NTU), Dr Norifumi Miyokawa (Hiroshima University), Dr Bryony Wakefield (The University of Melbourne), Mr Ken Neo (SMU) and Professor Philip Keith Moore (NUS).

SOUTH AUSTRALIA CHAPTER

It has been another significant year for the South Australia Chapter with membership rising by almost 50 per cent to nearly 300 across the state. Membership has broadened to include not only the four universities in the state but also CSIRO, SAHMRI and a host of individual members from government, not-for-profit and consultancies.

Members were once again provided with development opportunities, professional networking events, an Annual General Meeting in January and Foundation Level Accreditation modules in June. A highlight was the inaugural, and highly successful, “Grants Detox” session in May which was a chance for new and experienced grant support staff to share the highs and lows, the ins and outs, and the tips and tricks of grant application season. The session also provided a great opportunity for them to meet and network with their counterparts from other SA organisations. In December 2017 we hosted the hugely popular– “I want to Break Free – from researcher to manager” with international guest Physicist-turned-research-manager Dr Rachel Sparks from Stanford

University giving us insights into the profession of research management globally.

The South Australia Chapter Committee awarded three ARMS Chapter Travel Awards to SA members who will attend the annual conference in Hobart and we look forward to hearing about their experience.

Membership of the SA Chapter for the reporting period comprise of:

- Michael Crisp, UniSA (Convenor)
- Mavourneen Casey, Torrens University Australia (Committee Member)
- Katy Dolman, UniSA (Treasurer)
- Elodie Janvier, Flinders University (Committee Member)
- Kathy Mott, SAHMRI (Committee Member)
- Louise Townsin, Torrens University Australia (Secretary)
- Stacey Williams, University of Adelaide (Committee Member).

TASMANIA CHAPTER

It has been an exciting year for the Tasmanian ARMS Chapter as they prepare for hosting the ARMS 2018 Conference, continue to organise stimulating professional development events, and welcome new members to the chapter. With the conference in Tasmania, many local members will be delivering theme leader, oral or poster conference presentations. To help our members prepare, the Chapter organised a two-part workshop on how to prepare and deliver oral and poster presentations with clarity, engagement, and persuasion.

The Chapter started 2018 fresh with a breakfast themed event on ‘Research into New Year’s Resolutions’. Researchers talked about their research into healthy eating and mindfulness, while also sharing their experiences of positive interactions with research support staff across multiple areas. During the

event, researchers and ARMS members networked over a healthy breakfast.

Membership of the Tasmania Chapter Committee for the reporting period comprised of:

- Adele Kay, UTAS (Co-Convenor)
- Che O’May, UTAS (Co-Convenor)
- Shaun Kelly, UTAS (Treasurer)
- Megan Dean, UTAS (Secretary)
- Lauren Di Palma, UTAS (Committee Member)
- Chloe Bilbari, UTAS (Committee Member)
- Donna Roberts, UTAS (Committee Member)
- Tamara Walton, CSIRO (Committee Member).



Accreditation delivery by the Tasmania Chapter

VICTORIA CHAPTER

The Chapter hosted an annual PD event in June 2017 entitled *'Not Everything That Can be Counted Counts'* presented by Adam Finch of CSIRO. It was a highly engaging presentation and generated much discussion about what we should (and possibly shouldn't) be counting in regards to bibliometrics. The Chapter also supported a now regular pre-conference PD session on making conference posters. Thanks to Suzy Ryan of University of Melbourne for driving this, it has been a great addition to the Chapters PD events calendar. As part of the Accreditation program, the Victorian Chapter hosted Module 1.2 Australia: Legislation as it Affects Research in Australia; Module 1.3: Understanding Research and Researchers; Module 2.2: Post-Award Processes; and Module 5.1: Research Data and Analytics. Other modules were rolled out by Monash University. All Chapter events have been well attended, including a Victoria Chapter networking evening which took place in April 2018.

The 2017/18 year has seen a committee leadership change with a new Convenor, Marco Krischer, and a new Treasurer Marianne Johnson starting in May 2018. The Chapter also has a number of new Chapter members.

Membership of the Victoria Chapter for the reporting period comprised of:

- Marco Krischer, Swinburne University of Technology (Convenor)
- Marianne Johnston, Monash University (Treasurer)
- Melissa Straffon, CSIRO (Committee Member)
- Selena Costa-Pinto, Monash University (Committee Member)
- Anh Chau, Monash University (Committee Member)
- Raimond Placidi, Federation University (Committee Member)
- Emma Hegarty, RMIT University (Committee Member)
- Barat Ma, Swinburne University of Technology (Committee Member).

The Committee would like to formally thank Suzana Kovacevic for steering the Chapter over the last few years and recognises the impact she has made through her leadership.

WESTERN AUSTRALIA CHAPTER

2017/18 was a successful year once again for the Western Australia Chapter. We had a broad schedule of events delivered in 2017/18, including:

- *Everything you need to know about ERA in 60 mins* – Presented by Laila Simpson, Elizabeth Przywolnik, Rebecca Hancock and Tara McLaren
- *ARC Overview of the 2018 ERA and EIA* – an overview of the changes to the ERA and WIA for 2018 presented by the ARC
- *2017 AGM* – including presentations from Tobias Schoep and Elizabeth Przywolnik, delivered at the 2017 ARMS Conference and an overview of the ARMS executive plans for 2018 by the President Campbell Thomson
- *Effective Academic-Industry Partnerships* – Presentation and Panel Discussion by Mark Stickells, Director, Innovation and Industry Engagement, UWA; Richard Lipscombe, Managing Director, Proteomics International; Ken Green, Innovation Facilitator, AusIndustry; and Megan Paull, Associate Dean, Research and Co-Director, Centre for Responsible Citizenship and Sustainability, Murdoch University
- *Networking Breakfast* held at ToastFace Grillah in the Perth CBD

The Western Australia Chapter has a strong commitment to the ARMS Foundation Level Accreditation Program, with the full suite of Foundation Level Accreditation Modules delivered

in both the 2017 and 2018 Calendar years. As a result of this commitment, the Chapter has 94 Accredited Research Managers (Foundation), more than 35% of the 253 ARM(F)'s across Australia, NZ and Singapore.

The WA Chapter Committee also had a few new members join at the end of 2017, we welcomed Dianne Arnott (UWA), Ashleigh Roberts (Murdoch) and Jenn Radford (Murdoch) to the committee. Currently the committee is led by Tara McLaren and Ashley Schoof as co-convenors and includes members from the Universities and Institute's across Perth.

Membership of the WA Chapter for the reporting period comprised of:

- Ashley Schoof, Telethon Kids Institute (Co-Convenor)
- Tara McLaren, Telethon Kids Institute (Co-Convenor)
- Sandra Green, Edith Cowan University (Treasurer)
- Claire McIlroy, University of Western Australia (Secretary)
- Laila Simpson, University of Western Australia (Committee Member)
- Hinke van Gelder, Murdoch University (Committee Member)
- Ashleigh Roberts, Murdoch University (Committee Member)
- Jenn Radford, Murdoch University (Committee Member)
- Robyn Kenneally, Curtin University (Committee Member)
- Dianne Arnott, University of WA (Committee Member)

STANDING COMMITTEE HIGHLIGHTS

CONFERENCES AND MAJOR EVENTS COMMITTEE (CMEC)

The Committee was established in 2017 to advise on and oversee major events including the annual Society conference, the biennial Australasian Ethics Network (AEN) conference and, when necessary, the International Network of Research Management Societies (INORMS) Congress, as well as any other major events held by or in association with the Society from time to time (e.g. the Australasian Research Training Network events).

Since its inception, the CMEC has developed a new ARMS Conference policy document which was approved by the ARMS Board in November 2017. As a complement to the conference policy document, a risk management matrix was also developed and is currently being used by the ARMS Conference 2018 and other major events organised by ARMS. The ARMS Event Evaluation Survey Form is under review by the CMEC.

To date, most tasks for the ARMS 2018 Conference in Hobart and the AEN 2018 conference in Townsville are on track. The ARMS Singapore Chapter will be holding a one-day symposium on 7 December 2018 in Singapore. The theme of the symposium is *"The role of research management in promoting international research collaborations"*. ARMS is also working

with the Society of Research Administrators International (SRAI – US) in planning for the joint 2019 ARMS/SRAI Meeting joint meeting. The theme of the meeting is *"Disruptive Trends in Global Research Management"*, and the co-chairs of the meeting programme have been appointed.

The Organising and Program committees for the ARMS 2019 Conference in Adelaide have been formed. The 20th Year Anniversary celebration of ARMS will commence with the 2019 ARMS Conference as the start of a suite of events both ARMS, and individual chapters will deliver.

The membership of the CMEC for the reporting period:

- Dr David Huang, National Institute of Education, Singapore (Convenor)
- Dr Tania Bezzobs, Swinburne University
- Dr Chris Kroger, GNS Science
- Dr Sianna Panagiotopoulos, Austin Health
- Dr Bryony Wakefield, University of Melbourne (Board Liaison)
- Professor Michael Khor, Nanyang Technological University, Singapore
- Grace Mulraney, Conference and Major Events Coordinator (Executive support for the CMEC).

EDUCATION AND PROFESSIONAL DEVELOPMENT COMMITTEE (EPDC)

The Committee was established in 2017 to oversee the development, promotion, operational management and delivery of the Society's Accreditation Program (Foundation and Advanced) and other professional development activities to serve the needs of the members.

The membership of the EPDC for the reporting period comprised of:

- Ms Lyn McBriarty (Convenor), University of Newcastle
- Dr Denise Greenwood, Auckland University
- Dr Mark Hochman, ARMS Business Development Manager, Education and Professional Development (ex-officio)
- Dr Helen Marsden, University of Canberra
- Mr Grahame Pearson, Australian National University
- Ms Maria Zollo, ARMS Chief Operating Officer (Executive support)
- Mr Ian McIntosh, Victoria University of Wellington (Board Liaison).

The key milestone for the EPDC is the development of an ARMS Professional Development Framework. The framework was designed to identify the knowledge base required to be an effective research administrator in the Australasian region, and to map ARMS programs available or needed to provide this knowledge. It identifies six core areas of knowledge and three levels for knowledge enhancement – Foundation, Management and Leadership. Progressing from one knowledge level to another would usually assume familiarity with knowledge at the previous level.

The EPDC also implemented a revised nomenclature for the Foundation Level Accreditation Program. The modules have now been grouped into six distinct categories, contextual knowledge, The Research Funding Cycle, HDR Candidature Cycle, Ethics and Integrity, Data and Information Management and Engagement and Impact. The revised nomenclature is provided in the table below:

ARMS FOUNDATION LEVEL ACCREDITATION PROGRAM

NEW MODULE NAMES

NEW	PREVIOUS	FULL NAME
Contextual knowledge		
Module 1.1-Aus	Module A	Module 1.1-Aus: National Research and Innovation System in Australia
Module 1.1-NZ	Module B	Module 1.1-NZ: National Research and Innovation System in New Zealand
Module 1.1-Sing	Module K	Module 1.1-Sing: National Research and Innovation System in Singapore
Module 1.1-Viet	New	Module 1.1-Viet: National Research and Innovation System in Vietnam
Module 1.2-Aus	Module C	Module 1.2-Aus: Legislation as it affects Research in Australia
Module 1.2-NZ	Module D	Module 1.2-NZ: Legislation as it affects Research in New Zealand
Module 1.2-Sing	Module L	Module 1.2-Sing: Legislation as it affects Research in Singapore
Module 1.3	Module E	Module 1.3: Understanding Research and Researchers
The research funding cycle		
Module 2.1	Module H	Module 2.1: Pre-award Grant Processes
Module 2.2	Module I	Module 2.2: Post Award Grant Processes
Module 2.3	New	Module 2.3: Research Finance
HDR candidature cycle		
Module 3.1	Module M	Module 3.1: Higher degree by Research Scholarships
Module 3.2	Module N	Module 3.2: Higher degree by Research International Partnerships
Module 3.3	New	Module 3.3: Higher Degree by Research Candidature Management
Module 3.4	New	Module 3.4: Higher Degree by Admissions and Completions
Ethics and integrity		
Module 4.1	Module F	Module 4.1: Research Ethics – human and animal
Module 4.2	Module G	Module 4.2: Research Integrity
Data and Information management		
Module 5.1	Module J	Module 5.1: Research Information and Analytics
Engagement and impact		
Module 6.1	Module O	Module 6.1: Working with Industry

GOVERNANCE, FINANCE AND AUDIT COMMITTEE (GFAC)

The Committee was established in 2017 to support the Board with maintaining its By-Laws and reviewing or developing other policies as necessary. The GFAC also oversees the rigour and independence of the election processes as well as assisting the Board in fulfilling its financial responsibilities by overseeing the development and review of financial reports, assessing systems of internal controls and adequacy of risk management as well as facilitating auditing processes.

The GFAC saw the departure of Convenor Dr Chris Thompson from Deakin University in October 2017. A call was made for his replacement and resulted in the appointment of Neil Harbottle from Monash University who commenced formally on the GFAC on the 12th of December 2017.

Membership of the GFAC for the reporting period:

- Dr Chris Thompson, Deakin University (Convenor), stepped down in October 2017
- Mr Neil Harbottle, Monash University (Convenor), appointed in December 2017
- Ms Michelle Duryea, Edith Cowan University (ARMS Treasurer) stepped down on 27 September 2017
- Ms Connie Mogg, Monash University (ARMS Treasurer) appointed on 27 September 2018
- Ms Maria Zollo, ARMS Chief Operating Officer
- Mr Brett Dobson, ARMS Management Accountant
- Ms Rochelle Finlay, James Cook University
- Dr Catherine Gangell, Curtin University

Key milestones for the reporting period include:

- Development of governance processes regarding the review of the ARMS Board;
- Review of the Board Election Processes and documents;
- Review of the Risk Register
- Review of the draft 2018/2019 Budget forecast.

The Society formally acknowledges Dr Chris Thompson for his leadership during his term as GFAC Convenor.

MEMBER SERVICES COMMITTEE (MSC)

The Member Services Committee was established in 2017 and is responsible for overseeing and facilitating the development and delivery mechanisms for services to members of the Society including awards and scholarships. The Committee is a formal channel of communications between the Society and its Chapters and facilitates connectedness and the sharing of ideas.

The Member Services Committee agreed to target up to three strategic priorities annually. Current activities by the MSC has focused on the following priorities:

Strategic Priority 1: Excellence for the Individual

- Deliver and continuously improve core professional tools and resources (Accreditation Program, Conferences).
- Review existing member services to maximise opportunities that reflect emerging trends in research management and administration and support members' career development.
- Review our scholarship schemes to ensure investment is appropriate, that co-commitment and leveraging of ARMS funds is possible, in order to provide greater opportunity for members to apply and benefit.
- Facilitate knowledge sharing from ARMS Accredited Fellows and those accessing ARMS scholarship schemes in order to promote learning outcomes and best practice.
- Review and revise education and professional development programs delivery to access digital resources to maximise promotion and delivery of programs.

Strategic Priority 3: Creating Communities of Practice

- Maintain, develop and enhance resources that support member networking, idea sharing, problem solving and adopting best practice, through events and virtual interactions.
- Increase and diversify the number of ARMS members.
- Through membership diversification, identify greater opportunities to expand member resources.

Other key outcomes of significance by the Member Services Committee include:

- Established of Financial Policy for Chapter Committees
- Review of Chapter Convenor Terms and rotating membership cycle of Convenors on the Member Services Committee to ensure adequate succession planning.

Membership of the MSC for the reporting period:

- **Ms Tania Tambiah, RMIT University (Board Liaison)**
- Ms Maria Zollo, ARMS COO

ACT Chapter	Lori Mancell, ANU
NSW Chapter	Yordanka Krastev, Macquarie University
Qld/NT & PNG	Matthew Browne (and Convenor of MSC)
South Australia	Michael Crisp, UniSA
Singapore	Michael Khor, Nanyang Technological University
NZ/Pacific Island	Katie Jones, University of Auckland
Tasmania	Che O'May, University of Tasmania
Victoria	Suzana Kovacevic, The University of Melbourne
Western Australia	Ashley Schoof, Telethon Kids Institute

ADVOCACY

ADVOCACY COMMUNICATIONS PANEL

The ARMS Board recognises the importance of proactivity in providing a voice for research managers in national policy and debate in Australia, New Zealand and Singapore.

In late 2016, the Board appointed an **Advocacy Communications Panel** comprising of the following:

- Ms Sarah Bascomb, University of Tasmania
- Mr David Parrish, RMIT University
- Mr Tim Payne, University of Sydney
- Dr Paul Wong, ANDS/Square Consulting

Ms Louise Fleck, Macquarie University was the ARMS Board Liaison for the Advocacy Communications Panel.

The Key milestones for the panel during the reporting period include:

- Input into the 2018 Review of the Defence trade Controls Act in collaboration with the Ethics and Integrity SIG; and
- Development of a submission to the Standing Committee on Employment, Education and Training on the Enquiry into Funding Australia's Research, June 2018 in collaboration with the Research Directors SIG.

KEY STAKEHOLDERS' ROADSHOW 2018

From 6-7 March 2018, ARMS President, Dr Campbell Thomson, ARMS COO, Maria Zollo and ARMS Business Development Manager, Dr Mark Hochman met with several key stakeholders in Canberra for the annual stakeholders' roadshow. Visits were scheduled with the Australian Research Council; the National Health and Medical Research Council; Group of Eight; Australian Technology Network; Science and Technology Australia; CSIRO; Universities Australia; and the Department of Innovation, Industry and Science – eight productive meetings over a two day period. The meetings are designed to help raise the profile of ARMS and to explore ways ARMS can work more collaboratively with its key stakeholders.

As a society with growing influence in our region, it will be important that this stakeholder engagement continues to be a regular feature on the ARMS calendar. The Board is cognisant that this be extended to other important regions in New Zealand and Singapore and will be discussing the appropriate approach over the next year.

SPECIAL INTEREST GROUPS

Special Interest Groups (SIGs) are responsible for developing and maintaining a network of members sharing a common area of practice or application. Eight SIGs operated in 2017/2018:

Ethics and Research Integrity, led by Dr Ted Rohr, UNSW and Karolyn White from Macquarie University. The Ethics and Research Integrity SIG takes interest in ethics issues; articulates issues related to the responsible conduct of research in Australasia including the institutional policy making process, training and education, and research integrity and misconduct; and provides a forum for current information and discussions on export controls and how developments and changes in legislation impact on research administration and management.

University Research Office Directors', led by Rochelle Finlay from James Cook University, Dr Ross McLennan from UNISA and Dr Robyn Hill from The University of Auckland, NZ. The Research Directors SIG is dedicated to supporting research Directors working in the field (*membership is by invitation only*).

Directors of Higher Degree Research, led by Dr Lucy Jones from UNSW. The Directors of Higher Degree Research SIG is a professional network for Directors and Managers of Graduate Research Centres and Schools or those responsible for the management of research degrees in their university.

International Research Collaborations facilitates information sharing through various means including a forum and other professional development activities.

Research Development seeks to provide support for research managers and administrators undertaking research development activities within and across Universities through networking and sharing of best practice.

Research Finance Managers, led by Connie Mogg, Monash University. The Research Finance Managers SIG will promote the dissemination and institutional collaboration for members with the aim of providing:

- A forum for those professional staff within ARMS involved in research finance to discuss new process, compliance requirements, technical developments, issues, innovations to reduce duplication;
- Enable partnering of institutions for knowledge transfer and assistance;
- A mechanism for members to discuss interpretation of funding body rules relating to the financial management of grants;
- Act as a conduit for issue identification across institutions with potential for multi-institutional requests for development to the relevant research information management organisations;
- Enable knowledge transfer, potential professional development opportunities and create a network of ARMS members with an interest in research finance.

Research Funders, led by Jane Hobson, Cancer Council NSW and Merrilyn Lárusson, CSIRO. The Research Funders SIG is a platform to share information on developing and managing funding schemes; to benchmark best practice governance and procedures; to discuss key issues; and to identify relevant training and career development opportunities that would enhance the ARMS Accreditation training offerings.

Research Information and Reporting, led by Michelle Duryea, Edith Cowan University. The Research Information and Reporting SIG was formed to promote the dissemination and institutional collaboration for members working in this area and is defined by the common interest area of research information management, research performance indicators and reporting, and the systems that underpin these processes.

ARMS AWARDS

The Society supports and celebrates the professional development achievements of its members through a range of awards. Award recipients for the reporting period are:

Janet Dibb-Leigh Award for Distinguished Service to Research Management

Anne Cronin, OAM



L - ARMS President Dr Campbell Thomson presenting the JDL Award to Anne Cronin OAM - R

CSIRO Awards for Excellence in Research Management Practice

La Trobe University Research Office Grants Team – led by Deepa Balakrishnan, including Sejal Kendal, Alexander Lugg, Catherine Hayden, Georgina Caruana

Nomination Type:	Team
Category of Nomination:	Providing Quality Service Category
Institution:	La Trobe University

Ross Hill, Research Development Consultant, Macquarie University

Nomination Type:	Individual
Category of Nomination:	Providing Quality Service Category
Institution:	Macquarie University

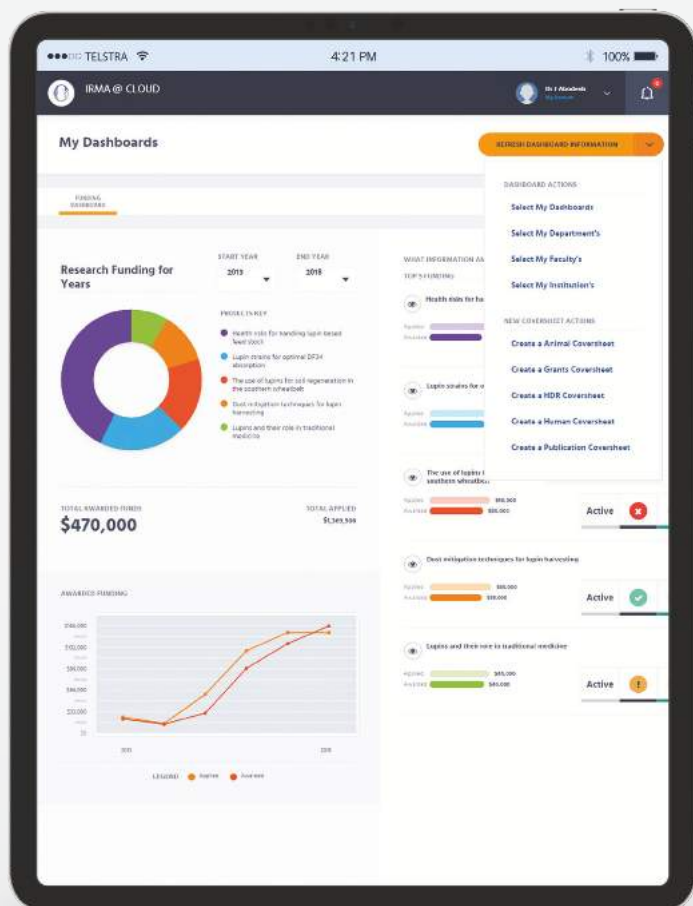
ARMS and University Office Travel Award

Ms Jodi McLean

University of Newcastle



*L- Todd Melville from
University Office presenting
Jodi McLean (R) her certificate*



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Chapter Travel Awards

Chapter	First name	Last name	Organisation
Tasmania	Amanda	Paech	University of Tasmania
Tasmania	Joanne	McEvoy	University of Tasmania
Tasmania	Che	O'May	University of Tasmania
ACT	Jiang (Jenny)	Nian	Australian National University
ACT	Monica	Boyle	Australian National University
ACT	Ciara	Fitzgerald	Australian National University
NSW	Andrew	Burton-Bradley	University of New South Wales
NSW	Fernanda	Miranda	The University of Sydney
NZ/Pacific	Liz	Turle-Smith	Auckland University of Technology
NZ/Pacific	Brittney	Duffy	The University of Waikato
Vic	Tessa	Jones	Monash University
Vic	Sejal	Kendal	La Trobe University
Vic	Justin	Manzano	La Trobe University
SA	Rachel	Hamper	The University of South Australia
SA	Mary	Lyons	Flinders University
WA	Jennifer	Radford	Murdoch University
WA	Elizabeth	Przywolnik	Curtin University
QLD/NT/PNG	Kristin	Nunn	James Cook University
QLD/NT/PNG	Josh	Ariens	Central Queensland University
Singapore	Sharmila	Kannan	Singapore Eye Research Institute
Singapore	Isabelle	Zhang Yu Cui	Nanyang Technological University
Singapore	Foo Jia	Fang	Nanyang Technological University

ARMS WELLINGTON CONFERENCE 2017



National Museum
of New Zealand,
Te Papa Tongarewa,
Wellington
New Zealand



26-29
September
2017



Theme:
Funding Research,
Drawing on the Power
of Collaboration



536
delegates

The ARMS Wellington Conference was held from 26-29 September 2017 at Te Papa Tongarewa, Wellington New Zealand.

The Conference was attended by 536 delegates from 14 countries, ensuring a truly international collaboration. The conference program included plenary presentations, pre conference workshops and accreditation modules, oral presentations and posters.



*Presentation by Professor Brigid Heywood, DVC(R),
University of Tasmania*

The Conference attracted a broad range of high-calibre Keynote speakers including:

- Dr Tricia Huang, Executive Director, National Medical Research Council, Ministry of Health (Singapore)
- Dr Susan Brown-Shafii, Independent Trade Advisor and former scientific coordinator, Swiss National Centre of Competence in Research on Trade Regulation, World Trade Institute (Switzerland)
- William Cullerne Bown, Journalist (New Zealand)
- Dr Cornel de Ronde, Principal Scientist, GNS Science (New Zealand)
- Leanne Harvey, Acting Chief Executive Officer, Australian Research Council (Australia)
- The Hon Pete Hodgson, Chief Executive Otago Innovation Ltd (New Zealand)
- Professor Anne Kelso, CEO National health and Medical Research Council (NHMRC) (Australia)
- Dr Kathryn McPherson, Chief Executive, Health Research Council of New Zealand
- Charles Royal, Director, Nga Manu Atarau (Communities, Repatriation, Sector Development), Te Papa Museum (New Zealand)
- Clinton Watson, Principal Advisor, Science, Innovation and international Branch, New Zealand Ministry of Business Innovation and Employment (New Zealand)
- Dr Prue William, General Manager, Science System Investment and Performance Ministry of Business, Innovation and Employment, New Zealand.

A special thanks is extended to the Co Convenors, Chris Kroger and Jayne McQueen and their hard working program and organising committee members– Hannah Clarke, Melissa Climo, Denise Greenwood, Ted Rohr, Tracey Swift, Sian Wright, David Huang, Lucy Johnston and Mara Wolkenhauer.



Delegates at the ARMS Wellington Conference Gala Dinner



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MAJOR ACHIEVEMENTS



COMMUNICATION

We are the voice of the profession and have actively communicated with our members to keep them better informed about the rapidly changing research and innovation sector.

- Conducted a President's Roadshow involving key stakeholders, March 2018.
- Prepared a submission on the 2018 Review of the Defence Trade Controls Act in collaboration with the Ethics and Integrity SIG.
- Prepared a submission to the Standing Committee on Employment, Education and Training on the Enquiry into Funding Australia's Research in collaboration with the Research Directors SIG.



TRAINING AND EDUCATION

We provide relevant professional development programs to keep our members up-to-date on current best practice in the global context.

- Launched the delivery of new Foundation Level Accreditation Modules – Module 1.1 Viet: National Research and Innovation System in Vietnam; Module 2.3 Research Finance; Module 6.1 Working with Industry.
- ARMS Board approved the development of Foundation Level Accreditation Module 3.4 Higher Degree by Admissions and Completions due for delivery in late 2018.
- ARMS Board approved the development of Module 1.1 – National Research and Innovation Systems in China, US and UK. It is anticipated that the UK Module will be completed by the end of 2018. Module Developers are currently being sourced for the China and US modules.
- Delivered the ARMS Winter School in Melbourne Victoria, June 2017.
- Delivered the third Advanced Level Accreditation Program which attracted a cohort of 14 research management professionals.
- Graduated 62 additional Accredited Research Managers (Foundation) or ARM(F), bringing the current total of ARM(F)s to 253.



FINANCIAL SUSTAINABILITY

We are building an economically thriving Society by diversifying our financial base to enable the realisation of our purpose, mission, and strategy.

- University Office renews as Gold Corporate Partner.
- F1 Solutions renews as Gold Corporate Partner.
- Research Master joins as Gold Corporate Partner.
- University Office sponsors Travel Award for ARM(F)s.
- CSIRO sponsors Awards for Excellence in Research Management Practice.
- Review of the ARMS Strategic Plan with wide consultation from key stakeholders and ARMS members.



MEMBER BENEFITS

We are expanding our alliances to ensure that we provide quality benefits to our diverse membership base

- Delivered a successful conference in Wellington, September 26-19, 2017.
- Collaborated with the ARC to deliver a Research Administrator's seminar, November 2017.
- Offered ARMS-NCURA Fellowship Program with three recipients for the inaugural round Delivered a Senior Executive Forum on "How Canberra Works", December 2017.
- Collaborating with the Society of Research Administrators International on the delivery of a joint event in March 2018 on the topic "Disruptive Trends in Global Research Management".



ACKNOWLEDGING OUR MEMBERS

We celebrate the achievements of our members by offering prestigious prizes and awards

- Announced recipient of the 2017 ARMS Janet Dibb-Leigh Award for Distinguished Service to Research Management, September 2017.
- Announced two ARMS-NCURA Fellowships for travel to the US, December 2017.
- Awarded two CSIRO Awards for Excellence in Research Management Practice, September 2017.
- Awarded 22 members a Chapter Travel Award to attend the annual conference, September 2017.
- Awarded one ARMS-University Office Travel Award, September 2017.
- Celebrated Research Administrators Day in September 2017.

STRATEGIC PARTNERSHIPS

AUSTRALASIAN ETHICS NETWORK (AEN)

The Australasian Ethics Network (AEN) continued its strong affiliation with ARMS during the July 2017- June 2018 period as a stream of the ARMS Ethics and Integrity Special Interest Group. AEN members were able to access online resources to share resources and take part in discussion fora and were encourage to engage with ARMS to assist local Chapter groups in logistics and other help to organise events. Regular video conferences were held throughout the reporting period between representatives from ARMS, the AEN Advisory Group and the AEN2018 Conference Committee to work towards the delivery of the biennial AEN Conference to be held in Townsville in September 2018. The AEN Advisory Group also continued discussions on possible investments to benefit AEN members and affiliated institutions in the efforts to continually evolve human research ethics in a quickly changing research environment.

AUSTRALASIAN RESEARCH TRAINING NETWORK (ARTN)

Under the direction of Professor Lucy Johnston, Newcastle University, Professor Joe Luca, Edith Cowan University and Peter Frapell, University of Tasmania, Dr Fiona Zammit, Edu Management and Consulting the ARTN has now developed three Higher Degree Foundation Level Modules:

- Module 3.1 Higher Degree by Research Scholarships
- Module 3.2 Higher Degree by Research International Partnerships
- Module 3.3 Higher Degree by Research Candidature Management.

A fourth module, 3.4 Higher Degree by Admissions and Completions is currently under development and is expected to be launched in November 2018.

OPEN RESEARCHER AND CONTRIBUTOR ID (ORCID)

The ORCID (Open Researcher and Contributor ID) is a 16-digit international unique identifier for researchers and contributors to research. In 2016 Australia formed a national ORCID Consortium consisting of 37 universities, CSIRO, the ARC and the NH&MRC. This consortium provides a national approach to adoption and integration of ORCID. ARMS is represented on the ORCID governance committee by the President of ARMS and on the ORCID Advisory Group by Ms Michelle Duryea, (Edith Cowan University) until mid-2017 and for the past 12 months by Mr Steve Hannan (Western Sydney University).

In the modern environment it is increasingly important that information is not only human readable but also machine readable. ORCID allows system to system confirmation of a researchers' identity. No longer will a researcher's publications get confused with the other John Smith or will changing their name be a reset on their career, a researchers' publications will be associated with their ORCID and that will be something they can take with you for their entire career.

On the 6th of September, Dr Campbell Thomson and Mr Steve Hannan from Western Sydney University attended the ORCID Future Directions Forum at ANU. This form provided an opportunity for an exchange between members on approaches to ORCID implementation, a chance to hear from members of the international community on how they are utilising ORCID, and to hear from the ARC and the NH&MRC on their plans for ORCID.

The ARC announced at the forum that it has commenced development on ORCID integration into RMS so that researcher output will populate via ORCID at the time of grant application. The first trial of the ARC ORCID integration is targeted for the next Discovery Project Round (DP20).

In May 2018 ARMS' Research Information and Reporting Special Interest Group (RIR-SIG) held a session with Mr Melroy Almeida from the Australian Access Federation (AAF – Australian ORCID Consortium Lead) to discuss the progress of ORCID system integrations and delays with certain vendors including this on their release road maps. SIG members saw that system integration was critical to the successful implementation of ORCID and will continue to work with vendors to encourage full integration of ORCID with research management systems.

INTERNATIONAL ENGAGEMENT

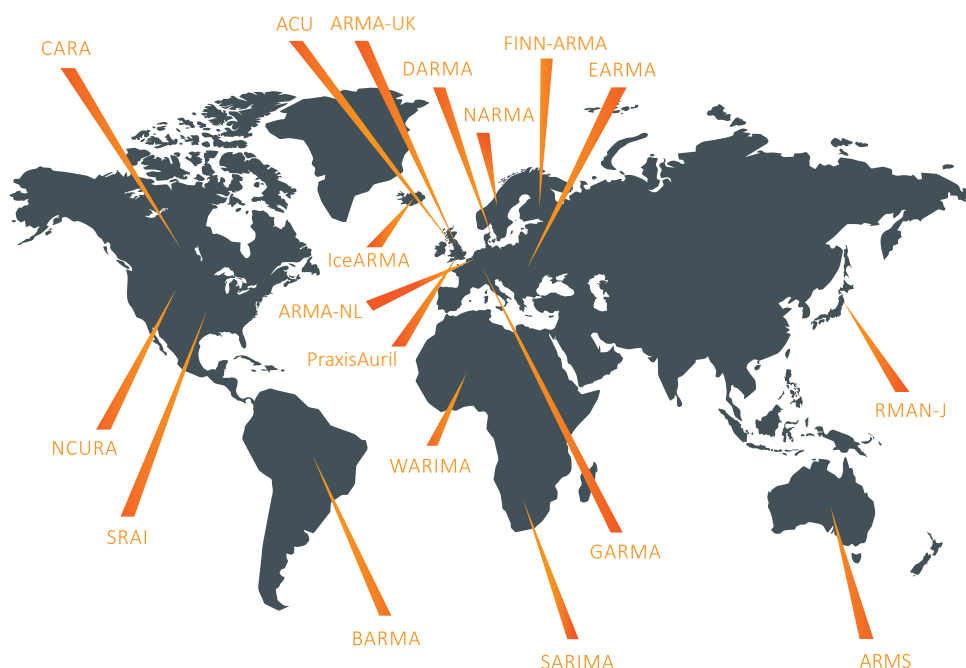
INTERNATIONAL NETWORK OF RESEARCH MANAGEMENT SOCIETIES (INORMS)

ARMS is a member of INORMS, a network formed in 2001 to bring together research management societies and associations from across the globe. Its purpose is to enable interactions, sharing of good practice, and joint activities between the member societies, to the benefit of their respective members.

The network enables the officers of its member Associations to compare their national, international or regional issues, and to learn from each other.

Each member Association has its own distinct remit, constitution, membership and geographical base, but all face similar issues. Through INORMS, member Associations are able to transfer training course structure and content, adopt comparable support mechanisms, jointly develop training materials, and jointly influence policy.

The network is managed by a Council which comprises the current Presidents/Chairs of Associations from around the world as follows:



Association of Research Managers and Administrators, **ARMA-UK**
 Association of Research Managers and Administrators, Netherlands, **ARMA-NL**
 Australasian Research Management Society Inc, **ARMS**
 Brazilian Association of Research Managers, **BARMA**
 Canadian Association of Research Administrators, **CARA**
 Danish Association of Research Managers and Administrators, **DARMA**
 European Association of Research Managers and Administrators, **EARMA**
 Finish Association for Administrative Studies, **FINN-ARMA**
 German Association for Research Managers and Administrators, **GARMA**
 Icelandic Association for Research Managers and Administrators, **IceARMA**
 National Council of University Research Administrators, **NCURA**
 Norwegian Network for Administration and Research Management, **NARMA**
PraxisAuril
 Research Manager and Administrator Network Japan, **RMAN-J**
 Society of Research Administrators International, **SRAI**
 South African Research and Innovation Management Association, **SARIMA**
 The Association of Commonwealth Universities, **ACU**
 West African Research and Innovation Management Association, **WARIMA**

ARMS provided secretariat support for the INORMS Council for the period June 2016 – June 2018 as the immediate past host of the biennial congress. Key achievements for the network during this period include: the delivery of a new website www.inorms.net.org; refinement and embedment of the Council's Operating Principles, development of guidelines for biennial congress bids; operational processes for the entry of new members; and the re-establishment of the INORMS Working Group.

INTERNATIONAL FELLOWSHIP PROGRAM

The ARMS-NCURA Fellowship Program is a joint initiative between the two organisations and is intended to reduce barriers to global research administration and create an administrative environment conducive to global research collaboration. There is an ever increasing amount of global research collaboration and ARMS and NCURA established this Fellowship program to create a pool of individuals who are able to build the research enterprise on the international front. The Fellowship program has two underlying objectives, training of research administrators and enhancing the global research collaboration.

The program will provide an opportunity for ARMS members to travel to an NCURA host institution in the USA where they will immerse themselves in a program of mutual learning and knowledge exchange.

For the 2017/2018 program, ARMS received four applications and awarded two fellowships:

- Huong This Lan Nguyen, Swinburne University of Technology
- Melissa Glenister, University of Melbourne

BUILDING RESEARCH MANAGEMENT CAPACITY IN VIETNAM

The Society launched in May 2018 a new Foundation Level Accreditation Module on the National Research and Innovation System in Vietnam. This module was developed with financial support from Austrade and written in country by colleagues from Vietnam National University. It was a measure of the esteem in which ARMS is now being held when this module was launched in Hanoi in May 2018 with a speech from the Australian Ambassador to Vietnam, Mr Craig Chittick. The launch was attended by the ARMS President, Dr Campbell Thomson who signed a Memorandum of Understanding with VNU.



May 2018, Hanoi Vietnam – Building Research Management Capacity in Vietnam.



L- Monique O'Callaghan (accepting award on behalf of recipient Dr Bryony Wakefield), M- Ms Lyn McBriarty, L- Professor Michael Khor.

FELLOWS OF ARMS

Fellows of ARMS is a program which recognises individuals who have made an enduring and substantial contribution to research management as a practitioner, mentor, trainer or advocate in the research management profession.

We congratulate the 2017 recipients:

- Ms Lyn McBriarty, Strategic Advisor, Office of the DVC (Research and Innovation), The University of Newcastle
- Professor Michael Khor, Director of RSO and Bibliometrics Analysis, Research Support Office, Nanyang Technological University
- Dr Bryony Wakefield, Director, Research Development, Faculty of Medicine, Dentistry and Health Sciences, The University of Melbourne

OUR FINANCES

In November 2017 I had the privilege of being appointed to the ARMS Board as Treasurer. I would like to acknowledge the wonderful work done by the outgoing Treasurer, Michelle Duryea. I also want to acknowledge our Chief Operating Officer, Maria Zollo, ARMS President Campbell Thompson, and my fellow Board members on their professionalism, their inclusiveness, collegiality, and assistance in helping me to settle into the role. My first impressions are that ARMS is a very professional, and ethical organisation, where everyone is valued.

In March we welcomed our new Management Accountant Brett Dobson who replaced Natalie Munson. Brett came to us with a background as a Chartered Accountant. Brett has further built on the good processes that Natalie had put in place. I have worked with Brett to develop more detailed and transparent financial reporting, which has helped to facilitate better, more informed, decision making. I wish to acknowledge the high level support provided to me by Natalie during my transition into this role.

As ARMS is currently in a development phase, and the Board were in agreement that in order to continue to improve the delivery of professional education and training, it was necessary to invest in developing these activities in a way that allowed the Board, and the COO to track the return on investment. As part of that, it was important that the financial reporting clearly identify funds set aside for specific activities, along with the revenue and expenses that related to them. We also made some important changes to our financial reporting format to provide more transparent financial reports.

Most importantly, I am delighted to announce to our members that ARMS has once again finished the end of financial year with a small operating surplus, and we have seen a steady growth in our net assets over the last two financial periods. This is a wonderful achievement for the society, and tangible evidence that the investment in growing our professional activities have been worthwhile. A strong financial position will enable the society to deliver more services to our members.

It has been a pleasure so far and I look forward to serving ARMS for the rest of my tenure and beyond.



CONNIE MOGG
ARMS Treasurer

AUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2018

AUSTRALASIAN RESEARCH
MANAGEMENT SOCIETY INC

ABN 57 334 849 485

CONTENTS

Committee's Report	37
Statement by Members of the Committee	38
Statement of Profit or Loss and Other Comprehensive Income	39
Statement of Financial Position	40
Statement of CashFlows	41
Statement of Changes in Equity	42
Notes to the Financial Statements	43
Independent Auditor's Report	50

COMMITTEE'S REPORT

The Committee members present the financial report for the Australasian Research Management Society Inc (the Society) for the year ended 30 June 2018.

COMMITTEE MEMBERS

The names of the Committee members throughout the year and at the date of this report are:

Campbell Thompson (President)
Marina Delpin (Secretary)
Connie Mogg (Treasurer, appointed 27/09/2017)
Janice Besch (President, resigned 27/09/2017)
Helen Marsden (resigned 27/09/2017)
Tania Tambiah

Michelle Duryea (Treasurer, resigned 27/09/2017)
Ted Rohr (resigned 27/09/2017)
Simon Kerr (resigned, 27/09/2017)
Louise Fleck
Bryony Wakefield (appointed 27/09/2017)
Ian McIntosh (appointed 27/09/2017)

PRINCIPAL ACTIVITIES

The principal activities of the Society during the financial year were:

- to encourage the professional development of research managers and research administrators
- to promote the profession of research management and enhancement of the research enterprise
- to establish a strong and effective professional network of research managers and research administrators at all levels and based on a verity of setting through personal relationships, presentations, formal and informal meetings and publications.
- the development and promotion of professional standards for research management and research administration throughout Australasia consistent with international best practice.

SIGNIFICANT CHANGES

No significant change in the nature of these activities occurred during the year.

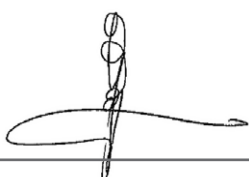
OPERATING RESULT

The profit after providing for income tax amounted to \$2,771 (2017: \$97,787)

LIKELY DEVELOPMENTS

The Committee has determined that there are no likely development that would affect the operations of the Society in future years.

Signed in accordance with a resolution of the council members of the Society.



President

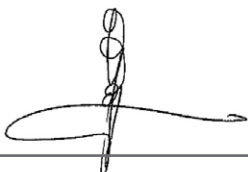


Treasurer

Dated this 2nd day of October, 2018

STATEMENT BY MEMBERS OF THE COMMITTEE

The statements attached to this certificate give a true and fair view of the financial position and performance of Australasian Research Management Society Inc during and at the end of the financial year of the association ending 30 June 2018



President

Adelaide



Treasurer

Dated this 2nd day of October, 2018

STATEMENT OF PROFIT OR LOSS AND OTHER COMPREHENSIVE INCOME

	Note	2018 AU\$	2017 AU\$
Revenue	4	1,321,912	1,806,271
Other Income	4	18,356	7,233
		<u>1,340,268</u>	<u>1,813,504</u>
Operating Expenses			
Secretariat support expense		-	-
Administrative officer		94,704	87,895
Chapter expenses		1,964	29,980
Executive expenses		62,730	44,676
Chief operating officer		173,535	163,387
Professional Development Manager		144,200	144,200
Finance Officer		64,889	23,514
Conference and Major Events Coordinator		92,640	31,962
Conference expense		485,350	827,935
Award expense		33,432	21,134
International Committee expenses		-	-
Sub-committee expenses		5,661	21,791
Marketing and Communications Expense		6,661	8,552
Special interest groups		3,812	2,358
Advocacy expenses		-	2,463
Administrative expenses		39,071	55,297
Sponsorship expenses		2,895	4,581
Depreciation		13,386	13,387
Website		1,856	8,617
Total ordinary expenses		<u>1,226,786</u>	<u>1,491,729</u>
Profit from ordinary activities		<u>113,482</u>	<u>321,775</u>
Expenses - special initiatives			
PD Consultancy		-	10,800
Governance review expenses		90,285	-
Accreditation		10,426	125,290
Study Tour expenses		-	84,080
International Exchange Fellowships		10,000	3,818
Total expenses - special initiatives		<u>110,711</u>	<u>223,988</u>
Profit/ (loss) before income tax		<u>2,771</u>	<u>97,787</u>
Income tax benefit/ (expense)		-	-
Profit/ (loss) for the year after Income tax		<u>2,771</u>	<u>97,787</u>
Other comprehensive income for the year			
Items that will be reclassified subsequently to profit or loss;			
Increase to financial assets taken to financial asset reserve	12	42,096	39,324
other comprehensive income for the year after tax		42,096	39,324
Total comprehensive income for the year		<u>44,867</u>	<u>137,111</u>

The above statement of profit or loss and other comprehensive income should be read in conjunction with the accompanying notes.

STATEMENT OF FINANCIAL POSITION

	Note	2018 AU\$	2017 AU\$
ASSETS			
CURRENT ASSETS			
Cash and cash equivalents	6	980,230	553,960
Trade and other receivables	7	166,413	55,994
Other current assets	8	88,535	35,147
Investments	9	790,553	741,104
TOTAL CURRENT ASSETS		2,025,731	1,386,205
NON-CURRENT ASSETS			
Plant & equipment	10	11,509	24,895
TOTAL NON-CURRENT ASSETS		11,509	24,895
TOTAL ASSETS		2,037,240	1,411,100
LIABILITIES			
CURRENT LIABILITIES			
Trade and other payables	11	970,107	388,834
TOTAL LIABILITIES		970,107	388,834
NET ASSETS		1,067,133	1,022,266
EQUITY			
Retained Earnings		979,398	976,627
Financial asset reserve	12	87,735	45,639
Total equity		1,067,133	1,022,266

The above statement of financial position should be read in conjunction with the accompanying notes.

STATEMENT OF CASH FLOWS

	Note	2018 AU\$	2017 AU\$
CASH FLOWS FROM OPERATING ACTIVITIES			
Members' & customers' receipts		1,876,649	2,073,451
Payments to suppliers		(1,444,380)	(1,780,682)
Interest received		516	605
NET CASH INFLOW FROM OPERATING ACTIVITIES		432,785	293,374
CASH FLOWS FROM INVESTING ACTIVITIES			
Purchase of financial assets		(41,515)	(343,265)
Proceeds from sale of financial assets		35,000	243,691
Net cash inflow/(outflow) from investing activities		(6,515)	(99,574)
Net increase/(decrease) in cash and cash equivalents		426,270	193,800
Cash and cash equivalents at beginning of period		553,960	360,160
Cash and cash equivalents at end of period	6	980,230	553,960

The above statement of cash flows should be read in conjunction with the accompanying notes.

STATEMENT OF CHANGES IN EQUITY

	Retained Earnings \$	Financial Asset Reserve \$	Total \$
At 1 July 2016	878,840	6,315	885,155
Profit for the year	97,787	-	97,787
Other comprehensive income	-	39,324	39,324
Total comprehensive income for the year	97,787	39,324	137,111
At 30 June 2017	976,627	45,639	1,022,266
Profit for the year	2,771	-	2,771
Other comprehensive income	-	42,096	42,096
Total comprehensive income for the year	2,771	42,096	44,867
At 30 June 2018	979,398	87,735	1,067,133

The above statement of changes in equity should be read in conjunction with the accompanying notes.

NOTES TO THE FINANCIAL STATEMENTS

NOTE 1 CORPORATE INFORMATION

This financial report covers the Australasian Research Management Society Inc. (the Society) as an individual entity. The Society is incorporated in Victoria under the Association Incorporation Reform Act Vic 2012.

The financial statements are presented in the Australian currency.

The address of the Society's registered office and principal place of business is C/- Flinders University, Sturt Road, Bedford Park, SA, 5042

NOTE 2 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

(a) Basis of Preparation

The Society applies Australian Accounting Standards- Reduced Disclosure Requirements as set out in AASB 1053: *Application of Tiers of Australian Accounting Standards*.

The financial statements are general purpose financial statements that have been prepared in accordance with Australian Accounting Standards- Reduced Disclosure Requirements of the Australian Accounting Standards Board (AASB) and the Associations Incorporation Reform Act 2012. The Society is a not-for-profit entity for the financial reporting purposes under Australian Accounting Standards.

Australian Accounting Standards set out accounting policies that the AASB has concluded would result in financial statements containing relevant and reliable information about transactions, events and conditions. Material accounting policies adopted in the preparation of the financial statements are presented below and have been consistently applied unless stated otherwise.

The financial statements, except for the cash flow information, have been prepared on an accrual basis and are based on historical costs, modified, where applicable, by the measurement at fair value of financial assets. The amounts presented in the financial statements have been rounded to the nearest dollar

(b) Revenue Recognition

Membership revenue is measured at the fair value of the consideration received and is brought to account as revenue in the year it relates. The membership period covers 1 July to 30 June each year.

Interest

Interest revenue is recognised as interest accrues using the effective interest method. The effective interest method uses the effective interest rate which is the rate that exactly discounts the estimated future cash receipts over the expected life of the financial asset.

(c) Goods and Services Tax(GST)

Revenues and expenses are recognised net of GST except where GST incurred on a purchase of goods and services is not recoverable from the taxation authority, in which case the GST is recognised as part of the cost of acquisition of the asset or as part of the expense item.

Receivables and payables are stated with the amount of GST included. The net amount of GST recoverable from, or payable to, the taxation authority is included as part of receivables or payables in the statement of financial position.

Cash flows are included in the statement of cash flows on a gross basis and the GST component of cash flows arising from investing and financing activities, which is recoverable from, or payable to, the taxation authority are classified as operating cash flows.

Commitments and contingencies are disclosed net of the amount of GST recoverable from, or payable to, the taxation authority.

NOTE 2 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

(d) Income Tax

The Society has self-assessed itself to be an income tax exempt entity on the basis that it is a non-profit scientific organisation.

(e) Impairment of Assets

At the end of each reporting period, the Society assesses whether there is any indication that individual assets are impaired. Where impairment indicators exist, recoverable amount is determined and impairment losses are recognised in profit or loss where the asset's carrying value exceeds its recoverable amount. Recoverable amount is the higher of an asset's fair value less costs to sell and value in use. For the purpose of assessing value in use, the estimated future cash flows are discounted to their present value using a pre-tax discount rate that reflects current market assessments of the time value of money and the risks specific to the asset.

Where it is not possible to estimate recoverable amount for an individual asset, recoverable amount is determined for the cash-generating unit to which the asset belongs.

(f) Cash and Cash Equivalents

For the purposes of the Statement of Cash Flows, cash and cash equivalents includes cash on hand and at bank, deposits held at call with financial institutions, other short term, highly liquid investments with maturities of three months or less, that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts.

(g) Trade Receivables

Receivables are recognised and carried at original invoice amount less any allowance for any uncollectible amounts. An estimate for doubtful debts is made when collection of the full amount is no longer probable. Bad debts are written off when identified.

All trade and other receivables are non interest bearing.

(h) Property, Plant and Equipment

Plant and equipment is stated at historical cost, including costs directly attributable to bringing the asset to the location and condition necessary for it to be capable of operating in the manner intended by management, less depreciation and any impairments.

The carrying amount of plant and equipment is reviewed annually by the Committee to ensure it is not in excess of the recoverable amount from these assets. The recoverable amount is assessed on the basis of the expected net cash flows that will be received from the assets' employment and subsequent disposal. The expected net cash flows have been discounted to their present values in determining recoverable amounts.

The depreciable amount of all fixed assets is depreciated on a straight line basis over the asset's useful life to the Society commencing from the time the asset is held ready for use. The following estimated useful lives will be used in the calculation of depreciation:

– Software	4 years
------------	---------

The assets' residual values and useful lives are reviewed and adjusted, if appropriate, at the end of each reporting period.

Gains and losses on disposals are calculated as the difference between the net disposal proceeds and the asset's carrying amount and are included in profit or loss in the year that the item is derecognised.

NOTE 2 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

(i) Trade and Other Payables

Trade and other payables represent liabilities for goods and services provided to the Society prior to the year end and which are unpaid. These amounts are unsecured and are usually paid within 30 days of recognition.

All trade and other payables are non interest bearing.

(j) Financial Instruments

Initial recognition and measurement

Financial assets, comprising trade and other receivables, cash and cash equivalents, investments, and trade and other payables, are initially measured at fair value on trade date, which included transaction costs, when the related contractual right or obligations exist except where the instrument is classified at fair value through profit or loss in which case transaction costs are expensed to profit & loss immediately.

Classification and Subsequent Measurement

Financial instruments are subsequently measured at either fair value, amortised cost using the effective interest rate method or cost. Fair value represents the amount for which an asset could be exchanged or a liability settled between knowledgeable, willing parties

Amortised cost is calculated as:

- 1 - the amount at which the financial asset or financial liability is measured at initial recognition
- 2 - less principal repayments
- 3 - plus or minus the cumulative amortisation of the difference, if any, between the amount initially recognised and the maturity amount calculated using the effective interest method; and
- 4 - less any reduction for impairment

The effective interest rate method is used to allocate interest income or interest expense over the relevant period and is equivalent to the rate that exactly discounts estimated future cash payments or receipts (including fees, transactions costs and other premiums or discounts) through the expected life (or when this cannot be reliably predicted, the contractual term) of the financial instrument to the net carrying amount of the financial asset or financial liability.

Revisions to expected future net cash flows will necessitate an adjustment to the carrying value with a consequential recognition of an income or expense in profit & loss.

(i) Loans and Receivables

Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market and are subsequently measured at amortised cost using the effective interest rate method.

(ii) Available-for-sale Financial Assets

Available-for-sale financial assets are non-derivative financial assets that are either designated as such or that are not classified in any of the other categories. They comprise investments in the equity of other entities where there is neither a fixed maturity nor fixed or determinable payments.

(iii) Financial Liabilities

Non-derivative financial liabilities are subsequently measured at amortised cost using the effective interest rate method.

Fair value

Fair value is determined based on current bid prices for all quoted investments.

NOTE 2 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Impairment

At each reporting date, the Committee assess whether there is objective evidence that a financial instrument has been impaired. In the case of available-for-sale financial instruments, a prolonged decline in the value of the instrument is considered to determine whether impairment has arisen. Impairment losses are recognised in the statement of profit or loss and other comprehensive income.

Derecognition

Financial assets are derecognised when the contractual right to receipt of cash flows expires or the asset is transferred to another party whereby the entity no longer has any significant continuing involvement in the risks and benefits associated with the asset. Financial liabilities are derecognised where the related obligations are either discharged, cancelled or expire. The difference between the carrying value of the financial liability extinguished or transferred to another party and their fair value of consideration paid, including the transfer or non-cash assets or liabilities assumed is recognised in profit or loss.

(k) Accounting Standards Issued But Not Yet Effective

Certain new accounting standards and interpretations have been published that are not mandatory for reporting periods ending 30 June 2015. At the date of authorisation of the financial statements, the Standards and Interpretations listed below were in issue but not yet effective or adopted.

Standards and Interpretations in issue not yet adopted	Effective for annual reporting periods beginning on or after	Expected to be initially applied in the financial year ending
AASB 9 'Financial Instruments'	1-Jan-18	30-Jun-19
AAASB 15 'Revenue from Contracts with Customers'	1-Jan-18	30-Jun-19
AASB 16 'Leases'	1-Jan-19	30-Jun-20

AASB 9 *Financial Instruments* is likely to have an impact on the disclosures in relation to gains and losses on the Society's investment portfolio but will not impact on the value of these assets. AASB 15 and AASB 16 are not expected to have an impact on the Society's financial statements.

(l) Application of new and revised Accounting Standards

The Society has adopted all of the new, revised or amending Accounting Standards and Interpretations issued by the Australian Accounting Standards Board ('AASB') that are mandatory for the current reporting period.

(m) Comparative figures

When required by accounting standards, comparative figures have been adjusted to conform to changes in presentation for the current year.

NOTE 3 ACCOUNTING ESTIMATES AND JUDGEMENTS

The Committee evaluate estimates and judgments incorporated into the financial statements based on historical knowledge and best available current information. Estimates assume a reasonable expectation of future events and are based on current trends and economic data, obtained both externally and within the Society.

Key Estimates - Impairment

The Society assesses impairment at the end of each reporting period by evaluating conditions and events specific to the Society that may be indicative of impairment triggers. Recoverable amounts of relevant assets are reassessed using value-in-use calculations which incorporate various key assumptions.

No impairment has been recognised in respect of any assets at the end of the reporting period.

NOTE 4 REVENUE AND OTHER INCOME**Revenue**

	2018 AU\$	2017 AU\$
Membership	164,236	166,222
Conference	630,891	1,157,405
Accreditation	456,533	442,011
Sponsorship	42,698	37,705
Grants	21,677	-
Advertising	5,786	-
Chapter income	91	2,928
	1,321,912	1,806,271

Other Income

Interest	516	605
Managed Funds Distributions received	17,002	8,771
Sundry income	-	-
Realised loss on disposal of investments	838	(2,143)
	18,356	7,233

NOTE 5 KEY MANAGEMENT PERSONNEL COMPENSATION

The totals of remuneration paid to key management personnel (KMP) of the Society during the year are as follows;

Key management personnel compensation	317,735	302,628
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The compensation disclosed in this note includes compensation paid to key management personnel on behalf of the Society.

NOTE 6 CASH AND CASH EQUIVALENTS

Cash at bank- cheque accounts- unrestricted	977,933	553,221
Cash at bank - reserve accounts - unrestricted	2,297	739
	980,230	553,960

NOTE 7 TRADE AND OTHER RECEIVABLES

Trade receivables	165,361	39,267
Other receivables	1,052	-
GST receivable	-	16,727
	166,413	55,994

NOTE 8 OTHER CURRENT ASSETS

Prepayments	88,535	35,147
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NOTE 9 INVESTMENTS

Available-for-sale financial assets	790,553	741,104
Available for sale financial assets comprise		
- Units in unlisted managed funds	790,553	700,729
- Shares in listed corporations	-	40,375
	790,553	741,104

NOTE 10 PLANT AND EQUIPMENT*Software*

	2018 AU\$	2017 AU\$
At cost	53,545	53,545
Accumulated depreciation	(42,036)	(28,650)
	11,509	24,895

Reconciliation of Plant and equipment

Balance at the beginning of the year	24,895	38,282
Depreciation expense	(13,386)	(13,387)
Closing carrying value	11,509	24,895
Total Plant and Equipment	11,509	24,895

NOTE 11 TRADE AND OTHER PAYABLES**CURRENT**

Accounts Payable	25,402	178,700
Accrued Expenses	219,629	16,411
GST Payable	38,128	-
Deferred income	686,948	193,723
	970,107	388,834

No collateral has been pledged for any of the trade and other payables balances

NOTE 12 RESERVES*Financial Assets Reserve*

The financial assets reserve records changes in fair value of available-for-sale financial assets

Movement in the reserve

Opening Balance	45,639	6,315
Increase in fair value of investments during the year	42,096	39,324
Closing Balance	87,735	45,639

NOTE 13 CONTINGENT LIABILITIES

The Society is not aware of any contingent liabilities that are in existence at the date of the signing of the report.

NOTE 14 EVENTS AFTER THE REPORTING PERIOD

There has not arisen in the interval between the end of the financial period and the date of this report any item, transactions or event of a material or unusual nature, which in the opinion of the Committee of the Society, will significantly affect the operations of the Society, the results of those operations or the state of affairs of the Society in future financial years.

NOTE 15 FINANCIAL RISK MANAGEMENT

The Society's financial instruments consist mainly of deposits with banks, short term investments, accounts receivable and payable

The carrying amount for each category of financial instrument, measured in accordance with AASB139: *Financial Instruments: Recognition and Measurement* as detailed in the accounting policies to these financial statements, are as follows;

	Note	2018 AU\$	2017 AU\$
FINANCIAL ASSETS			
Cash and cash equivalents	6	980,230	553,960
Accounts receivable	7	165,361	39,267
Available-for-sale financial assets	9	790,553	741,104
TOTAL FINANCIAL ASSETS		1,936,144	1,334,331
FINANCIAL LIABILITIES			
Accounts payable	11	25,402	178,700
Accrued expenses	11	219,629	16,411
TOTAL FINANCIAL LIABILITIES		245,031	195,111

Refer to Note 16 for detailed disclosures regarding the fair value measurement of the Society's financial assets.

NOTE 16 FAIR VALUE MEASUREMENTS

The Society has the following assets, as set out in the table below, that are measured at fair value on a recurring basis after initial recognition

The Society does not subsequently measure any liabilities at fair value on a recurring basis, or any assets or liabilities at fair value on a non-recurring basis.

RECURRING FAIR VALUE MEASUREMENTS

Financial Assets

Available-for-sale financial assets	9	790,553	741,104
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INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF AUSTRALASIAN RESEARCH MANAGEMENT SOCIETY

Report on the Audit of the Financial Report

Opinion

We have audited the financial report of Australasian Research Management Society (the Entity), which comprises the statement of financial position as at 30 June 2018, the statement of profit and loss and other comprehensive income, the statement of changes in equity and the statement of cash flows for the year then ended, and notes to the financial report, including a summary of significant accounting policies, and the directors' declaration.

In our opinion the accompanying financial report of Australasian Research Management Society:

- (i) Giving a true and fair view of the Entity's financial position as at 30 June 2018 and of its financial performance for the year ended on that date; and
- (ii) Complying with Australian Accounting Standards - Reduced Disclosure Requirements.

Basis for opinion

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Report* section of our report. We are independent of the Entity in accordance with ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 *Code of Ethics for Professional Accountants* (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the Code.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Other information

The directors are responsible for the other information. The other information obtained at the date of this auditor's report is information included in the committee's report, but does not include the financial report and our auditor's report thereon.

Our opinion on the financial report does not cover the other information and we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial report, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial report or our knowledge obtained in the audit or otherwise appears to be materially misstated.

If, based on the work we have performed on the other information obtained prior to the date of this auditor's report, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.



Responsibilities of the directors for the Financial Report

The directors of the Entity are responsible for the preparation of the financial report that gives a true and fair view in accordance with Australian Accounting Standards - Reduced Disclosure Requirements and the *Associations Incorporation Reform Act 2012* and for such internal control as the directors determine is necessary to enable the preparation of the financial report that gives a true and fair view and is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the directors are responsible for assessing the Entity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the directors either intend to liquidate the Entity or to cease operations, or has no realistic alternative but to do so.

Auditor's responsibilities for the audit of the Financial Report

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

A further description of our responsibilities for the audit of the financial report is located at the Auditing and Assurance Standards Board website (<http://www.auasb.gov.au/Home.aspx>) at: http://www.auasb.gov.au/auditors_files/ar3.pdf.

This description forms part of our auditor's report.

A stylized, handwritten signature of the BDO firm, rendered in a dark grey or black ink.

BDO Audit (SA) Pty Ltd

A handwritten signature in dark ink, appearing to read 'Andrew Tickle', written over a light grey horizontal line.

Andrew Tickle
Director

Adelaide, 5 October 2018

APPENDIX A: ACCREDITED RESEARCH MANAGERS (FOUNDATION)

Since its inception in 2013, 253 candidates have achieved status as an ARMS Accredited Research Manager (Foundation). Below are our current ARMS Accredited Research Manager (Foundation) listed by organisation.

Name	Organisation	Date of Accreditation
Andrew Schrader	Australian Catholic University	May-14
Janet Wilks	Australian Catholic University	Nov-17
Julie Thorpe	Australian Catholic University	Nov-17
Lihong Kong	Australian Catholic University	Dec-14
Heidi Worsley	Australian Catholic University/Macquarie	Mar-18
Chung Yan (Cherry) Yu	Baker IDI Heart and Diabetes Institute	Dec-15
Rebecca Erlich	Baker IDI Heart and Diabetes Institute	Aug-15
Lyndsey Wright	Bushfire Cooperative Research Centre	May-14
Lynette Browning	Central Queensland University	May-14
Analyn Vargas	Charles Darwin University	Nov-17
Olivia Richardson	Charles Darwin University	Mar-17
Rebecca Fauntleroy	Charles Darwin University	Nov-17
YuHui (Mark) Li	Charles Darwin University	Nov-17
Amanda Moseley	Charles Sturt University	Nov-17
Deborah Munns	Charles Sturt University	Nov-17
Lisa McLean	Charles Sturt University	Mar-17
Michelle Hooper	Charles Sturt University	Nov-17
Rebecca Penny	Charles Sturt University	Nov-17
Annette Harris	Charles Sturt University	Mar-18
Catherine Barkley	CSIRO	Dec-15
Susan Soleil	CSIRO	Mar-17
Wayne Robertson	CSIRO	Dec-14
Belinda Northeast	Curtin University	Dec-15
Carly Fleming	Curtin University	Dec-14
Catherine Gangell	Curtin University	Dec-15
Christopher Pryor	Curtin University	Dec-15
Cindy Liew	Curtin University	Nov-17
Grace Lamont	Curtin University	Apr-15
Jennifer Liddle	Curtin University	Dec-15

Name	Organisation	Date of Accreditation
Jiji George	Curtin University	Nov-17
Khyati Ananthram	Curtin University	Dec-14
Melanie Griffith	Curtin University	Mar-17
Melissa Carrol	Curtin University	Dec-15
Mun Yin Cheong	Curtin University	Dec-15
Richard Pokonski	Curtin University	Dec-15
Shuie Liu	Curtin University	Dec-14
Stuart Clarke	Curtin University	Aug-17
Tanya Chambers	Curtin University	Dec-14
Teena Bowman	Curtin University	Nov-17
Anneli Robbshaw	Curtin University	Dec-15
Deepa Sharma Acharya	Curtin University	Dec-15
Jananee Raguragavan	Curtin University	Mar-17
Amanda Williams-Constantinou	Deakin University	May-14
Anne Brocklebank Proud	Deakin University	Dec-14
Claire Blankley	Edith Cowan University	Dec-15
Joyce De Lucia	Edith Cowan University	Dec-14
Kylie Rudrum	Edith Cowan University	Dec-15
Lorraine Dunbar	Edith Cowan University	Dec-14
Nichole Kemp	Edith Cowan University	Dec-15
Sallyann Webster	Edith Cowan University	Dec-14
Sandra Green	Edith Cowan University	Dec-15
Sharon Middleton	Edith Cowan University	Dec-14
Jodie Parkinson	Federation University of Australia	Nov-17
Elanor Mahon	Federation University of Australia	May-14
Jane Eltringham	Federation University of Australia	Sep-14
Jill Boatman	Federation University of Australia	Mar-17
Joanne Davis	Federation University of Australia	Mar-17
Katie Donnelly	Federation University of Australia	May-14
Louise Drohan	Federation University of Australia	Dec-16
Raimond Placidi	Federation University of Australia	May-14
Suzanne Read	Federation University of Australia	May-14
Thembelihle Dube	Federation University of Australia	May-14
Tina D'Urbano	Federation University of Australia	Aug-17
Alex Noblet	Flinders University	May-14
Karen Lang	Flinders University	Dec-15
Katherine Willson	Flinders University	Dec-16
Linn Kaing	Flinders University	May-14
Marina Delpin	Flinders University	Dec-15
Mary Lyons	Flinders University	Apr-16
Nima Nezhad	Flinders University	May-14
Raymond Tham	Flinders University	May-14

Name	Organisation	Date of Accreditation
Sally Mathews	Flinders University	Mar-18
Roy Sneddon	Independent Freelance Research Administrator	Mar-17
Sneha Abraham	Individual member	Nov-17
Vivienne Pearson	Institute for Breathing and Sleep, Austin Hospital	Aug-15
Susan McGrath	James Cook University	Aug-17
Kristin Nunn	James Cook University	Mar-18
Ann Pearson	La Trobe University	May-14
Kerryn Westcott	Ludwig Institute for Cancer Research	Sep-14
Frances Thorp	Macquarie University	Aug-17
Lynne Cousins	Macquarie University	Aug-17
Ruolan Lan	Macquarie University	Dec-14
Angela Magira	Melbourne Health	Apr-16
Athena Bangara	Monash University	Nov-17
Jarrad Cogle	Monash University	Nov-17
Jennifer Steen	Monash University	Nov-17
Jessica Walker	Monash University	Nov-17
Jessica Wisniewski	Monash University	Nov-17
Katharine Cox	Monash University	Nov-17
Luke McAvaney	Monash University	Sep-14
Marilyn Stendera	Monash University	Nov-17
Paul Daniels	Monash University	Nov-17
Saman Fernando	Monash University	Nov-17
Sarah Oliver	Monash University	Dec-16
Vanalysa Ly	Monash University	Nov-17
Wade Moore	Monash University	Nov-17
Christine Farmer	Monash University	Sep-14
Michelle Armstrong	Monash University	Aug-17
Anh Chau	Monash University	Mar-18
Chrissandra Zagami	Murdoch Children's Research Institute	May-14
Marianne Ciavarella	Murdoch Children's Research Institute	May-14
Adrian Cheng	Murdoch University	Dec-14
Carla De Gois	Murdoch University	Aug-17
Hinke van Gelder	Murdoch University	Dec-15

Name	Organisation	Date of Accreditation
Janine Blake	Murdoch University	Dec-15
Jennifer Radford	Murdoch University	Aug-17
Jessica Derrett	Murdoch University	Aug-17
Kate Brooks	Murdoch University	Aug-17
Kiloshni Hahn	Murdoch University	Dec-14
Misty-Lee Palmer	Murdoch University	May-14
Naomi Arbon	Murdoch University	Dec-14
Nicola Barlow	Murdoch University	Dec-15
Siobhan Hodge	Murdoch University	Aug-17
Joycelyn Tang	Nanyang Technological University	Nov-17
Amarnisha Mohd	Nanyang Technological University	May-16
Ambar Widiastuti	Nanyang Technological University	May-16
Bee hua Quek Tan	Nanyang Technological University	May-16
Cheng Peng Woon	Nanyang Technological University	May-16
Krisnan Kumutha	Nanyang Technological University	May-16
Riduan Bin Mazlan	Nanyang Technological University	May-16
Shirley Ho	Nanyang Technological University	May-16
Vincent Sung	Nanyang Technological University	May-16
Yvonne Ng	Nanyang Technological University	May-16
Alison Farrington	Queensland University of Technology	Nov-17
Carla Shield	Queensland University of Technology	Mar-18
Boris Sarcevic	RMIT University	Nov-17
Emma Hegarty	RMIT University	Aug-17
Fraser Rogerson	RMIT University	Nov-17
Rachael Dunstan	RMIT University	Nov-17
Rachel Nowotnik	RMIT University	Nov-17
Catherine Standing	Royal District Nursing Service	Aug-17
Suzanne Ryan	Sunshine Coast Hospital and Health Service	Dec-14
Amber Sarna	Swinburne University	Nov-17
Ann Gaeth	Swinburne University	Nov-17
Lachlan Doughney	Swinburne University	Nov-17
Sheila Hamilton-Brown	Swinburne University	Aug-17
Ashley Schoof	Telethon Kids Institute	Dec-14
Charles Czank	Telethon Kids Institute	Apr-16
Giuliana D'Alerio	Telethon Kids Institute	Dec-15
Leanne Scott	Telethon Kids Institute	Dec-14
Narelle Mullan	Telethon Kids Institute	Aug-17

Name	Organisation	Date of Accreditation
Angela McKeegan	The Australian National University	Dec-14
Belle (Ling) Ma	The Australian National University	Aug-15
Katy Paterson	The Australian National University	May-14
Lorraine Piper	The Australian National University	May-14
Louise Knox	The Australian National University	May-14
Ragini Singh	The Australian National University	May-14
Sean Downes	The Australian National University	May-14
Danielle Hughes	The Australian National University	Mar-17
Suzy Hainsworth	The Australian National University	Mar-18
Catherine Bressanutti	The University of Melbourne	Mar-17
Dimity Evans	The University of Melbourne	Mar-17
Eliette Dupre Husser	The University of Melbourne	Aug-17
Julie Blasioli	The University of Melbourne	Mar-17
Kristie Matthews	The University of Melbourne	Nov-17
Melanie Willingham	The University of Melbourne	Mar-17
Thomas Wright	The University of Melbourne	Aug-17
Adelene Auyong	The University of Melbourne	Mar-18
Katherine Yeh	The University of New South Wales	May-14
Luc Legeret	The University of New South Wales	Dec-16
Mitchell Legeret	The University of New South Wales	Nov-17
Nakia Bolt	The University of New South Wales	Apr-15
Xiao (Jacky) Niu	The University of New South Wales	Mar-18
Alan Hales	The University of Newcastle	Dec-16
Jodi McLean	The University of Newcastle	May-14
Kylie Hugo	The University of Newcastle	Mar-17
Anys Price	The University of Notre Dame Australia	Nov-17
Bahareh Badrian	The University of Notre Dame Australia	Dec-15
Denise McLinden	The University of Notre Dame Australia	Dec-14
Heather Clarke	The University of Notre Dame Australia	Dec-14
Lorraine Mayhew	The University of Notre Dame Australia	Dec-14
Margaret Jones	The University of Notre Dame Australia	Dec-14
Natalie Giles	The University of Notre Dame Australia	Dec-14
Hayley Coppinger	The University of Notre Dame Australia	Dec-14
Carmen Buttery	The University of Queensland	May-14
Justin Nicholls	The University of Queensland	Apr-16
Sandrine Kingston-Ducrot	The University of Queensland	Dec-16
Monika Dzikowska	The University of Sydney	May-14
Pedro Telleria Teixeira	The University of Sydney	Mar-18

Name	Organisation	Date of Accreditation
Bernadette Ferns	The University of Western Australia	Nov-17
Deirdre Bourke	The University of Western Australia	Nov-17
Hanh Tran	The University of Western Australia	Nov-17
Jeremy Foster	The University of Western Australia	Nov-17
Karen Muir	The University of Western Australia	Nov-17
Leonisa Manea	The University of Western Australia	Nov-17
Louise Wedlock	The University of Western Australia	Dec-14
Mark Davies	The University of Western Australia	Nov-17
Mary Vukmirovic	The University of Western Australia	Apr-16
Matt Genevieve	The University of Western Australia	Nov-17
Rachel Benton	The University of Western Australia	Nov-17
Scott Mitchell	The University of Western Australia	Nov-17
Victoria Stead-Wynne	The University of Western Australia	Nov-17
Alison Panther	The University of Western Australia	Dec-15
Amanda Cleaver	The University of Western Australia	Dec-14
Amanda Elliott	The University of Western Australia	Dec-14
Andrea Tongue	The University of Western Australia	Dec-14
Animesh Ghosh	The University of Western Australia	Aug-17
Caixia Li	The University of Western Australia	Dec-14
Carina Marshall	The University of Western Australia	Dec-15
Diane Arnott	The University of Western Australia	Aug-17
Fiona Miotti	The University of Western Australia	Aug-17
Heather Gordon	The University of Western Australia	Dec-15
Ieuan Linck	The University of Western Australia	Aug-17
Jennifer Grant	The University of Western Australia	Dec-14
Karen Dalby	The University of Western Australia	Dec-14
Kate Croker	The University of Western Australia	Nov-16
Katina Toufexis	The University of Western Australia	Dec-15
Laila Simpson	The University of Western Australia	Dec-15
Lara DeLacour	The University of Western Australia	Aug-17
Lisa Melvin	The University of Western Australia	Apr-16
Maruf Razzaq	The University of Western Australia	Dec-14
Melissa Lindeman	The University of Western Australia	Aug-17
Monika Mathyssek-Kilburn	The University of Western Australia	Dec-15
Monique Fountain	The University of Western Australia	Dec-15
Peter Miller	The University of Western Australia	Dec-15
Rosanna Marchesani	The University of Western Australia	Aug-17
Sohini Halder	The University of Western Australia	Dec-15
Valerie Mandel	The University of Western Australia	Dec-15
Vicky Johnstone	The University of Western Australia	Aug-17
Gail Dixon	The University of Western Australia	Mar-18
Kim Wragg	The University of Western Australia	Mar-18
Helen Au Yeung	Unitec Institute of Technology	Aug-17

Name	Organisation	Date of Accreditation
Natalie Scerra	Uniting Care Children Young People and Families	May-14
Caroline Pratt	University of Auckland	Aug-17
Kath Dougall	University of New England	May-14
Katrina Vardanega	University of New England	May-14
Libby Magann	University of New England	May-14
Julie Orr	University of New England	Mar-17
Dawn Leonard	University of South Australia	Apr-16
Katy Dolman	University of South Australia	Aug-17
Kylie Aston	University of South Australia	May-14
Michelle Chen	University of South Australia	Dec-15
Ruth Brogan	University of South Australia	May-14
Shona Ellison	University of South Australia	May-14
Alison Curtis	University of Southern Queensland	May-14
Karen Gomez	University of Technology Sydney	Mar-18
Caroline Burbury	University of Tasmania	Aug-15
Catherine Dwyer	University of Tasmania	Aug-15
Daniele Ryrle	University of Tasmania	Aug-15
Jennifer Robinson	University of Tasmania	Aug-15
Julianne O'Reilly Wapstra	University of Tasmania	Aug-15
Mandy Pink	University of Tasmania	Aug-15
Nicola Hodgman	University of Tasmania	May-14
Nigel Blundell	University of Tasmania	Aug-15
Oliver Grant	University of Tasmania	Mar-17
Tracey Burke	University of Tasmania	May-14
Kate Vincent	University of Tasmania	Aug-15
Brittney Duffy	University of Waikato	Mar-18
Richard Evans	University Office	May-14
Jenny McKellar	Victor Chang Cardiac Research Institute	Dec-16
Cora Ng	Victoria University	May-14
Rebecca Cook-Johnson	Walter and Eliza Hall Institute	May-14
Cheng Yue Pan	Workplace Safety and Health Institute, Singapore	Apr-16

APPENDIX B: ACCREDITED RESEARCH MANAGERS (ADVANCED)

The Society has now had two cohorts complete this program, designed for more senior research management professionals. We formally congratulate the following ARMAs:

2016 Cohort

- Judy Alexander, The University of Newcastle
- Tania Bezzobs, Swinburne University of Technology
- Anne Louise Bulloch, The University of Queensland
- Christine Casey, The University of Western Australia
- Annette Harris, Charles Sturt University
- Caroline Pratt, The University of Auckland
- Maya Roberts, Flinders University
- Anders Wennstrom, formerly The University of Melbourne (now Umeå University)
- Claire White, Griffith University

2017 Cohort

- Emily Brennan, Macquarie University
- Monique O'Callaghan, The University of Melbourne
- Helen Partridge, Monash University
- Natalie Precians, Australian Catholic University
- Robert Roche, University of Western Australia
- Bryony Wakefield, The University of Melbourne
- Lisa Yen, ARC Centre for Excellence in Cognition and its Disorders, Macquarie University
- Tsharni Zazryn, Monash University

APPENDIX C:

ARMS TRAINING FELLOWS

AUSTRALIAN CAPITAL TERRITORY

Dr Ian McMahon
Independent Consultant

Authorised by the Accreditation Council to present:
The National Research and Innovation System in Australia

Ms Shubhra Aurita Roy
University of Canberra

Authorised by the Accreditation Council to present:
Module 1.1: Australia – National Research and Innovation System in Australia
Module 1.2: Australia – Legislation as it affects Research in Australia
Module 1.3: Understanding Research and Researchers
Module 2.1: Pre-Award Grant Processes
Module 2.2: Post Award Processes
Module 2.3: Research Finance
Module 6.1: Working with Industry

Dr Paul Wong
Australian National Data Service

Authorised by the Accreditation Council to present:
Module 1.1: Australia – National Research and Innovation System in Australia
Module 5.1: Research Information and Analytics

NEW SOUTH WALES

Dr George Carayannopoulos
University of Sydney

Authorised by the Accreditation Council to present:
Module 1.1: Australia: National Research and Innovation System in Australia
Module 1.3: Understanding Research and Researchers
Module 3.1: Higher Degree by Research Scholarships

Mr Alan Hales
The University of Newcastle

Authorised by the Accreditation to present:
Module 4.1: Research Ethics- human and animal
Module 4.2: Research Integrity

Professor Lucy Johnston
The University of Newcastle

Authorised by the Accreditation Council to present:
Module 3.1: Higher Degree by Research Scholarships
Module 3.2: Higher Degree by Research International Partnerships
Module 3.3: Higher Degree by Research Candidature Management
Module 3.4: Higher Degree by Research Admissions and Completions

Dr Yordanka Krastev
MQ Health, Macquarie University

Authorised by the Accreditation Council to present:
Module 4.1: Research Ethics- human and animal
Module 4.2: Research Integrity

Ms Nikki Lengkeek
Western Sydney University

Authorised by the Accreditation Council to present:
Module 1.3: Understanding Research and Researchers
Module 2.1: Pre-Award Grants Processes

Mr Alan Melrose
UNSW Australia

Authorised by the Accreditation Council to present:
Module 1.2 Australia: Legislation as it affects research in Australia

Mr Grahame Pearson
Elsevier

Authorised by the Accreditation Council to present:
Module 1.1: Australia: National Research and Innovation System in Australia
Module 1.3: Understanding Research and Researchers
Module 6.1: Working with Industry

Dr Ted Rohr
University of New South Wales

Authorised by the Accreditation Council to present:
Module 4.1: Research Ethics- human and animal
Module 4.2: Research Integrity

NEW ZEALAND

Melissa Climo University of Canterbury	Authorised by the Accreditation Council to present: Module 1.1: New Zealand: National Research and Innovation System in New Zealand
Dr Denise Greenwood The University of Auckland	Authorised by the Accreditation Council to present: Module 1.2: New Zealand: Legislation as it affects Research in New Zealand Module 1.3: Understanding Research and Researchers Module 2.1: Pre-Award Grant Process Module 2.2: Post Award Processes

QUEENSLAND

Mrs Annmaree Jackson The University of Southern Queensland	Authorised by the Accreditation Council to present: Module 1.1: Australia: Legislation as it affects Research in Australia Module 3.3: Higher Degree by Research Candidature Management Module 4.1: Research Ethics – human and animal Module 4.2: Research Integrity
Ms Kelly Murphy University of the Sunshine Coast	Authorised by the Accreditation Council to present: Module 1.1: Australia: National Research and Innovation System in Australia Module 2.1: Pre-Award Grants Processes Module 2.2: Post Award Processes
Mr David Wiseman The GrantEd Group	Authorised by the Accreditation Council to present: Module 1.1: Australia: National Research and Innovation System in Australia Module 1.3: Understanding Research and Researchers Module 2.1: Pre-Award Grants Processes

SINGAPORE

Dr David Huang Office of Education Research	Authorised by the Accreditation Council to present: Module 1.3: Understanding Research and Researchers Module 2.1: Post Award Grant Processes Module 2.2: Post Award Processes
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SOUTH AUSTRALIA

Mr Simon Brennan University of Adelaide	Authorised by the Accreditation Council to present: Module 1.1: Australia: National Research and Innovation System in Australia Module 1.3: Understanding Research and Researchers Module 2.1: Pre-Award Grants Processes Module 2.2: Post-Award Processes Module 4.2: Research Integrity Module 5.1: Research Information and Analytics
Ms Karen Burke University of Adelaide	Authorised by the Accreditation Council to present: Module 1.1: Australia: National Research and Innovation System in Australia Module 1.3: Understanding Research and Researchers Module 2.1: Pre-Award Grants Processes Module 2.2: Post-Award Grants Processes
Dr Marina Delpin Flinders University	Authorised by the Accreditation Council to present: Module 1.1: Australia: National Research and Innovation System in Australia (co-presenter only) Module 1.3: Understanding Research and Researchers Module 4.1: Research Ethics- human and animal (co-presenter only) Module 4.2: Research Integrity (co-presenter only)
Roy Sneddon Independent Freelance Research Administrator	Authorised by the Accreditation Council to present: Module 1.2: Australia: Legislation as it affects research in Australia

TASMANIA

Dr Sarah Bascomb
University of Tasmania

Authorised by the Accreditation Council to present:
Module 1.2: Australia: Legislation as it affects Research in Australia
Module 4.1: Research Ethics- human and animal
Module 4.2: Research Integrity

Professor Peter Frappell
University of Tasmania

Authorised by the Accreditation Council to present:
Module 3.1: Higher Degree by Research Scholarships
Module 3.2: Higher Degree by Research International Partnerships
Module 3.3: Higher Degree by Research Candidature Management
Module 3.4: Higher Degree by Admissions and Completions

Dr Mark Hochman
Business Development Manager, Education
and Professional Development Program
ARMS

Authorised by the Accreditation Council to present:
Module 1.1: Australia: National Research and Innovation System in Australia
Module 1.2: Legislation as it affects research in Australia
Module 1.3: Understanding Research and Researchers
Module 2.1: Pre-Award Grant Processes
Module 2.2: Post Award Processes
Module 4.1: Research Integrity
Module 6.1: Working with Industry

Ms Adele Kay
University of Tasmania

Authorised by the Accreditation Council to present:
Module 4.1: Research Ethics- human and animal
Module 4.2: Research Integrity

VICTORIA

Dr Daniel Barr
University of Melbourne

Authorised by the Accreditation Council to present:
Module 1.3: Understanding Research and Researchers
Module 4.1: Research Ethics- human and animal
Module 4.2: Research Integrity

Dr Tania Bezzobs
Swinburne University of Technology

Authorised by the Accreditation Council to present:
Module 1.1: Australia: National Research and Innovation System in Australia
Module 2.1: Pre-Award Grant Processes
Module 2.2: Post Award Processes
Module 6.1: Working with Industry

Ms Kavitha Chandra-Shekeran
RMIT University

Module 6.1: Working with Industry

Mr Alistair Duncan
La Trobe University

Authorised by the Accreditation Council to present:
Module 5.1: Research Information and Analytics

Dr Heidi Gaulke
La Trobe University

Authorised by the Accreditation Council to present:
Module 4.1: Research Ethics – human and animal

Dr Tam Nguyen
St Vincent's Hospital Melbourne, RMIT
University (Adjunct Associate Professor);
and University of Melbourne
(Honorary Senior Fellow)

Authorised by the Accreditation Council to present:
Module 1.1: Australia: National Research and Innovation System in Australia
Module 1.3: Understanding Research and Researchers
Module 4.1: Research Ethics – human and animal
Module 1.4: Research Integrity
Module 6.1: Working with Industry

Dr Fraser Rogerson
RMIT University

Authorised by the Accreditation Council to present:
Module 1.3: Understanding Research and Researchers

Dr Boris Sarcevic
RMIT University

Authorised by the Accreditation Council to present:
Module 1.3: Understanding Research and Researchers

Ms Tania Tambiah RMIT University	Authorised by the Accreditation Council to present: Module 1.3: Understanding Research and Researchers Module 1.1: Australia: National Research and Innovation System in Australia Module 2.1: Pre-Award Grants Processes Module 2.2: Post Award Processes Module 3.3: Higher Degree by Research Candidature Management Module 6.1: Working with Industry
Dr Paul Taylor University of Melbourne	Authorised by the Accreditation Council to present: Module 4.1: Research Ethics- human and animal Module 4.2: Research Integrity
Dr Bryony Wakefield University of Melbourne	Authorised by the Accreditation Council to present: Module 1.1: Australia: National Research and Innovation System in Australia Module 1.2: Australia: Legislation as it affects research in Australia Module 1.3: Understanding Research and Researchers Module 2.1: Pre-Award Grants Processes Module 2.2: Post-Award Grants Processes
Ms Fiona Zammit Director of Edu Management and Consulting	Authorised by the Accreditation Council to present: Module 1.3: Understanding Research and Researchers Module 3.1: Higher Degree by Research Scholarships Module 3.2: Higher Degree by Research International Partnerships Module 3.3: Higher Degree by Research Candidature Management
WESTERN AUSTRALIA	
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Ms Michelle Duryea Edith Cowan University	Authorised by the Accreditation Council to present: Module 1.1: Australia: National Research and Innovation System in Australia Module 5.1: Research information and Analytics
Professor Margaret Jones Edith Cowan University	Authorised by the Accreditation Council to present: Module 1.3: Understanding Research and Researchers Module 2.1: Pre-award Grants Processes
Professor Joe Luca Edith Cowan University	Authorised by the Accreditation Council to present: Module 3.1: Higher Degree by Research Scholarships Module 3.2: Higher Degree by Research International Partnerships Module 3.3: Higher Degree by Research Candidature Management Module 3.4: Higher Degree by Research Admissions and Completions
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